



IQAS Sindhu Mahavidyalaya

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FOR THE SESSION 2013-14

Chairman : Principal Dr. K.J. Cherian

Member Co-ordinator : Mr. A.M. Mundhada

First meeting on 24th April 2013 in Principals office at 11.00 am

1) Formation of IQAC

- a) Nomination of Staff members from various the Department
- b) Nomination of supporting staff from various the Department

Following IQAC members are unanimously nominated as follows

- 1) Dr. S. V. Kasbekar
- 2) Dr. D.N. Bhute
- 3) Mr. S. V. Tewani
- 4) Dr. Y.V. Bhute
- 5) Dr. R.R. Khapekar

Supporting Staff

- 6) Mr. S.A. Pamnani


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: Dr. Y.V. Bhute 
: Dr. R.R. Khapekar 
Supporting Staff : Mr. S.A. Pamnani 

Second meeting on 27th April 2013 in Principals office at 11.00 am.

- 1) Induction of external invitee members
- 2) Time table
 - a) Time table Committee to be formed
 - b) Time table will be implemented from 20th June 2013
 - c) It has been decided to incorporate one period weekly in the regular timetable for co-curricular and extracurricular activity
- 3) Admission and counseling committee to be formed
- 4) Discipline and Guidance committee to be formed
- 5) Office automation
 - a) Purchase and Implementation of Office automation software
 - b) Training of Office staff in the month of May
- 6) Committee for Remedial Coaching to be formed
- 7) Committee for Entry into services to be formed
- 8) Committee for Equal opportunities to be formed
- 9) Research Committee to be formed
- 10) Cultural Committee to be formed
- 11) Women empowerment cell to be formed



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: Dr. Y.V. Bhute 
: Dr. R.R. Khapekar 

Alumni : Mr. L. B. Sahu
Industry : Mr. A.M. Omkar
Supporting Staff : Mr. S.A. Pamnani 

Third meeting on 30th April 2013 in Principals office at 11.00 am.

1) Time table

- a) Time table Committee members for Science
1) Dr. M.M.Shinkhede
2) Dr. Y.V. Bhute
b) Time table Committee members for Commerce
1) Dr. N.G. Mapawala
2) Mr. S. V. Tewani

2) Admission and counseling committee

- a) Admission and counseling Committee members for Science
CBZ Group
1) Dr. M.M.Shinkhede
2) Dr. Y.V. Bhute
3) Dr. R. R. Khapekar



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Supporting staff

- 1) Mr. H. Joseph
- 2) Mr. R. Tharwani
- 3) Mr. N. Dosewan

MBBC

- 1) Dr. M.L. Jisnani
- 2) Dr. S. V. Kasbekar
- 3) Dr. V.S. Jambulkar
- 4) Mrs. S. Mankar

Supporting staff

- 1) Mr. R. Madanani
- 2) Mrs. M. Deshpande
- 3) Mr. K. Mulchandani

MBBT group & M.Sc. Sem.-I & III

- 1) Mrs. D. Motwani
- 2) Ms. S. Bhagchandani

Supporting staff

- 1) Mr. M. Mohadikar

PEM group

- 1) Mr. A.M. Mundhada
- 2) Mr. A. Qureshi

PCM and Compt.

- 1) Dr. A.T. Jais
- 2) Mr. P.D. Borkar
- 3) Dr. D.N. Bhute

Supporting Staff

- 1) Mr. S. U. Dandwate
- 2) Mr. N.N. Parse

**b) Admission and counseling Committee members for Commerce
B.Com-I**

- 1) Dr. R. K. Cham
- 2) Mr. S. V. Tewani
- 3) Dr. A. G. Thadani



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Supporting staff

1. Mr.D. Nankani
2. Mr. R. Jaisinghani

B.Com-II

- 1) Dr. M.L. Vanjari
- 2) Dr. M.H. Kaushik

Supporting staff

1. Mr. S. Pakhale
2. Mr. R. Madnani

B.Com-III

- 1) Mr. G.G. Rughwani
- 2) Mrs. L.B. Chandnani

Supporting staff

- 1) Mr.D. Nankani
- 2) Mr. S. Pakhale

M.Com. Sem.-I &III

- 1) Dr. N.G. Mapawala
- 2) Dr. A. J. Motwani

Supporting staff

- 1) Mr. R. Tharwani

BBA &BCCA

- 1) Dr. Mrs. R. Vaswani
- 2) Mrs. J. Sawlani
- 3) Ms. A. Naaz

Supporting staff

- 1) Mr.D. Nankani
- 2) Mr. R. Jaisinghani

3) **Discipline and Guidance committee for admission**

Dr. P.G. Joshi Incharge

Dr. A. W. Thool

Dr. V.M. Pendsey

Mrs P.Gedam

Mrs. V. Kumar

Mrs. L. Chandnani

Dr. Mrs. A. Singh

Mr. S.P. Dange



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4) Office automation

- a) Purchase and Implementation of Office automation software
- b) Training of Office staff in the month of May

Office Automation Committee

Mr. S. Tewani Incharge

- 1) Mr. Udhav Dhanrajani
- 2) Ku. Megha Korde
- 3) Mr. Ashok Sharma
- 4) Mr. Ram Tejwani
- 5) Mr. Deepak Pardesi
- 6) Mr. Amit Nanwani
- 7) Ku. Sarika Naryani
- 8) Ms. Vanshika Vaswani
- 9) Mr. Kapil Kukreja
- 10) Mr. Pankaj Khade
- 11) Mr. Dinesh Gupta
- 12) Mr. Jai Keswani

- 5) All the Departments are requested to prepare departmental academic calender for the session 2013-14 and submit by 07th 06 2013
- 6) Action plan to be chalked out for the session 2013-2014



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Supporting Staff : Mr. S.A. Pamnani 

Fourth meeting on 18th June 2013 in Principals office at 11.00 am.

ACTION PLAN OF IQAC FOR SESSION 2013-2014

1. Re-orientation towards improvement in quality of higher education
2. Medical check-up camp for Staff
3. Bridge courses for the 1st year students
4. Various departmental societies
5. Parent-Teacher meeting
6. Short Excursion
7. NSS programs
8. Woman Empowerment cell
9. To start Learner-centric Research activity
10. Adult and Continuing Education



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11. Remedial Coaching Cell
12. Equal Opportunity Cell
13. Earn and Learn Activity
14. Workshops
15. Guest lectures
16. Self-Employment
17. Industrial Visit
18. Alumni Association: Guest lecture by alumni will be organize and guidance on Entrepreneur development and service sector
19. Open Book Exam to be started
20. Staff Members to be encouraged to participate in Faculty Development Program
21. Staff Members to be encouraged to submit research proposal to funding agencies
22. Various departments to be encouraged to collaborate with other research institute
23. Staff members to be motivated to published their research work in reputed journals
24. Institute plans to start resource generation program
25. Initiation and processing of second installment of development grant
26. Under NSS and ACE various programs related to Health check up and Hygiene of Scio-Economically weaker Neighborhood community
27. Lecture on eye donation will be organized
28. Lecture on organ donation will be organized
29. Recruitment of teaching and non-teaching staff (vacant post) subject to NOC from University and Government.
30. In the library new books to be purchased as per the new syllabus of semester-I and up gradation of eBook access
31. At the end of the session students feedback analysis has to be done
32. Initiative for e-Governance
33. Financial aid to Socio-economically weaker students on case to case basis through student aid fund
34. Incentive to outstanding sportsperson
35. Interaction with companies to organize on & off campus placement drive
36. Orientation of laboratory assistant and attendant about laboratory maintenance

After conducting the proposed activity by the department/cell, they are requested to submit the report to the IQAC.



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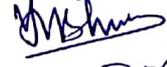




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Fifth meeting on 03th October 2013 in Principals office at 11.00 am.

Activities during 2013-14

July 2013

Inauguration of Co-curricular activities 13th July 2013

Lecture by DR. Pendsey on What is Life? 20th July 2013

Self Employment opportunities in Life Sciences by DR. R. R. khapekar/DR. Y. V. Bhute/ DR. M. M. Shinkhede

27th July 2013

Seminars of Students on World Population Day (ACE) 11th July 2013



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August 2013

Microscopy by DR. Y.V. Bhute on 3rd August 2013

Students Seminar:

- a) Ms. Shreya Chakraborty- Environmental Awareness on 10th Aug 2013
- b) Ms. Sheikh Arefa- Forensic Entomology on 17th Aug 2013

September 2013

Inauguration of Chemical Society

by Dr. Dhondage, Porwal College, Kamptee on 14th September 2013

Zoology: Short Biological Excursion at Deolapar 28th September 2013

ACE activities

Rally was organized on International Literacy Day on 8th September 2013

Tree Plantation at Vaishali Nagar, Nagpur on International Ozone day on 16th September 2013

Woman Empowerment Cell

Inaugurated by DR. Mrs. Kalpana Pandey (Ex-Mayor, Associate Professor, Department of Mathematics, VMV College, Nagpur) 21st September 2013

NSS Activities-

Nirmalya Sankalan at Naik Lake, Lalganj near Sindhu Mahavidyalaya, on 18th September 2013

Blood Donation camp organized by NSS Unit of Sindhu Mahavidyalaya and Jivan Jyoti Blood Bank on dated 25th September



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October 2013

Physics: Educational visit- Raman Science Centre 12th October 13

JETKING Seminar on Mobile Technology 12th October 2013

Mathematics: Guest lecture

- a) DR. Rishi Agrawal- How to prepare for exam? 15th October 2013
- b) DR. K. M. Purohit- Fuzzy logic/ Use of Computers in Mathematics on 5th October 2013
- c) DR. M. S. Borkar- Basics of Relativity on 19th October 2013

Chemical Society

Lecture by Dr. Daga on Quantum Mechanics on 12th October 2013

Lecture by Mr. Pankaj Shukla, (Pronoto Consultancy) 12th October 2013

Shramadan at Rani Durgawati Chowk, Binaki on 2nd October 2013.



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Members			
Teaching	:	Dr. S. V. Kasbekar	
	:	Dr. D.N. Bhute	
	:	Mr. S. V. Tewani	
	:	Dr. Y.V. Bhute	
	:	Dr. R.R. Khapekar	
Management	:	Dr. I. P. Keswani	
Invitee	:	Dr. V. M. Pendsey	
Non-Teaching	:	Mr. N. M. Agrawal	

Sixth Meeting on 21st February 2014 in IQAC office at 1.00 pm

- 1) Minutes of the last meeting were read by IQAC coordinator and confirmed.
- 2) Honorable Dr. I. P. Keswani, General Secretary, SHVS is to be co-opted as Member of IQAC representing Management.
- 3) Mr. N.M. Agrawal, Registrar is to be co-opted as Member of IQAC representing Non-teaching staff.
- 4) Feedback mechanism of students and parents to be revised.
- 5) Discussion with library staff is to be held to enhance infrastructure, books and software facility.
- 6) Every staff member should fill and submit API form by 10th April 2014.
- 7) Every Department including (Library and Physical Education), various Societies / Cell, NCC, NSS, ACE should submit their reports of the activities carried out during the academic session 2013-14 in Soft copy with Photographs by 10th April 2014.

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- 8) Every Department including (Library and Physical Education), various Societies / Cell, NCC, NSS, ACE should submit their Schedule of programs to be carried out during the academic session 2014-15 by 10th April 2014.
- 9) Time-Table for the academic session 2014-15 should be prepared by 15th April 2014 and to be distributed by 20th April 2014.
- 10) Looking to the success of one period allotted for co-curricular and extra-curricular activity, one more period to be allotted in the time-table for session 2014-15.
- 11) To carry out Co-curricular and extra-curricular activities simultaneously 4 rooms / hall are to be allotted along with Dada Bakhru Auditorium. These halls are to be provided with LCD Projectors and Audio System.
- 12) Wherever there appears gap in the time-table, it should be allotted for E-learning facility made available in the Digital Reading Room.
- 13) Every Department should prepare their list of equipments / lab articles to be purchased for the academic session 2014-15 and submit a copy of the same to the IQAC Office and Registrar by 15th April 2014.

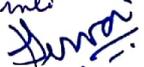
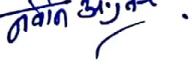


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	:	Dr. Y.V. Bhute	
	:	Dr. R.R. Khapekar	
Management	:	Dr. I. P. Keswani	
Invitee	:	Dr. V. M. Pendsey	
Non-Teaching	:	Mr. N. M. Agrawal	

Seventh Meeting on 01st March 2014 in IQAC office at 2.00 pm

- 1) Minutes of the last meeting were read by IQAC coordinator and confirmed.
- 2) For curriculum up-date, the faculty members should go through the syllabus and suggest some innovative and realistic curricular changes as and when required.
- 3) Steps to be taken to increase participation of staff as a member of BoS to enhance participation in curricular design, implementation, improvement and evaluation.
- 4) Honorable DR. I. P. Keswani suggested for monthly newsletter of the college. After discussion finally resolute to launch quarterly newsletter.
- 5) Revision of feedback mechanism on 'service quality' based parameters such as punctuality, integrity, responsiveness, empathy, assurance and tangibles.
- 6) For curriculum enrichment more guest lecture to be organized, ICT enabled infrastructure to be increased.
- 7) Development of better sports facility and the teacher to be assigned for every sport as per his/her expertise.



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8) Placement cell

- (i) The placement cell has been congratulated for successfully carrying out the placement drive for Indusind Bank and Wipro BPO in which 12 and 7 students are selected respectively.
- (ii) Should start communication skill development program, establish language laboratory and one period should be allotted in the time table for this program.

9) In the Institute out of 44 teaching staff members 28 are Ph.D. and remaining others to be motivated.

10) Every teaching staff should submit research project to the various funding agencies and actively engage in a research so that at the end of the session he/she may published at least one research paper in National / International journal.

11) The anti-ragging cell and sexual harassment cell was part of woman empowerment cell. Now these cells are to be separately made effective.

12) Rapid Infrastructure Development:

- (i) Proper arrangements for Office Automation to be done immediately
- (ii) Restructuring of Toilets
 - (a) Boys & Gents Staff on Ground floor at existing place
 - (b) Girls Toilets & common room on first floor above gent's toilets.
 - (c) Ladies staff Toilets & common room on ground floor.
- (iii) Water proofing and construction of shed with corrugated m.s. sheets over Department of Chemistry & Biotechnology.
- (iv) Beautification of quadrangle and improvement of sports court in the quadrangle.
- (v) Re-structuring of over head water tanks and installation of new water pump on the well.

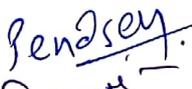
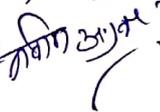


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	:	Dr. D.N. Bhute	
	:	Mr. S. V. Tewani	
	:	Dr. Y.V. Bhute	
	:	Dr. R.R. Khapekar	
Management	:	Dr. I. P. Keswani	
Invitee	:	Dr. V. M. Pendsey	
Non-Teaching	:	Mr. N. M. Agrawal	

Eighth Meeting on 25th April 2014 in IQAC office at 2.00 pm

- 1) Minutes of the last meeting were read by IQAC coordinator and confirmed.
- 2) It has been decided that all the departments should begin with bridge courses and develop English speaking habit and skill among the students through various method such as Teacher student interaction, group discussion etc
- 3) For bringing quality in academics & research in the institution, faculty members should be motivated to actively participate in workshops, seminars, conferences etc. However during one academic year, a faculty can participate in workshop/s (Total leave not more than 7 days), participation in conferences/seminars should be restricted to two in number and paper presentation in seminars/conferences also should not be more than two.
- 4) Chairman of the IQAC and management members congratulated coordinator and other member of IQAC for receiving a grant of Rs. 300000/- for the establishment and working of IQAC.



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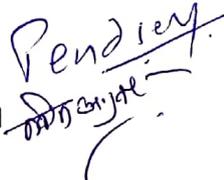
: Dr. D.N. Bhute

: Mr. S. V. Tewani 

: Dr. Y.V. Bhute 

: Dr. R.R. Khapekar 

Management : Dr. I. P. Keswani

Invitee : Dr. V. M. Pendsey 

Non-Teaching : Mr. N. M. Agrawal 

Ninth Meeting on 29th April 2014 in IQAC office at 2.00 pm

- 1) Minutes of the last meeting were read by IQAC coordinator and confirmed.
- 2) It has been decided that administrative wing of college including the Principals office should shifted in the existing room numbers 04, 05 and 06
- 3) Development of ICT enabled infrastructure at five places i.e. Library Reading room cum ICT enabled classroom, Department of Zoology, Central Digital Reading Room, while two are already established at department of Electronics and Dada Bakhru Auditorium.
- 4) It has been endorsed to implement energy conservation through solar power and energy efficient lighting in phased manner starting from laboratories.
- 5) Water proofing on the terrace of Zoology, Chemistry and biotechnology departments and subsequently erection of MS shed with provision for solar panel.



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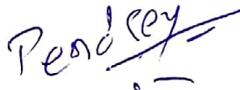
: Dr. D.N. Bhute

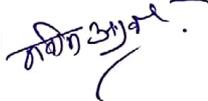
: Mr. S. V. Tewani 

: Dr. Y.V. Bhute 

: Dr. R.R. Khapekar

Management : Dr. I. P. Keswani

Invitee : Dr. V. M. Pendsey 

Non-Teaching : Mr. N. M. Agrawal 

Meeting Stakeholders (Faculty) on 23rd June 2013 in Room No. 04 at 10.00am

- 1) Teacher student interaction, group discussion should be given weightage.
- 2) Faculty members are motivated to actively participate in workshops, seminars, conferences etc. and undertake research activity. However during one academic year, a faculty can participate in workshop/s (Total leave not more than 7 days), participation in conferences/seminars should be restricted to two in number and paper presentation in seminars/conferences also should not be more than two.
- 3) Teachers are asked to enlighten for co-curricular activities during the special slot provided in the timetable on every Saturday.



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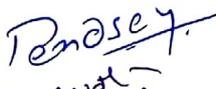
: Dr. D.N. Bhute

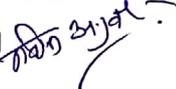
: Mr. S. V. Tewani 

: Dr. Y.V. Bhute 

: Dr. R.R. Khapekar

Management : Dr. I. P. Keswani

Invitee : Dr. V. M. Pendsey 

Non-Teaching : Mr. N. M. Agrawal 

Meeting Stakeholders (Alumni) on 6th July 2014 in Room No. 03 at 10.30am

- 1) Alumni are request to participate actively in the college development (Academic as well as infrastructure).
- 2) They have been asked to support students financially and books as most of them belong to economically weaker section of society.
- 3) They are requested to enlighten the students through interactive talks on academic as well as career.
- 4) They have been asked to provide internship to eligible students & training and visits to commercial enterprises for other students.



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: Mr. S. V. Tewani 

: Dr. Y.V. Bhute 

: Dr. R.R. Khapekar

Management : Dr. I. P. Keswani

Invitee : Dr. V. M. Pendsey 

Non-Teaching : Mr. N. M. Agrawal 

Meeting Stakeholders (parents) on 03rd January 2014 in Room No. 03 at 10.00 a.m.

- 1) Performance of the students was briefed to parents.
- 2) Parents were asked about their opinions on the performance of their wards.
- 3) Parents were informed about academic option available for higher education like Masters program in IIT's and NIT's.



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