



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		DADA RAMCHAND BAKHRU SINDHUMAHAVIDYALAYA, NAGPUR
• Name of the Head of the institution	V. M.Pendsey	
• Designation	Officiating Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	07122640368	
• Mobile no	9823912580	
• Registered e-mail	principalsmvnagpur@yahoo.in	
• Alternate e-mail	smv.registrar@gmail.com	
• Address	Kaka Tilokchand Rughwani Marg,Panchpaoli, Nagpur - 440017(Maharashtra)	
• City/Town	Nagpur	
• State/UT	Maharashtra	
• Pin Code	440017	
<b>2.Institutional status</b>		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Grants-in aid
• Name of the Affiliating University	Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur
• Name of the IQAC Coordinator	Dr. Yogesh V. Bhute
• Phone No.	07122982282
• Alternate phone No.	07122653572
• Mobile	9970286568
• IQAC e-mail address	ybhute@yahoo.co.in
• Alternate Email address	iqac@drbsmvnagpur.ac.in
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2021/09/aqar.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2021/09/aqar.pdf</a>
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2021/09/2020-2021.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2021/09/2020-2021.pdf</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	77.75	2004	03/05/2004	02/05/2009
Cycle 2	B	2.62	2013	21/02/2013	20/02/2019
Cycle 3	B+	2.55	2019	09/09/2019	08/09/2024

**6.Date of Establishment of IQAC**

01/07/2004

**7.Provide the list of funds by Central / State Government**

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary grant	State Government	2021 365	106230019
Institution	NSS	University	2021 365	17000

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>	
<ul style="list-style-type: none"><li>• Upload latest notification of formation of IQAC</li></ul>	<a href="#">View File</a>	
<b>9. No. of IQAC meetings held during the year</b>	<b>04</b>	
<ul style="list-style-type: none"><li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li></ul>	<b>Yes</b>	
<ul style="list-style-type: none"><li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li></ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"><li>• If yes, mention the amount</li></ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
IQAC Dada RamchandBakhru Sindhu Mahavidyalaya has organized Training program on Online Admission Process for non teaching staff on 10-July-2020.		
National Institute of Disaster Management (NIDM), New Delhi and Dada Ramchand Bakhru Sindhu Mahavidyalaya, Nagpur (Maharashtra) successfully organized a National Webinar on, "Biodiversity Conservation" on 17th March 2021.		
IQAC Dada RamchandBakhru Sindhu Mahavidyalaya has organized National Science Day and conducted Guest lecture on "Innovation and Research for Panacea: an Indigenous and Sustainable Approach" on dated 28th Feb. 2021.		
IQAC Dada RamchandBakhru Sindhu Mahavidyalaya in association with ED cell has organized Webinar on 'Strategies Adopted by the Best Entrepreneurs' on 5th March 2021.		
IQAC Dada RamchandBakhru Sindhu Mahavidyalaya Webinar on "Physiotherapy in Everyday life" on 19th June 2020.		

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To Reconstitute committees and cells	Committees and Cells were revised for effective execution.
Enrichment of Curriculum and value added courses	Presently Twenty five certificate courses are successfully conducted by various departments for the benefit of students.
LCD facilities and Smart board to be augmented.	Three LCD projectors and three smart board augmented in the ICT facility
IT Infrastructure to be augmented.	In the IT Infrastructure 23 computers are augmented.
Introduction of PG courses in Chemistry, Zoology, Mathematics and Botany.	Applied for the permission at University for the introduction of PG courses in Chemistry, Zoology, Mathematics and Botany.
Purchase of book and Journals	2369 New books purchased of Rs 6,89,420/- in the library and spent Rs. 13,650 on Journals and magazines.
Financial aid to socio-economically weaker students	Financial aid of Rs. 70,50,891.5/- to 1326 socio-economically weaker students and institutional scholarships to 42 students of Rs. 1,13,680/- on case to case basis through student aid fund and alumni fund.
Staff encourage by training through various workshops.	IQAC Dada RamchandBakhru Sindhu Mahavidyalaya has organized Training program on Online Admission Process for non-teaching staff on 10-July-2020
Enrichment of academic activities viz. organizing webinars, workshops in	<ul style="list-style-type: none"> <li>• IQAC Dada RamchandBakhru Sindhu Mahavidyalaya Webinar on "Physiotherapy in Everyday life"</li> </ul>

<p>respective subjects, organizing lectures.</p>	<p>on 19th June 2020. • IQAC Dada RamchandBakhru Sindhu Mahavidyalaya in association with Food committee has organized Webinar on 'Eat Healthy Live Healthy' on 22nd June 2020 • National Institute of Disaster Management (NIDM), New Delhi and Dada Ramchand Bakhru Sindhu Mahavidyalaya, Nagpur (Maharashtra) successfully organized a National Webinar on, "Biodiversity Conservation" on 17th March 2021. • National Institute of Disaster Management (NIDM), New Delhi and Dada Ramchand Bakhru Sindhu Mahavidyalaya, Nagpur (Maharashtra) successfully organized a three days Training cum Faculty Development Program on Basics of Disaster Management and Disaster Risk Reduction on 26th to 28th May 2021. • National Institute of Disaster Management (NIDM), New Delhi and Dada Ramchand Bakhru Sindhu Mahavidyalaya, Nagpur (Maharashtra) successfully organized a 03 Days online training programme on, "Child Centric Disaster Risk Reduction" on 28th to 30th November 2020.</p>
<p>Promoting research activities by publishing their work in journals and recognition of faculties.</p>	<p>Faculty members published 71 Research papers in journals and 13books, 02 proceedings and 35 chapters in book, published with ISBN number.</p>
<p>Promoting submission of research projects to the national funding agencies such as stride program, other funding bodies.</p>	<p>Research funding Rs. 2,00,000/-for the research proposal by Rajiv Gandhi Science and Technology Commission Gov. of Maharashtra.</p>

For the development of adopted Village Design the plan and its execution as part of social responsibility.	At adopted village Ajangaon training program of Vermi-composting and Biocomposting to the villagers and school teachers to understand the conversion of biodegradable waste into vermi-compost and compost as well as importance of organic farming on 5th Feb. 2021. Distribution of School Stationary kit to the students of primary school at Anjangaon.
Train the students for skill development and Interaction with companies to organize on and off campus placement drive.	<ul style="list-style-type: none"> <li>• Training and Placement cell organized two Webinar and one 'Resume Writing' competition for the students. Campus placement drive was organised at our institute with ICICI Prudential and Sayog multistate cooperative society for B.Sc./B.Com. /B.B.A. students and 20 students were placed. In off campus placement drive for Infosys, Wipro, TCS, TechMahindra and Teanlease 7 students are placed.</li> </ul>
MOU with industries and institutes to be strengthen	Institute sign two MOU with Omniscient tretenent technology Pvt. Ltd., Nagpur and Pragati Lab., Jaripatka , Nagpur for the training to the students.
Celebration of National Science day to inculcate scientific temperament among the students.	In the celebration of National Science Day and organized Guest lecture on "Innovation and Research for Panacea: an Indigenous and Sustainable Approach" and video and poster competition on dated 28th Feb. 2021.
Organization of social awareness activities for neighborhood community	<ul style="list-style-type: none"> <li>• Extend service to the society through various social and educational programs organized by Rotract unit of DRB Sindhu Mahavidyalaya, Nagpur such as</li> </ul>



Ration donation named 'Annapradaan' during Covid pandemic crisis, Doormat making creative activity project kaushal, Computer installation at Anath seva Orphanage for the benefit of orphan children in the month of September 2020, for the neighborhood community on 24th October 2020 i.e World Polio Day create awareness, organized cancer awareness day on 7th November 2020 in the institution by performing skit play, On World AIDS Day 1st December 2020 for the AIDS awareness an educational video about AIDS was circulated among the 400 people, organized cycle rally on the occasion of National Youth Day on 12th January 2021 to promote peace and environment friendly approach among students. • Institution conferred with the prestigious 'Rotary Citation Award' for extension activities by Rotary International for the year 2020-21 and won Best Project Award for mat making and computer installation at orphanage activity of Rotract club unit by south Asia Rotract. • NSS unit organised Swadeshi Diwas on 14th June 2020. NSS unit organised blood donation camp with Jivan Jyoti blood bank on 19th December 2020 and 51 volunteer donates the blood. NSS unit organised Guest lecture on 'Organ Donation' on 6th Feb. 2021. NSS unit organised geust lecture on ' Use of Carcinogenic Material in day to day life' by Dr. Sunit Lokwani on 7th Dec. 2020. • Extension activity cell

	organised blanket distribution drive in the month of December				
Organization of gender sensitization, women safety and security program	<ul style="list-style-type: none"> <li>• Woman Empowerment cell organised a guest lecture for gender sensitization to celebrate International Women Day on "Encourage Women to Callout: Choose to Challenge" by Dr. Urmila Dabir.</li> <li>• Woman Empowerment cell organised one day National Webinar on 'Gender Sensitization and Equity' on 15/03/2021.</li> </ul>				
Organization of various events by departmental societies, clubs for the students to enrich curriculum	Commerce Department organized guest lectures on "Basics of Income Tax" on 19th Dec., 2020, 'Basic Knowledge of GST' on 1st July 2020 and Digital Banking- New Trends in Banking Transactions' on 30th Jan. 2021.				
New methods will be adopted to make eco-friendly campus.	Strengthen the Eco-friendly Activities in the institution such as 13kV Solar panel wheeling to grid, biodegradable solid waste in to vermi-compost, plastic free campus development, well recharge and rain water harvesting.				
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>• Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name</th><th>Date of meeting(s)</th></tr> </thead> <tbody> <tr> <td>College Development Committee</td><td>01/11/2021</td></tr> </tbody> </table>		Name	Date of meeting(s)	College Development Committee	01/11/2021
Name	Date of meeting(s)				
College Development Committee	01/11/2021				
<b>14. Whether institutional data submitted to AISHE</b>					
<table border="1"> <thead> <tr> <th>Year</th><th>Date of Submission</th></tr> </thead> <tbody> <tr> <td>2020</td><td>30/03/2020</td></tr> </tbody> </table>		Year	Date of Submission	2020	30/03/2020
Year	Date of Submission				
2020	30/03/2020				



## Extended Profile

### 1.Programme

1.1 278

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 3114

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 544

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 1047

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 64

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	73
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	33
Total number of Classrooms and Seminar halls	
4.2	74.61
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	96
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Education system provides a platform to students as well as teachers to acquire the required knowledge, skill and develop positive attitude, values and beliefs. At the start of the academic session time table and annual teaching plan are prepared and accordingly is delivered to the students. Well planned documented academic departmental calendar includes co-curricular activities for the effective curriculum delivery such as guest lecturers by renowned academicians and researchers, hands on training in laboratories workshops, field trips, and posters competition. For the effective curriculum delivery various ICT tools, social media, online group discussion and practical laboratory session are used. To get idea about what students already know and what skills they should possess, Bridge courses are run to fill the gap between previous knowledge and present curriculum and identify slow, average and advanced learners. On the basis of their performance, for slow learners contact hours are allotted by subject teachers to clear their personal doubts. The advanced learners are motivated for participation in intra and inter collegiate events.

Feedback is collected from the students, teachers, employers, alumni and parents. From the feedback analysis necessary action is taken for the improvement of the curriculum planning and delivery.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

University provides its academic calendar for the new session well in advance. The Academic Calendar of the college is prepared at the beginning of every session and it is based on academic calendar of the RTM Nagpur University. Academic calendar is displayed on the website and notice board and all the scheduled activities are conducted accordingly. Continuous Internal Evaluation (CIE) is a part of academic progression therefore advance planning is made in academic calendar for the CIE in the college. Examination and evaluation committee work for the CIE in the institution. The college examination committee then prepares a plan which includes tentative dates for conducting class wise unit tests and terminal exams. Departments prepare their examination schedule in the academic calendar and assess the performance of the students on the basis of their punctuality, unit test, terminal exam, assignment, Viva-voce, project work, presentation etc. Institution conducts the continuous internal evaluation as per the academic calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of**

**Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

25

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2201

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Education is a powerful instrument of social change and human progress. The main function of education is to build the character. Education is always considered to be one of the major factors in achieving the sustainable development. Cross cutting issues related to gender, environment sustainability, human values, professional ethics are the parts of curriculum in B.Sc. B.Com and BBA. In the institution various committees and cells are working on cross cutting issues. Women Empowerment Cell organized guest lecture, Intercollegiate Online essay competition and One Day National webinar on " Gender Sensitization and Equity". Rotract club of the institution carried out activities like ration distribution, orphanage visit, Polio awareness drive, AIDS awareness drive to inculcate human values in students and also organized a cycle rally to sensitize environmental issues. National Service Scheme (NSS) organized Swadeshi diwas, Blood donation camp and online guest lecture on "responsibilities after unlock" to impart human values in the students. The Extension Activity Cell of the institution has conducted Blanket distribution to underprivileged neighborhood community and distribution of note books and stationeries to needy students of adopted village to develop human values among students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

## 2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

## 1.3.3 - Number of students undertaking project work/field work/ internships

941

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

B. Any 3 of the above



File Description	Documents
URL for stakeholder feedback report	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/1.4.1.pdf">- https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/1.4.1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/1.4.2.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/1.4.2.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1089

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

544

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In the institution, we have students from diverse backgrounds such as urban, rural, vernacular languages, socio-economical backward community, State and CBSE boards and some students from other states. Due to these diverse backgrounds, students with different learning capabilities are guided with special programmes.

Institution organized a Bridge Course to cater the needs of students to fill the gap of curriculum to different level and act as bridge to connect the curricular disparity for first year students. On the basis of result of bridge course and score of last qualifying exam, personal interaction, regularity and attentiveness, students are distinguished in the category of slow learners, average learners and advance learners.

Special attention is given to slow learners through contact hours, remedial coaching, provided with resource material. The Mentors-Mentee Scheme helps the slow learners to tackle their personal, emotional, and technical problems. Moreover, value added certificate courses help the students for understanding and applicability of subject.

The advanced learners are encouraged to participate in seminars, power point presentations, group discussions, model making and projects. Advance learners work as group leaders and explain the study material to the other students in the form of presentation.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.2.1-Special-pro-for-Slow-and-Adv-learner.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.2.1-Special-pro-for-Slow-and-Adv-learner.pdf</a>
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
3114	64

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods are adopted for learning the subject at his/her pace and ease . Main objective is to improve learning of students having different intellectual levels. Interactive online classes are conducted on Google meet, LMS like Google class room. Experimental videos are shown to demonstrate various experimental aspects which cannot be directly taught in laboratory. Videos also include production and manufacturing process to peep into entrepreneurial aspect in students. Virtual classroom interaction initiated by one minute open ended question, raise students participation and teacher becomes aware about subject dissemination. The confidence level and quest based learning is achieved through experiential learning, where students are induced to undertake experiments, projects, models and charts by organizing competition online. Vermi-composting, floriculture, water analysis, Biofertilizer production and other training programs are organized to explain experimentally and to develop skill. Nature trail is organized for students out of classroom experience and exposes them to real world environment. Departmental seminars are organized where students are made to deliver presentations on relevant topics to boost their knowledge, confidence and get opportunities to share their ideas. Syllabus based assignments are given to them with aim to develop research oriented attitude and problem solving capacity through LMS.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.3.1-Student-centric-methods.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.3.1-Student-centric-methods.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

As per the vision of institution to provide quality education to endow enriched academic experience and to facilitate sophisticated teaching learning process, the college teachers always strive to make effective use of ICT enabled tools in combination with traditional tools. The Learning Management System (LMS) module facilitates an online platform for teachers and students during Covid-19 pandemic year. Diverse set of ICT tools enables the college to conduct seminars, guest lectures, workshops, competitions, technical and management events efficiently. The college has enriched ICT enabled resource which comprises Wi-Fi with 100Mbps speed, ICT enabled classrooms, well-equipped Computer Lab, E-Library resource and digitally equipped Smart Classroom and Auditorium. Total 22 LCD projectors are installed in Classrooms and Laboratories. Language lab and digital Library through NList, e-books, e-journals, Shodhganga, etc. are available. Faculties are accustomed to use power-point presentations and video clippings in their teaching. Teachers have recorded lectures and uploaded in YouTube to provide an online learning environment. It is especially during the pandemic period, the college teachers optimistically able to communicate students through social media Whatsapp groups and emails and to impart online education through Zoom, Google Meet, Google Classrooms, Google forms, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

**2.3.3.1 - Number of mentors**

64

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

64

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

50

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

493

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment helps in monitoring the growth of students in terms of understanding of the subject. Our institute is having Examination and Evaluation committee which prepares the schedule for the internal assessments comprising of specific dates for conducting unit tests, paper setting for terminal exams, conducting terminal examination. Schedule is communicated to each department by the committee and then each department revives their academic calendar as per this examination schedule and each department notifies this examination schedule to the students. Mechanism of internal assessment is transparent and robust in terms of frequency and variety which is indicated by the process adopted by Institution.

Class wise unit tests are conducted regularly for both undergraduate and post graduate students as scheduled in the academic calendar. Assignments are given to the students as per the prescribed format, analysis of assignment is done by the teachers and problems are rectified and conveyed to the students. Term exams are conducted as per the schedule provided by the examination and evaluation committee and evaluated papers are shown to the students to resolve their mistakes. Parents Teachers Meeting helps in making transparency of such internal assessment and even ideas are discussed to make the process efficient.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.5.1-Internal-Assesment-transparent.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.5.1-Internal-Assesment-transparent.pdf</a>



## 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination and Evaluation committee ensures transparent, time-bound and efficient system in the evaluation process (CIE). Unit tests are conducted as per departmental academic calendar. Results are displayed on the Notice board to ensure transparent evaluation process and grievances if any in the evaluation and are addressed in the class and in contact hours in person at the respective departments. Terminal exams are conducted after completion of the syllabus as per the Examination and Evaluation committee schedule. The semester examination is conducted by the University, which is scheduled as per the academic calendar of the University and it is time-bound process and also transparent. University provides facility for post-publication review of the result. In case of any problem related to examination staff of the institution helps to solve the issue at university level. If any grievance related to valuation, University has time bound revaluation process. Student can challenge the valuation after consultation with teacher. The result of revaluation is declared within a time bound mechanism by the university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.5.2-Mechanism-to-deal-with-internal-examination-related-grievances-1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.5.2-Mechanism-to-deal-with-internal-examination-related-grievances-1.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The vision and mission of the institution Dada Ramchand Bakhru Sindhu Mahavidyalaya emphasizes on promoting value education through motivated trained faculty. The students to accept the challenges of globalization. The college has well defined learning outcomes. Institute communicates the information of all the programs and courses to the students at the time of admission. IQAC explain the PO, PSOs and COs to the teachers. PO, PSO and COs information is available on the website of the college. Teachers communicate the students about the Course Outcomes and Program Outcomes. They are informed about the possible career opportunities after the completion of the programs prescribed. Suggestions regarding the Course Outcomes, and Program Outcomes are taken from the teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.6.1-PO-communication.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.6.1-PO-communication.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Dada Ramchand Bakhru Sindhu Mahavidyalaya has channelized by systematic ways of attainments of programme outcomes and course outcomes. As per the academic calendar of the department, all the teachers submit their teaching plans at the beginning of the session. At the departmental level initiatives are taken to fulfill learning objective of each course. Unit test are conducted as per the schedule of the academic calendar to evaluate outcomes of the course. Assessment for the course level is done via continuous assessment, learning outcomes and pedagogy. The college evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through assignment, presentation, viva, unit test exam, terminal exam etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.6.1-PO-communication.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.6.1-PO-communication.pdf</a>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1047

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://www.drbsmvnagpur.ac.in/wp-content/uploads/2021/12/2.7.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

2.0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

19

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The research committee has established by institute to motivate and encourage faculty members in research activities and to undertake research projects. The main theme behind establishment of this committee is to achieve the need and upliftment of society through all fraternity of institution. IQAC strongly believes on individual potential and promotes for research ecosystem.

Institute has participated in Atal Ranking of Institution on innovation achievements (ARIIA) in this session and nominated band beginners in National level Atal Ranking. Institute has also applied for establishing the innovation and incubation sub-centre INCUBEIN and sanctioned our institute as a incubation sub-centre by Rashtrasant Tukadoji Maharaj Nagpur University Nagpur.

One research project funded by Rajiv Gandhi Science and Technology commission and Innovation, Incubation and Linkage cell, RTM Nagpur University has sanction to the institute. Institute is established a

Ph.D. (research) centre approved by RTM Nagpur University. 71 research papers, 15 books and proceedings have been published during this session. Two copyrights have been awarded and one student has been awarded Ph.D. under the supervision of one of our faculty member.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

71

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

49

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activity cell has been established to serve the society and uplift the neighborhood community. Various committees and cells have organized competitions, programs and guest lecturers in collaboration with Governmental agencies and NGOs. In collaboration with National Institute of Disaster Management, government of India, institute has organized two workshops on child centric disaster Risk reduction and Basics of disaster management and disaster risk reduction. Also institute have been conduct one webinar in association with National Institute of Disaster management on Physical and mental health of children in COVID 19 to inculcate the concept of awareness about corona virus and it's effect on society and children. NSS has organized a guest lecture on Organ donation by Dr. Prarthana Dwivedi in association with Mohan foundation, multi



organ foundation and network to motivate students about this noble cause of organ donation and awareness. Another guest lecture was organized in association with Indian Medical association on Individual responsibilities after unlock by NSS team. NSS has also organized Swadeshi Diwas to aware the society about Indian products. Blood donation camp was organized with Jivan jyoti blood bank. Extension cell has organized various programs. Volunteers of cell have distributed Blankets to needy, poor peoples. Extension cell has conducted a school stationary distribution drive in adopted village Ajangaon, Katol taluka and support the students of School. Department of Microbiology has conducted a session and prepares sanitizer and distributed in high risk area. Students of Biochemistry department have visited a shelter home and distributed masks and sanitizer. Women empowerment cell also organized guest lectures on gender sensitization and equity and has organized a essay competition. Also women empowerment cell has published a book on gender sensitization with ISBN number. Rotract club of our institute impressively works in an orphanage by donating a computer to aware the students and also engaged classes for computer literacy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

10

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1165

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dada RamchandBakhru Sindhu Mahavidyalaya established in the year 1971, affiliated to RashtrasantTukadojiMaharaj Nagpur University Nagpur, having a linguistic minority status, imparting education to unperviliagedsociety.It encompasses area of 193087.4 sq feet, has parking area for vehicles, students cycle stand, garden, a quadrangle inside. Our college offers two streams, Science and Technology(UG), Commerce and Management (UG &PG). Our infrastructure is ecofriendly and having green building concept.

The teaching and learning process is carried out in 31 classrooms,10 laboratories, incorporates two computer laboratories, a smart class room and auditorium. The classrooms are specious, well illuminated. Laboratories are well ventilated.

The speciallyabled students are treated equally, institute provides them with all help when required. Library is the centre of knowledge and has a separate building funded by UGC. It has huge collection of books on various subjects, including magazines and daily newspapers. The Library has a well-equipped digital room with high speed internet, accessible to students for browsing. The institution has adequate facilities for sports, games and gymnasium for holistic development of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/4.1.1-4.1.3.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/4.1.1-4.1.3.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural and Performing Arts Committee works with the aim of developing and enhancing the talent of students. It encourages students from various strata of society to identify their talents in various fields. Students participate in various co-curricular and cultural competitions like essay, poster debate, elocution, story writing, rangoli, quiz, singing, dance etc. The indoor activities are carried out in the auditorium (size: 1145 sqft ) and outdoor activities are carried in the college quadrangle ( size: 84' 6" X 61' 6" )

The institution has adequate facilities for sports, games (indoor/outdoor) Gymnasium, Yoga etc.

## Facility

### Games

### Dimensions

### Indoor facility

Table Tennis, carom, chess

Sports room

22 x 25 ft.

Outdoor facility

Volleyball, kabaddi,

SepakTakraw

Quadrangale

Volleyball- 18x9 mtrs

Kabaddi- 13 x 8mtrs

Sepak Takraw-13.40x6.10mtrs

Facilities for Gymnasium- College has a state of the art Gym equipped with commercial tread mill, cross trainer, cycle, work out machines and free weights.

Facilities for Yoga- Every year on 21st June International Yoga Day is celebrated. Yog experts are invited to teach yoga asans and pranayam.

M.O.U - with AnnasahebGundewar College, Nagpur for Baseball and cricket. College takes initiative in sports like Shooting, Fencing, Archery etc

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

22

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/4.1.1-4.1.3.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/4.1.1-4.1.3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

29

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Library is automated using Integrated Library Management System (ILMS)**

Our college is using LIBMAN software, which is widely used all over India and our library is fully automated. Our Library provides OPAC and other facilities through this integrated software to our user community. The day-to-day work is performed through this Integrated software. This software is updated regularly since 2003. Library has around 45000 books in physical form, are readily available for users. There are 6000 e-journals and around 80,00,000 e-books available through NLIST programme of INFLIBNET and National digital library.



Name of ILMS Software

Nature of automation

(fully or partially)

Version

Year of automation

LIBMAN

Fully

2.0

2003

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

7.03075

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

15

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Now a days IT infrastructure became vital part of the education system. Institution frequently updates its IT facilities including 17 laptops, 6 desktop computer, 8 Printer, 23 UPS ,12 CPU,4 Monitor, 3 Projector, 3 Adaptor, 2 Hard Disk, 5 Pen drive, 1 Webcam in current session to enhance teaching learning process. Institution has Wi- Fi enabled campus along with 100 MBPS Optic Fiber Broad Band Network of BSNL.

All the departments have sufficient number of computers and internet facility. Out of 31 classrooms 21 Classrooms and Laboratories are ICT enabled with Wi-Fi facility thereby encouraging faculty members and students to use ICT resources in teaching learning process. College Campus is fitted with CCTV Surveillance System at important locations to ensure discipline and safety.

The students are encouraged to use internet facilities in digital

reading room and computer science Laboratory, Language laboratory, Electronics Laboratory. A college office is having computer and internet facilities and is upgraded

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

96

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

45.61

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has well established procedure for maintenance of physical, academic and support facilities. Institution has employed a person to look after the IT infrastructure and computer maintenance in laboratories and office. The institutional website is maintained through AMC. The institution has appointed electrician for the maintenance electrical fittings and fixtures of classroom, laboratories, office, and university exam control room. The maintenance of solar PV unit and generator is done through the AMC. The books in the library are shelved subjectwise and reference books are shelved separately. Periodicals and newspapers are kept in reading room. Books with disheveled paper are bound hard. E-Library, E-Office facility was maintained by trained library staff. The trivial problems related to laboratory equipment are done by trained laboratory assistants. Stock verification and maintenance is done by every department of sports. The sports material and Gym equipment are maintained by department. The institution has employed daily wage workers for cleaning the class rooms and campus and maintaining garden lawn. The cycle-scooter stand has been outsourced for maintaining parking lot. Cleaning and maintenance of water tank and water filters are done regularly through AMC. The canteen facility has been outsourced and monitored by food committee.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1326

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

42

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/5.1.3-2.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/5.1.3-2.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

701

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

701

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

27

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

154

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)



### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Dada RamchandBakhru Sindhu Mahavidyalaya has many meritorious and dynamic students who are representatives in various committees and students society of various departments. Students from B.Sc., B.

Com., B.B.A. and M.Com. are elected unanimously. These students act as catalyst for smooth and creative functioning of various committees at college level. These students are also the part of IQAC and various other committees under IQAC such as College Development Committee, Student Initiative Committee, College Magazine Committee, Anti Ragging Committee, Grievance and Redressal Committee and Food Committee where these students work together with Principal and teachers for quality improvement. Institution has student representatives in various bodies at departmental level like J. C. Bose Society, Chemical Society, Sindhu Literature Club, Commerce Enhancement Cell and Environmental Cell for co-curriculum development of students. It is a teamwork of students which results in enhancement of their social skills. Also there is active participation of students in extra-curricular committees like NSS, Rotaract club and extension cell where students are working for noble cause and learning the attributes of humanity.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/5.3.2-1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/5.3.2-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

444

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni of our college are those valuable assets who represent their parent institution locally, nationally and globally. The inception of Dada RamchandBakhru Sindhu Mahavidyalaya Alumni Association was on 21st February 2010 in the college premises. As an Alumni Association, Sindhu Alumni Association for Reunion and Team work for Helping and Integrating the old and the new (SAARTHI) is a registered body with registration number Nagpur/0000168/2019. Being stake holders, they play an important role in the institution by providing financial and social aid to the students. The alumni helped poor students financially for admission during last year session. With six new members total 735 alumni members have been registered.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/5.4.1saarthi-alumni-association.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/5.4.1saarthi-alumni-association.pdf</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year E. <1Lakhs  
(INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is in harmony with the vision and mission of the Institution from its inception in the year 1971.

Our founding principle is "knowledge is power".

The vision of our institution is to be a leader in fulfilling the contemporary need of the society by providing quality centric higher education with holistic development. The institution is committed

towards providing amiable ambience for the holistic development of each student, with its state of the art facilities.

Governance of the institution provides capable human resource, precise policies and plans, opportunities to enrich the professional skills, suitable support system and infrastructure, encouragement to conduct cotemporary academic courses for employability and sustainable development. The dynamic leadership is fully committed to academic excellence nurturing social and cultural values in students for self reliance and employability. Environmental issues are addressed. Environmental and social awareness related issues are work through vermi-composting, solar electricity, use of led lamps , rain water

Harvesting.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.1.1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.1.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has a decentralized and participative management and administration. Decentralization is reflected in almost all activities of the institute. An Activity exhibiting decentralization is described here.

The institute has a functional College Development Committee as per the norms as laid under Maharashtra Public University Act, 2016. According to the norms, the CDC comprises of

Chairman of Management Council

Secretary of Management Council

Principal of the college

One Head of the department

Three elected teachers

Four local members nominated by Management

Coordinator, IQAC

President and Secretary of Students' Council During the academic year.

In the CDC meeting admission to the courses and their requirements was discussed and finalized.

Online Admission: A Case study

In order to deal with the admission for the year 2020-21, The online admission software was updated and the application form was made available on the College Website. An admission committee was formed. It comprised of in-charge and teaching and nonteaching staff. IQAC conducted the training program for the nonteaching staff for this purpose. In-charge worked as the common link between the software provider and the committee. Online assistance was given to student in case of difficulty.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.1.2.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.1.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As per the perspective plan of the institution, activities are conducted in every session to maintain the quality in the HEI. Accordingly an action plan of the institution is prepared. To improve the ICT infrastructure smart board, computers, LCD projectors were purchased. Value adding course were conducted. Various social programs were conducted to foster social responsibility. Organise training program for the nonteaching staff. Gender Sensitization and equity program was conducted in which a guest lecture and National level webinar were held 15 th March 2021. A book titled 'Unveiling the Boundaries of Gender Issues' having ISBN: 978-93-91248-06-2 was published. The book was released on the occasion of International Women's Day

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.2.1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.2.1.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### The organogram

A) Management Committee: Makes plans and decisions in order to fulfill the vision and mission of the institution.

B) CDC: Gives suggestion to Principal regarding creation of new posts, new courses, fee structures, etc.

C) Principal: Academic and administrative Head directly involved in day to day functioning of the institution.

D) Head of the Department: Administration of the department, planning and execution of the activities.

E) Teaching staff: Plays important role in CDC, IQAC, Department, various committees and cells, conduct various departmental activities and certificate courses.

F) Student: Plays an important role in CDC and IQAC. Represent various Committees and Cells in consultation with IQAC and CDC.

G) Recruitment of Teaching and non-teaching staff: As per the norms and procedures laid down by the state government, the recruitment of teaching and non-teaching staff is done.

H) Grievance Redressal Mechanism: It comprises of

i) Grievance Redressal Committee

ii) Anti-ragging body

iii) Internal Complaint Committee,

which take cognizance of grievances of any stakeholders.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.2.2.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.2.2.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Dada RamchandBakhru Sindhu Mahavidyalaya is deeply committed to the welfare of its teachers and non-teaching staff.

### A) Welfare measures for teaching Staff

i) Appointments on compassionate ground: The children /spouse of faculty/ non-teaching staffs are appointed on compassionate ground.

ii) Availability of leaves:

a) Casual leaves and Earned leave.

b) Child care leave



c) Sabbatical leave

d) Duty leave: provided for attending conference/ seminars etc.

e) Faculty Improvement Programs: leaves are granted.

iii) Group Insurance schemes

iv) Interest Free Loan: Management gives interest free loans to needy staff

v) Health Awareness Schemes:

a) Availability of Gym : A fully equipped Gym is available

b) Medical checkup facility: A full time doctor is provided.

c) Health awareness programs are organized.

vi) Recreational Facility : Programmes Abhivyakti, College Annual day, Bridal makeup contest, Jhulelal Jayanti , Dr Babasaheb Ambedkar Jayanti, Marathi Divas are celebrated

vii) Food Facility: Canteen is available

(B) Welfare measures for Non- teaching staff - All welfare facilities mentioned above and other norms as per Government norms.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.3.1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.3.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

45

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has a well - defined self-appraisal system for the teaching faculty. All teachers are required to fill and submit their Annual Performance Appraisal form at the end of academic session. The Self Appraisal Form includes information regarding number of lectures delivered during the session, rewards and recognition, academic qualification enhancement, short term course, professional course attended, book published, research papers published, project awarded, Ph.D. program and any other relevant information.

For career advancement scheme, teacher has to submit the prescribed PBAS form with required details and annexure for timely processing and implementation.

Performance Appraisal of non-teaching staff is done through Confidential Report. The Institution takes initiative to depute the staff members for various training and development program. The professional development of non- teaching staff was enhanced by providing training in their area of operation.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.3.5.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.3.5.pdf</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit

objections within a maximum of 200 words

The institution has adequate budgetary provision for academic and administrative activities. Maximum utilization of the budget is strictly adhered to by the Institution. The Institution and its leadership take full initiative for mobilization of resources. Internal audit is done by Certified Chartered Accountant; compliances are made as per suggestions. External audit is done by Central Government (Accountant General Office). For meticulous use of available financial resources, Institution executes through allocation of budget and funds are utilized. Budget is prepared on the basis of requirements of various departments for the next financial year.

All these requirements are submitted to Accounts Department where budget is prepared and submitted to CDC / LMC. The CDC/LMC approves the budget.

All financial transactions are subject to internal check/ control. I.e. all transactions are passed through president/ Secretary/ Principal. The signature of the Principal is mandatory.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.4.1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.4.1.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Mobilization of Resources:** Institution puts in every effort for maximum utilization of all its physical/ academic and other resources in the following ways-

1. Needs of resources for various departments, unit and cells of the college with the list of issues of utmost priority.
2. Various sources such as UGC, DBT, State Government, University Projects and Projects /Schemes of Government of India are identified.
3. Proposals are sent to the concerned authorities.
4. Timely utilization of allocated resources is efficiently governed.
5. Mobilization of available resources is achieved through utilization of rain-water harvesting, use of waste and kitchen waste for vermi-composting, solar electricity generation, etc.
6. Centralized lab is used for different purposes like, conducting online certificate courses, language lab, digital lab thus optimizing the resource utilization.
7. Also the man power resources are utilized for different activities like teachers are given the task of helping

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.4.3.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Continuous Internal Evaluation (CIE)

College has own system of Continuous Internal Evaluation through Examination and Evaluation Committee. Examination and Evaluation Committee along with IQAC monitors the examination and evaluation process in the institution. The committee provide examination schedule to conduct unit test, surprise test, seminars, group discussion, term exam etc. as a part of continuous internal evaluation. Evaluation is done and result is communicated to the students. Teachers then calls the students to deal with the weaker areas of study of individual student. Student can contact the teacher in specified "Contact Hours".

## Practice II

### Academic Audit

IQAC, in order to enhance the quality of education, conducts the academic audit in which overall performance of the college is assessed. Measures to improve are suggested to the heads of department for further implementation. Frequent informal meetings are called to steer the academic activities in a proper direction. Head of Department follow guidelines given by IQAC scrupulously. Principal also monitors the overall conduct of academic process, following academic calendar of the college. The management supports and helps in proper execution of the quality education and also monitors whether the activities conducted are in the proper direction fulfilling the statement of vision and mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching learning process is reviewed through various committees.

Academic Calendar is prepared. A strategy for Teaching Learning Process is decided. Examination and Evaluation committee plans and

monitors Continuous Internal Evaluation. Feedback of the students and other stake holders are taken.

#### Example 1

##### Training Programme:

IQAC conducted a training program on 'Online Admission Process' for non-teaching staff on 18th Feb.2020 in Electronics lab under the flagship of IQAC. Mr. Ajay Mudhada, member IQAC, gave practical training to the non-teaching staff members. Queries were answered. Principal Dr. S. V. Kasbekar discussed about some difficulties on the part of the institution regarding online admission. IQAC Coordinator, Dr. Yogesh Bhute suggested some remedies to resolve the lacunas faced during online admission. He also discussed the easy mechanism of online admission Software.

#### Example 2

##### Student Feedback

Feedback system keeps institute in the continuous improvement mode. This benefits students for example, due to continuous feedback given by the students; the institute has increased the number of certificate courses to 17. The certificate courses are changed according to the changing times, like a certificate course in GST has recently been included. Time to time suggestions from parents and alumni are also taken into consideration for quality enhancement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.5.3 - Quality assurance initiatives of the

B. Any 3 of the above



**institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Our higher education institution is a co-education institution. Institution maintains gender equity. It ensures that there is fair treatment with students. All students get equal opportunities in all activities of Institution. Institution has Women Empowerment Cell and Student Initiative Cell for the strengthening, upliftment and equality. It carries various programs throughout year for gender sensitivity and gender equality. Guest lectures and essay competition were conducted on gender sensitization. The cell organized one day National webinar. It published its maiden book at National level. Institution provides facilities like common room for girls with facility like sanitary pads vending machine, first aid facility and rest room for students. Institution takes care about safety and security of students of Institution for which we have CCTVs and 24\*7 security.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/7.1.1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Institute has adapted eco-friendly policy in its campus. Institute has taken initiatives for proper disposal of waste material such as solid, liquid and E-waste. For solid waste management green and blue color dustbins are installed in campus for separate collection of dry and wet solid waste. Through the concept of "Best out of Waste", biodegradable garden waste and kitchen waste used in the vermi-culture to convert into organic manure in the form of vermi-compost and vermi-wash. Apart from this, institute runs certificate course on "Vermi-composting" benefiting students to learn reusing/recycling of waste. For liquid management, from various laboratories channelize separately passes properly through the drainage system. For the E-waste management college has provision of special e-waste bins at convenient place for exclusive collection of tiny electronic waste and has requested students to drop such electronic wastes in the bins for disposal. After collection of e-waste, it is handed over to vendor for proper disposal. For Waste management awareness, among the students college organized various events under the

extension activity cells, Rotract club, and Environmental Cell.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In our Institution diverse students are from different regions and religion. Cultural and Performing Arts Committee keeps on working with the purpose to develop harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. They worked hard throughout the session to inculcate tolerance and harmony. To address these values various programs were organized throughout the session such as Swaranjali on the occasion of Independence Day, an online tribute to the freedom fighters. A bridal makeup contest was organized in which students decked themselves in beautiful traditional attires of different religions. Online Rangoli competition, was also organised to develop regional harmony. The Committee in collaboration with Alumni Association SAARTHI has organised a series of workshops ABHIVYAKTI, with an aim to train and develop communal harmony through music, art and drama. Solo regional dance online competition was conducted. The College also celebrated Ambedkar Jayanti (Mahaparinirvan Din) to acknowledge the efforts of beloved Father of Constitution Dr B.R Ambedkar. To represent our Indian culture, Jhulelal Jayanti (Cheti Chand) was celebrated. By organizing such programme students get acquainted with the different culture of our nation and their tolerance and harmony is developed towards the linguistic, communal, socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes

policies that reflect core values. Code of conduct is prepared for students and staff. The institution encourages participation of students in NSS. This year they conducted programs like Swadeshi Diwas, Blood Donation Camp, Guest Lecture on "Organ donation" and "Individual responsibility after Unlock" and Poster and Video making Competition. The institute also celebrates Constitution Day to contribute to the spreading of Constitutional values and ideals amongst students. We also organize activities like Elocution, Debates to inculcate ethical values, rights, duties and responsibilities of citizens. The students have enthusiastically participated in various activities like seminar, conferences, expert talks, poster making competition to induce social responsibility. Various departments of the institution and NSS unit are actively involved in conducting several activities for inculcating values for being responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/7.1.9.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/7.1.9.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

**4.**



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We impart quality education and believe in building character, creating good citizens and humble human being. We celebrate prominent days to create the sense of patriotism.

International Yoga Day- is celebrated every year on 21st June to inculcate values of having healthy body and sound mind. This year event was live on Zoom platform and YouTube channel. Yog acharya Shri Sanjay Kode was invited as an expert.

Independence day- was celebrated in the college following the covid pandemic guidelines.

Republic Day- is celebrated in the premises. This year Mr. Ranjan Sahai Ex controller General Indian Bureau of Mines was the chief guest.

Women's Day- On the occasion of the international Women's Day, Women Empowerment cell of the college organized online guest lecture on "Encourage women to call out: Choose to Challenge" by Dr Urmila Dabir.

Ambedkar Jayanti- Cultural and performing arts committee celebrated Ambedkar Jayanti, Mahaparivan Din to acknowledge the efforts of beloved Father of Constitution Dr. B R Ambedkar.

Mothers day- Mothers day was celebrated online and students paid tribute to their mothers.

Shivaji Jayanti- Portrait of Shivaji Maharaj, the great Maratha king



was paid tribute by offering flowers.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### I) First Best Practice: Book bank scheme

#### 1. Goal:

- To help the students of poor and weaker sections of the society with reading materials in the form of books.
- To help those students who can't purchase the books necessary for their studies.
- To enable them to improve their performance in the examination.

2. The Context: More than 60% of the students belong to socioeconomically weaker section of the society. Institution not only desires to provide quality centric education for their holistic development but also ensure that they do not discontinue their education due to lack of facilities and financial problems. In every academic year, for such students at least five library books are issued free of cost for the entire year.

3. The Practice: In general students can issue only one book at a time on the library card. They need to return it back before the exams. Library runs two schemes for the convenience of the students

A. Book Bank Scheme: This scheme is only for the poor students who cannot afford to buy the book for their education. Through this, students can issue five books for the entire year without paying any charge. This scheme is being practiced since three decades. During this session, 344 books were issued by 127 students under this

scheme.

B. Deposit scheme: In this, students can issue books by paying some amount which is refunded after the books are returned. Students can also issue maximum five books at a time in this scheme. In the current session, 254 books were issued by 132 students.

4. Evidence of Success: Every year large number of the needy students takes benefit of the scheme and gives outstanding performance by scoring good marks in the examination at institution and university level.

II) Second Best Practice: Recycling of biodegradable solid waste through vermicomposting.

1. Goal: To develop awareness among the students and neighbourhood society for recycling of biodegradable solid waste through vermicomposting.

2. The Context: Vermicomposting is an easy and cost-effective method for biodegradable waste from kitchen and garbage. It can be easily changed into vermicompost. Vermicompost is worm manure. The biology of the worm's gut facilitates the growth of fungus and bacteria that are beneficial to enrich the nutrient of the vermicompost. This helps in converting biodegradable solid waste into nutritive manure for the plants.

3. The Practice: In the institution sixteen students participated in this activity for the daily collection of kitchen waste and garbage from their residential areas and intuitional campus. Institution has Vermiculture bins or composting bins can take care of the solid waste generated daily. Worms need a moist, organic substrate or "bedding" in which they live. They eat the bedding and convert it into castings along with other feed. A worm's skin is photosensitive and therefore they need dark environment. Worms prefer a slightly acidic pH level of about 6.5. Worms eat a wide variety of organic materials such as paper, manure, fruit and vegetable waste, grains, and ground yard wastes. Since worms have no teeth, any food they eat must be small enough to swallow, or soft enough for them to bite. Some foods may not be soft enough initially for them to consume, but they quickly degrade so that the worms can consume them. Worms burrow into the bedding to protect themselves, and they do not come out to sunlight unless bedding conditions are intolerable. Worm bins are harvested when consumed food has turned a rich dark brown

colour. To harvest, a new bedding in half of the bin is created and worms are fed exclusively on that side, eventually most of the worms will move to the side and the finished compost can be harvested. During the process of vermicomposting burrows are formed by the earthworms. Bacteria richly inhabit these burrows, also called as the drilospheres. Water passing through these passages wash the nutrients from these burrows and collected from the outlet of the pit in the form of vermiwash. Vermiwash is very good foliar spray.

4. Evidence of Success: All the students learnt and understood the recycling of the biodegradable solid waste and four students out of them developed their own vermicomposting pit in their houses and are producing vermicompost and vermi-wash at their homes.

5. Problems Encountered and Resources Required: To convince the parents for this activity was a difficult part but later on they understood the importance of this activity and cooperated with their ward to start this venture at their home.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/7.2.1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/7.2.1.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college, since its foundation has been working to cater the need of education and upliftment of the academic quality of these students. Our institute provides complete awareness and information regarding all the scholarships and relief that they can avail from the government to the students. Students have benefitted institutional scholarship. Alumni have also taken initiatives to provide funds by donating free books. Institution has Book Bank scheme. In this, socioeconomically weaker students are entitled to get free books from library for the entire year. Under Mentor-mentee scheme, students share their academic and personal problems with assigned mentor teacher and also parents meeting is conducted. Earn and learn scheme helps students to earn while learning. Soft skill development classes are conducted to develop overall personality and confidence of the students. Institution provides

Language lab to upgrade their listening abilities and comprehensive skills through various modules. Computer laboratory and internet facilities are also provided access to the digital world. Training and Placement cell gives assistance in exploring placement opportunities by arranging campus placement from time to time. 25 add-on certificate courses are been run like Tally, Vermicomposting, Biofertilizer, Soil analysis, Floriculture, water analysis, food safety and quality management.

NAAC

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Education system provides a platform to students as well as teachers to acquire the required knowledge, skill and develop positive attitude, values and beliefs. At the start of the academic session time table and annual teaching plan are prepared and accordingly is delivered to the students. Well planned documented academic departmental calendar includes co-curricular activities for the effective curriculum delivery such as guest lecturers by renowned academicians and researchers, hands on training in laboratories workshops, field trips, and posters competition. For the effective curriculum delivery various ICT tools, social media, online group discussion and practical laboratory session are used. To get idea about what students already know and what skills they should possess, Bridge courses are run to fill the gap between previous knowledge and present curriculum and identify slow, average and advanced learners. On the basis of their performance, for slow learners contact hours are allotted by subject teachers to clear their personal doubts. The advanced learners are motivated for participation in intra and inter collegiate events.

Feedback is collected from the students, teachers, employers, alumni and parents. From the feedback analysis necessary action is taken for the improvement of the curriculum planning and delivery.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

University provides its academic calendar for the new session well in advance. The Academic Calendar of the college is prepared at the beginning of every session and it is based on academic

calendar of the RTM Nagpur University. Academic calendar is displayed on the website and notice board and all the scheduled activities are conducted accordingly. Continuous Internal Evaluation (CIE) is a part of academic progression therefore advance planning is made in academic calendar for the CIE in the college. Examination and evaluation committee work for the CIE in the institution. The college examination committee then prepares a plan which includes tentative dates for conducting class wise unit tests and terminal exams. Departments prepare their examination schedule in the academic calendar and assess the performance of the students on the basis of their punctuality, unit test, terminal exam, assignment, Viva-voce, project work, presentation etc. Institution conducts the continuous internal evaluation as per the academic calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**



**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****3**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****25**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****2201**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

**Education is a powerful instrument of social change and human progress. The main function of education is to build the**



character. Education is always considered to be one of the major factors in achieving the sustainable development. Cross cutting issues related to gender, environment sustainability, human values, professional ethics are the parts of curriculum in B.Sc. B.Com and BBA. In the institution various committees and cells are working on cross cutting issues. Women Empowerment Cell organized guest lecture, Intercollegiate Online essay competition and One Day National webinar on " Gender Sensitization and Equity". Rotract club of the institution carried out activities like ration distribution, orphanage visit, Polio awareness drive, AIDS awareness drive to inculcate human values in students and also organized a cycle rally to sensitize environmental issues. National Service Scheme (NSS) organized Swadeshi diwas, Blood donation camp and online guest lecture on "responsibilities after unlock" to impart human values in the students. The Extension Activity Cell of the institution has conducted Blanket distribution to underprivileged neighborhood community and distribution of note books and stationeries to needy students of adopted village to develop human values among students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

941

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/1.4.1.pdf">- https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/1.4.1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/1.4.2.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/1.4.2.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>1089</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
<b>544</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
<b>2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners</b>	
<b>In the institution, we have students from diverse backgrounds such as urban, rural, vernacular languages, socio-economical</b>	

backward community, State and CBSE boards and some students from other states. Due to these diverse backgrounds, students with different learning capabilities are guided with special programmes.

Institution organized a Bridge Course to cater the needs of students to fill the gap of curriculum to different level and act as bridge to connect the curricular disparity for first year students. On the basis of result of bridge course and score of last qualifying exam, personal interaction, regularity and attentiveness, students are distinguished in the category of slow learners, average learners and advance learners.

Special attention is given to slow learners through contact hours, remedial coaching, provided with resource material. The Mentors-Mentee Scheme helps the slow learners to tackle their personal, emotional, and technical problems. Moreover, value added certificate courses help the students for understanding and applicability of subject.

The advanced learners are encouraged to participate in seminars, power point presentations, group discussions, model making and projects. Advance learners work as group leaders and explain the study material to the other students in the form of presentation.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.2.1-Special-pro-for-Slow-and-Adv-learner.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.2.1-Special-pro-for-Slow-and-Adv-learner.pdf</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3114	64

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Student centric methods are adopted for learning the subject at his/her pace and ease. Main objective is to improve learning of students having different intellectual levels. Interactive online classes are conducted on Google meet, LMS like Google class room. Experimental videos are shown to demonstrate various experimental aspects which cannot be directly taught in laboratory. Videos also include production and manufacturing process to peep into entrepreneurial aspect in students. Virtual classroom interaction initiated by one minute open ended question, raise students participation and teacher becomes aware about subject dissemination. The confidence level and quest based learning is achieved through experiential learning, where students are induced to undertake experiments, projects, models and charts by organizing competition online. Vermi-composting, floriculture, water analysis, Biofertilizer production and other training programs are organized to explain experimentally and to develop skill. Nature trail is organized for students out of classroom experience and exposes them to real world environment. Departmental seminars are organized where students are made to deliver presentations on relevant topics to boost their knowledge, confidence and get opportunities to share their ideas. Syllabus based assignments are given to them with aim to develop research oriented attitude and problem solving capacity through LMS.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.3.1-Student-centric-methods.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.3.1-Student-centric-methods.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

As per the vision of institution to provide quality education to endow enriched academic experience and to facilitate sophisticated teaching learning process, the college teachers always strive to make effective use of ICT enabled tools in combination with traditional tools. The Learning Management System (LMS) module facilitates an online platform for teachers

and students during Covid-19 pandemic year. Diverse set of ICT tools enables the college to conduct seminars, guest lectures, workshops, competitions, technical and management events efficiently. The college has enriched ICT enabled resource which comprises Wi-Fi with 100Mbps speed, ICT enabled classrooms, well-equipped Computer Lab, E-Library resource and digitally equipped Smart Classroom and Auditorium. Total 22 LCD projectors are installed in Classrooms and Laboratories. Language lab and digital Library through NList, e-books, e-journals, Shodhganga, etc. are available. Faculties are accustomed to use power-point presentations and video clippings in their teaching. Teachers have recorded lectures and uploaded in YouTube to provide an online learning environment. It is especially during the pandemic period, the college teachers optimistically able to communicate students through social media Whatsapp groups and emails and to impart online education through Zoom, Google Meet, Google Classrooms, Google forms, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

64

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

64

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

50

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

493

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

##### 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and



mode. Write description within 200 words.

Internal assessment helps in monitoring the growth of students in terms of understanding of the subject. Our institute is having Examination and Evaluation committee which prepares the schedule for the internal assessments comprising of specific dates for conducting unit tests, paper setting for terminal exams, conducting terminal examination. Schedule is communicated to each department by the committee and then each department revives their academic calendar as per this examination schedule and each department notifies this examination schedule to the students. Mechanism of internal assessment is transparent and robust in terms of frequency and variety which is indicated by the process adopted by Institution.

Class wise unit tests are conducted regularly for both undergraduate and post graduate students as scheduled in the academic calendar. Assignments are given to the students as per the prescribed format, analysis of assignment is done by the teachers and problems are rectified and conveyed to the students. Term exams are conducted as per the schedule provided by the examination and evaluation committee and evaluated papers are shown to the students to resolve their mistakes. Parents Teachers Meeting helps in making transparency of such internal assessment and even ideas are discussed to make the process efficient.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.5.1-Internal-Assesment-transparent.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.5.1-Internal-Assesment-transparent.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination and Evaluation committee ensures transparent, time-bound and efficient system in the evaluation process (CIE). Unit tests are conducted as per departmental academic calendar. Results are displayed on the Notice board to ensure transparent evaluation process and grievances if any in the evaluation and are addressed in the class and in contact hours in person at the respective departments. Terminal exams are conducted after completion of the syllabus as per the Examination and Evaluation committee schedule. The semester examination is conducted by the

University, which is scheduled as per the academic calendar of the University and it is time-bound process and also transparent. University provides facility for post-publication review of the result. In case of any problem related to examination staff of the institution helps to solve the issue at university level. If any grievance related to valuation, University has time bound revaluation process. Student can challenge the valuation after consultation with teacher. The result of revaluation is declared within a time bound mechanism by the university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.5.2-Mechanism-to-deal-with-internal-examination-related-grievances-1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.5.2-Mechanism-to-deal-with-internal-examination-related-grievances-1.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The vision and mission of the institution Dada Ramchand Bakhru Sindhu Mahavidyalaya emphasizes on promoting value education through motivated trained faculty. The students to accept the challenges of globalization. The college has well defined learning outcomes. Institute communicates the information of all the programs and courses to the students at the time of admission. IQAC explain the PO, PSOs and COs to the teachers. PO, PSO and COs information is available on the website of the college. Teachers communicate the students about the Course Outcomes and Program Outcomes. They are informed about the possible career opportunities after the completion of the programs prescribed. Suggestions regarding the Course Outcomes, and Program Outcomes are taken from the teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.6.1-PO-communication.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.6.1-PO-communication.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Dada Ramchand Bakhru Sindhu Mahavidyalaya has channelized by systematic ways of attainments of programme outcomes and course outcomes. As per the academic calendar of the department, all the teachers submit their teaching plans at the beginning of the session. At the departmental level initiatives are taken to fulfill learning objective of each course. Unit test are conducted as per the schedule of the academic calendar to evaluate outcomes of the course. Assessment for the course level is done via continuous assessment, learning outcomes and pedagogy. The college evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through assignment, presentation, viva, unit test exam, terminal exam etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.6.1-PO-communication.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/2.6.1-PO-communication.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1047

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://www.drbsmvnagpur.ac.in/wp-content/uploads/2021/12/2.7.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

2.0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

19

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The research committee has established by institute to motivate and encourage faculty members in research activities and to undertake research projects. The main theme behind establishment of this committee is to achieve the need and upliftment of society through all fraternity of institution. IQAC strongly believes on individual potential and promotes for research ecosystem.

Institute has participated in Atal Ranking of Institution on innovation achievements (ARIIA) in this session and nominated band beginners in National level Atal Ranking. Institute has also applied for establishing the innovation and incubation sub-centre INCUBEIN and sanctioned our institute as a incubation sub-centre by Rashtrasant Tukadoji Maharaj Nagpur University Nagpur.

One research project funded by Rajiv Gandhi Science and Technology commission and Innovation, Incubation and Linkage

cell, RTM Nagpur University has sanction to the institute. Institute is established a Ph.D. (research) centre approved by RTM Nagpur University. 71 research papers, 15 books and proceedings have been published during this session. Two copyrights have been awarded and one student has been awarded Ph.D. under the supervision of one of our faculty member.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

71

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

49

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activity cell has been established to serve the society and uplift the neighborhood community. Various committees and cells have organized competitions, programs and guest lecturers in collaboration with Governmental agencies and NGOs. In collaboration with National Institute of Disaster Management, government of India, institute has organized two workshops on child centric disaster Risk reduction and Basics of disaster management and disaster risk reduction. Also institute have been conduct one webinar in association with National Institute of Disaster management on Physical and mental health of children in COVID 19 to inculcate the concept of awareness about corona virus and it's effect on society and children. NSS has organized a



guest lecture on Organ donation by Dr. Prarthana Dwivedi in association with Mohan foundation, multi organ foundation and network to motivate students about this noble cause of organ donation and awareness. Another guest lecture was organized in association with Indian Medical association on Individual responsibilities after unlock by NSS team. NSS has also organized Swadeshi Diwas to aware the society about Indian products. Blood donation camp was organized with Jivan jyoti blood bank. Extension cell has organized various programs. Volunteers of cell have distributed Blankets to needy, poor peoples. Extension cell has conducted a school stationary distribution drive in adopted village Ajangaon, Katol taluka and support the students of School. Department of Microbiology has conducted a session and prepares sanitizer and distributed in high risk area. Students of Biochemistry department have visited a shelter home and distributed masks and sanitizer. Women empowerment cell also organized guest lectures on gender sensitization and equity and has organized a essay competition. Also women empowerment cell has published a book on gender sensitization with ISBN number. Rotract club of our institute impressively works in an orphanage by donating a computer to aware the students and also engaged classes for computer literacy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

10

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1165

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dada RamchandBakhru Sindhu Mahavidyalaya established in the year 1971, affiliated to RashtrasantTukadojiMaharaj Nagpur University Nagpur, having a linguistic minority status, imparting education to unperviliagedsociety.It encompasses area of 193087.4 sq feet, has parking area for vehicles, students cycle stand, garden, a quadrangle inside. Our college offers two streams, Science and Technology(UG), Commerce and Management (UG &PG). Our infrastructure is ecofriendly and having green building concept.

The teaching and learning process is carried out in 31 classrooms,10 laboratories, incorporates two computer laboratories, a smart class room and auditorium. The classrooms

are specious, well illuminated. Laboratories are well ventilated.

The speciallyabled students are treated equally, institute provides them with all help when required. Library is the centre of knowledge and has a separate building funded by UGC. It has huge collection of books on various subjects, including magazines and daily newspapers. The Library has a well-equipped digital room with high speed internet, accessible to students for browsing. The institution has adequate facilities for sports, games and gymnasium for holistic development of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/4.1.1-4.1.3.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/4.1.1-4.1.3.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural and Performing Arts Committee works with the aim of developing and enhancing the talent of students. It encourages students from various strata of society to identify their talents in various fields. Students participate in various co-curricular and cultural competitions like essay, poster debate, elocution, story writing, rangoli, quiz, singing, dance etc. The indoor activities are carried out in the auditorium (size: 1145 sqft ) and outdoor activities are carried in the college quadrangle ( size: 84' 6" X 61' 6" )

The institution has adequate facilities for sports, games (indoor/outdoor) Gymnasium, Yoga etc.

Facility

Games

Dimensions

Indoor facility

Table Tennis, carom, chess

**Sports room**

22 x 25 ft.

**Outdoor facility**

Volleyball, kabaddi,

SepakTakraw

**Quadrangale**

Volleyball- 18x9 mtrs

Kabaddi- 13 x 8mtrs

Sepak Takraw-13.40x6.10mtrs

Facilities for Gymnasium- College has a state of the art Gym equipped with commercial tread mill, cross trainer, cycle, work out machines and free weights.

Facilities for Yoga- Every year on 21st June International Yoga Day is celebrated. Yog experts are invited to teach yoga asans and pranayam.

M.O.U - with Annasaheb Gundewar College, Nagpur for Baseball and cricket. College takes initiative in sports like Shooting, Fencing, Archery etc

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/4.1.1-4.1.3.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/4.1.1-4.1.3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

29

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Our college is using LIBMAN software, which is widely used all over India and our library is fully automated. Our Library provides OPAC and other facilities through this integrated software to our user community. The day-today work is performed through this Integrated software. This software is updated regularly since 2003. Library has around 45000 books in physical form, are readily available for users. There are 6000 e-journals and around 80,00,000 e-books available through NLIST programme of INFLIBNET and National digital library.

Name of ILMS Software

Nature of automation

(fully or partially)

Version

Year of automation

LIBMAN

Fully

2.0

2003

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**



**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****7.03075**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****15**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Now a days IT infrastructure became vital part of the education system. Institution frequently updates its IT facilities including 17 laptops, 6 desktop computer, 8 Printer, 23 UPS ,12 CPU,4 Monitor, 3 Projector, 3 Adaptor, 2 Hard Disk, 5 Pen drive, 1 Webcam in current session to enhance teaching learning process. Institution has Wi- Fi enabled campus along with 100 MBPS Optic Fiber Broad Band Network of BSNL.

All the departments have sufficient number of computers and internet facility. Out of 31 classrooms 21 Classrooms and Laboratories are ICT enabled with Wi-Fi facility thereby encouraging faculty members and students to use ICT resources in teaching learning process. College Campus is fitted with CCTV Surveillance System at important locations to ensure discipline and safety.

The students are encouraged to use internet facilities in digital reading room and computer science Laboratory, Language laboratory, Electronics Laboratory. A college office is having computer and internet facilities and is upgraded

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

96

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

45.61

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has well established procedure for maintenance of physical, academic and support facilities. Institution has employed a person to look after the IT infrastructure and computer maintenance in laboratories and office. The institutional website is maintained through AMC. The institution has appointed electrician for the maintenance electrical fittings and fixtures of classroom, laboratories, office, and university exam control room. The maintenance of solar PV unit and generator is done through the AMC. The books in the library are shelved subjectwise and reference books are shelved separately. Periodicals and newspapers are kept in reading room. Books with disheveled paper are bound hard. E-Library, E-Office facility was maintained by trained library staff. The trivial problems related to laboratory equipment are done by trained laboratory assistants. Stock verification and maintenance is done by every department of sports. The sports material and Gym equipment are maintained by department. The institution has employed daily wage workers for cleaning the class rooms and campus and maintaining garden lawn. The cycle-scooter stand has been outsourced for maintaining parking lot. Cleaning and maintenance of water tank and water filters are done regularly through AMC. The canteen facility has been outsourced and monitored by food committee.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****1326**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****42**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Data Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/5.1.3-2.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/5.1.3-2.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

701

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

701

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

27

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

154

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Dada RamchandBakhru Sindhu Mahavidyalaya has many meritorious and dynamic students who are representatives in various committees and students society of various departments. Students from B.Sc.,



B. Com., B.B.A. and M.Com. are elected unanimously. These students act as catalyst for smooth and creative functioning of various committees at college level. These students are also the part of IQAC and various other committees under IQAC such as College Development Committee, Student Initiative Committee, College Magazine Committee, Anti Ragging Committee, Grievance and Redressal Committee and Food Committee where these students work together with Principal and teachers for quality improvement. Institution has student representatives in various bodies at departmental level like J. C. Bose Society, Chemical Society, Sindhu Literature Club, Commerce Enhancement Cell and Environmental Cell for co-curriculum development of students. It is a teamwork of students which results in enhancement of their social skills. Also there is active participation of students in extra-curricular committees like NSS, Rotaract club and extension cell where students are working for noble cause and learning the attributes of humanity.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/5.3.2-1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/5.3.2-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

444

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni of our college are those valuable assets who represent their parent institution locally, nationally and globally. The inception of Dada RamchandBakhru Sindhu Mahavidyalaya Alumni Association was on 21st February 2010 in the college premises. As an Alumni Association, Sindhu Alumni Association for Reunion and Team work for Helping and Integrating the old and the new (SAARTHI) is a registered body with registration number Nagpur/0000168/2019. Being stake holders, they play an important role in the institution by providing financial and social aid to the students. The alumni helped poor students financially for admission during last year session. With six new members total 735 alumni members have been registered.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/5.4.1saarthi-alumni-association.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/5.4.1saarthi-alumni-association.pdf</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is in harmony with the vision and mission of the Institution from its inception in the year 1971.

Our founding principle is "knowledge is power".

The vision of our institution is to be a leader in fulfilling the contemporary need of the society by providing quality centric higher education with holistic development. The institution is committed towards providing a viable ambience for the holistic development of each student, with its state of the art facilities.

Governance of the institution provides capable human resource, precise policies and plans, opportunities to enrich the professional skills, suitable support system and infrastructure, encouragement to conduct contemporary academic courses for employability and sustainable development. The dynamic leadership is fully committed to academic excellence nurturing social and cultural values in students for self reliance and employability. Environmental issues are addressed. Environmental and social awareness related issues are worked through vermi-composting, solar electricity, use of led lamps, rain water

Harvesting.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.1.1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.1.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has a decentralized and participative management and administration. Decentralization is reflected in almost all activities of the institute. An Activity exhibiting decentralization is described here.

The institute has a functional College Development Committee as per the norms as laid under Maharashtra Public University Act, 2016. According to the norms, the CDC comprises of

Chairman of Management Council

Secretary of Management Council

Principal of the college

One Head of the department

Three elected teachers

Four local members nominated by Management

Coordinator, IQAC

President and Secretary of Students' Council During the academic year.

In the CDC meeting admission to the courses and their requirements was discussed and finalized.

Online Admission: A Case study

In order to deal with the admission for the year 2020-21, The online admission software was updated and the application form was made available on the College Website. An admission committee was formed. It comprised of in-charge and teaching and nonteaching staff. IQAC conducted the training program for the nonteaching staff for this purpose. In-charge worked as the common link between the software provider and the committee. Online assistance was given to student in case of difficulty.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.1.2.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.1.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As per the perspective plan of the institution, activities are conducted in every session to maintain the quality in the HEI. Accordingly an action plan of the institution is prepared. To improve the ICT infrastructure smart board, computers, LCD projectors were purchased. Value adding course were conducted. Various social programs were conducted to foster social responsibility. Organise training program for the nonteaching staff. Gender Sensitization and equity program was conducted in which a guest lecture and National level webinar were held 15 th March 2021. A book titled 'Unveiling the Boundaries of Gender

Issues' having ISBN: 978-93-91248-06-2 was published. The book was released on the occasion of International Women's Day

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.2.1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.2.1.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### The organogram

A) Management Committee: Makes plans and decisions in order to fulfill the vision and mission of the institution.

B) CDC: Gives suggestion to Principal regarding creation of new posts, new courses, fee structures, etc.

C) Principal: Academic and administrative Head directly involved in day to day functioning of the institution.

D) Head of the Department: Administration of the department, planning and execution of the activities.

E) Teaching staff: Plays important role in CDC, IQAC, Department, various committees and cells, conduct various departmental activities and certificate courses.

F) Student: Plays an important role in CDC and IQAC. Represent various Committees and Cells in consultation with IQAC and CDC.

G) Recruitment of Teaching and non-teaching staff: As per the norms and procedures laid down by the state government, the recruitment of teaching and non-teaching staff is done.

H) Grievance Redressal Mechanism: It comprises of

i) Grievance Redressal Committee

ii) Anti-ragging body

**iii) Internal Complaint Committee,**

which take cognizance of grievances of any stakeholders.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.2.2.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.2.2.pdf</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Dada RamchandBakhru Sindhu Mahavidyalaya is deeply committed to the welfare of its teachers and non-teaching staff.

**A) Welfare measures for teaching Staff**

i) Appointments on compassionate ground: The children /spouse of faculty/ non-teaching staffs are appointed on compassionate ground.

ii) Availability of leaves:

- a) Casual leaves and Earned leave.
- b) Child care leave
- c) Sabbatical leave
- d) Duty leave: provided for attending conference/ seminars etc.
- e) Faculty Improvement Programs: leaves are granted.
- iii) Group Insurance schemes
- iv) Interest Free Loan: Management gives interest free loans to needy staff
- v) Health Awareness Schemes:
- a) Availability of Gym : A fully equipped Gym is available
- b) Medical checkup facility: A full time doctor is provided.
- c) Health awareness programs are organized.
- vi) Recreational Facility : Programmes Abhivyakti, College Annual day, Bridal makeup contest, Jhulelal Jayanti , Dr Babasaheb Ambedkar Jayanti, Marathi Divas are celebrated
- vii) Food Facility: Canteen is available
- (B) Welfare measures for Non- teaching staff - All welfare facilities mentioned above and other norms as per Government norms.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.3.1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.3.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year



40

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

45

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has a well - defined self-appraisal system for the teaching faculty. All teachers are required to fill and submit their Annual Performance Appraisal form at the end of academic session. The Self Appraisal Form includes information regarding number of lectures delivered during the session, rewards and recognition, academic qualification enhancement, short term course, professional course attended, book published, research papers published, project awarded, Ph.D. program and any other relevant information.

For career advancement scheme, teacher has to submit the prescribed PBAS form with required details and annexure for timely processing and implementation.

Performance Appraisal of non-teaching staff is done through Confidential Report. The Institution takes initiative to depute the staff members for various training and development program. The professional development of non- teaching staff was enhanced by providing training in their area of operation.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmynagpur.ac.in/wp-content/uploads/2022/01/6.3.5.pdf">https://www.drbsmynagpur.ac.in/wp-content/uploads/2022/01/6.3.5.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has adequate budgetary provision for academic and administrative activities. Maximum utilization of the budget is strictly adhered to by the Institution. The Institution and its leadership take full initiative for mobilization of resources. Internal audit is done by Certified Chartered Accountant; compliances are made as per suggestions. External audit is done by Central Government (Accountant General Office). For meticulous use of available financial resources, Institution executes through allocation of budget and funds are utilized. Budget is prepared on the basis of requirements of various departments for the next financial year.

All these requirements are submitted to Accounts Department where budget is prepared and submitted to CDC / LMC. The CDC/LMC approves the budget.

All financial transactions are subject to internal check/control. I.e. all transactions are passed through president/ Secretary/ Principal. The signature of the Principal is mandatory.

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.4.1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/6.4.1.pdf</a>
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Mobilization of Resources:** Institution puts in every effort for maximum utilization of all its physical/ academic and other resources in the following ways-

1. Needs of resources for various departments, unit and cells of the college with the list of issues of utmost priority.
2. Various sources such as UGC, DBT, State Government, University Projects and Projects /Schemes of Government of India are identified.
3. Proposals are sent to the concerned authorities.
4. Timely utilization of allocated resources is efficiently governed.
5. Mobilization of available resources is achieved through utilization of rain-water harvesting, use of waste and kitchen waste for vermi-composting, solar electricity generation, etc.
6. Centralized lab is used for different purposes like, conducting online certificate courses, language lab, digital lab thus optimizing the resource utilization.
7. Also the man power resources are utilized for different activities like teachers are given the task of helping

File Description	Documents
Paste link for additional information	<a href="https://www.drbsmynagpur.ac.in/wp-content/uploads/2022/01/6.4.3.pdf">https://www.drbsmynagpur.ac.in/wp-content/uploads/2022/01/6.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Continuous Internal Evaluation (CIE)

College has own system of Continuous Internal Evaluation through Examination and Evaluation Committee. Examination and Evaluation Committee along with IQAC monitors the examination and evaluation process in the institution. The committee provide examination schedule to conduct unit test, surprise test, seminars, group discussion, term exam etc. as a part of continuous internal evaluation. Evaluation is done and result is communicated to the students. Teachers then calls the students to deal with the weaker areas of study of individual student. Student can contact the teacher in specified "Contact Hours".

### Practice II

#### Academic Audit

IQAC, in order to enhance the quality of education, conducts the academic audit in which overall performance of the college is assessed. Measures to improve are suggested to the heads of department for further implementation. Frequent informal meetings are called to steer the academic activities in a proper direction. Head of Department follow guidelines given by IQAC scrupulously. Principal also monitors the overall conduct of academic process, following academic calendar of the college. The management supports and helps in proper execution of the quality education and also monitors whether the activities conducted are in the proper direction fulfilling the statement of vision and mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching learning process is reviewed through various committees.

Academic Calendar is prepared. A strategy for Teaching Learning Process is decided. Examination and Evaluation committee plans and monitors Continuous Internal Evaluation. Feedback of the students and other stake holders are taken.

#### Example 1

##### Training Programme:

IQAC conducted a training program on 'Online Admission Process' for non-teaching staff on 18th Feb.2020 in Electronics lab under the flagship of IQAC. Mr. Ajay Mudhada, member IQAC, gave practical training to the non-teaching staff members. Queries were answered. Principal Dr. S. V. Kasbekar discussed about some difficulties on the part of the institution regarding online admission. IQAC Coordinator, Dr. Yogesh Bhute suggested some remedies to resolve the lacunas faced during online admission. He also discussed the easy mechanism of online admission Software.

#### Example 2

##### Student Feedback

Feedback system keeps institute in the continuous improvement mode. This benefits students for example, due to continuous

feedback given by the students; the institute has increased the number of certificate courses to 17. The certificate courses are changed according to the changing times, like a certificate course in GST has recently been included. Time to time suggestions from parents and alumni are also taken into consideration for quality enhancement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Our higher education institution is a co-education**



institution. Institution maintains gender equity. It ensures that there is fair treatment with students. All students get equal opportunities in all activities of Institution. Institution has Women Empowerment Cell and Student Initiative Cell for the strengthening, upliftment and equality. It carries various programs throughout year for gender sensitivity and gender equality. Guest lectures and essay competition were conducted on gender sensitization. The cell organized one day National webinar. It published its maiden book at National level. Institution provides facilities like common room for girls with facility like sanitary pads vending machine, first aid facility and rest room for students. Institution takes care about safety and security of students of Institution for which we have CCTVs and 24\*7 security.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/7.1.1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Institute has adapted eco-friendly policy in its campus. Institute has taken initiatives for proper disposal of waste**

material such as solid, liquid and E-waste. For solid waste management green and blue color dustbins are installed in campus for separate collection of dry and wet solid waste. Through the concept of "Best out of Waste", biodegradable garden waste and kitchen waste used in the vermi-culture to convert into organic manure in the form of vermi-compost and vermi-wash. Apart from this, institute runs certificate course on "Vermi-composting" benefiting students to learn reusing/recycling of waste. For liquid management, from various laboratories channelize separately passes properly through the drainage system. For the E-waste management college has provision of special e-waste bins at convenient place for exclusive collection of tiny electronic waste and has requested students to drop such electronic wastes in the bins for disposal. After collection of e-waste, it is handed over to vendor for proper disposal. For Waste management awareness, among the students college organized various events under the extension activity cells, Rotract club, and Environmental Cell.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

#### **7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**A. Any 4 or all of the above**

**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In our Institution diverse students are from different regions and religion. Cultural and Performing Arts Committee keeps on working with the purpose to develop harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. They worked hard throughout the session to inculcate tolerance and harmony. To address these values various programs were organized throughout the session such as Swaranjali on the occasion of Independence Day, an online tribute to the freedom fighters. A bridal makeup contest was organized in which students decked themselves in beautiful traditional attires of different religions. Online Rangoli competition, was also organised to develop regional harmony. The Committee in collaboration with Alumni Association SAARTHI has organised a series of workshops ABHIVYAKTI, with an aim to train and develop communal harmony through music, art and drama. Solo regional dance online competition was conducted. The College also celebrated Ambedkar Jayanti (Mahaparinirvan Din) to acknowledge the efforts of beloved Father of Constitution Dr B.R Ambedkar. To represent our Indian culture, Jhulelal Jayanti (Cheti Chand) was celebrated. By organizing such programme students get acquainted with the different culture of our nation and their tolerance and harmony is developed towards the linguistic, communal, socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff. The institution encourages participation of students in NSS. This year they conducted programs like Swadeshi Diwas, Blood Donation Camp, Guest Lecture on "Organ donation" and "Individual responsibility after Unlock" and Poster and Video making Competition. The institute also celebrates Constitution Day to contribute to the spreading of Constitutional values and ideals amongst students. We also organize activities like Elocution, Debates to inculcate ethical values, rights, duties and responsibilities of citizens. The students have enthusiastically participated in various activities like seminar, conferences, expert talks, poster making competition to induce social responsibility. Various departments of the institution and NSS unit are actively involved in conducting several activities for inculcating values for being responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/7.1.9.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/7.1.9.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**We impart quality education and believe in building character, creating good citizens and humble human being. We celebrate prominent days to create the sense of patriotism.**

**International Yoga Day- is celebrated every year on 21st June to inculcate values of having healthy body and sound mind. This year event was live on Zoom platform and YouTube channel. Yog acharya Shri Sanjay Kode was invited as an expert.**

**Independence day- was celebrated in the college following the covid pandemic guidelines.**

**Republic Day- is celebrated in the premises. This year Mr. Ranjan Sahai Ex controller General Indian Bureau of Mines was the chief guest.**



**Women's Day-** On the occasion of the international Women's Day, Women Empowerment cell of the college organized online guest lecture on "Encourage women to call out: Choose to Challenge" by Dr Urmila Dabir.

**Ambedkar Jayanti-** Cultural and performing arts committee celebrated Ambedkar Jayanti, Mahaparivan Din to acknowledge the efforts of beloved Father of Constitution Dr. B R Ambedkar.

**Mothers day-** Mothers day was celebrated online and students paid tribute to their mothers.

**Shivaji Jayanti-** Portrait of Shivaji Maharaj, the great Maratha king was paid tribute by offering flowers.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### I) First Best Practice: Book bank scheme

#### 1. Goal:

- To help the students of poor and weaker sections of the society with reading materials in the form of books.
- To help those students who can't purchase the books necessary for their studies.
- To enable them to improve their performance in the examination.

**2. The Context:** More than 60% of the students belong to socioeconomically weaker section of the society. Institution not only desires to provide quality centric education for their



holistic development but also ensure that they do not discontinue their education due to lack of facilities and financial problems. In every academic year, for such students at least five library books are issued free of cost for the entire year.

3. The Practice: In general students can issue only one book at a time on the library card. They need to return it back before the exams. Library runs two schemes for the convenience of the students

A. Book Bank Scheme: This scheme is only for the poor students who cannot afford to buy the book for their education. Through this, students can issue five books for the entire year without paying any charge. This scheme is being practiced since three decades. During this session, 344 books were issued by 127 students under this scheme.

B. Deposit scheme: In this, students can issue books by paying some amount which is refunded after the books are returned. Students can also issue maximum five books at a time in this scheme. In the current session, 254 books were issued by 132 students.

4. Evidence of Success: Every year large number of the needy students takes benefit of the scheme and gives outstanding performance by scoring good marks in the examination at institution and university level.

II) Second Best Practice: Recycling of biodegradable solid waste through vermicomposting.

1. Goal: To develop awareness among the students and neighbourhood society for recycling of biodegradable solid waste through vermicomposting.

2. The Context: Vermicomposting is an easy and cost-effective method for biodegradable waste from kitchen and garbage. It can be easily changed into vermicompost. Vermicompost is worm manure. The biology of the worm's gut facilitates the growth of fungus and bacteria that are beneficial to enrich the nutrient of the vermicompost. This helps in converting biodegradable solid waste into nutritive manure for the plants.

3. The Practice: In the institution sixteen students participated

in this activity for the daily collection of kitchen waste and garbage from their residential areas and institutional campus. Institution has Vermiculture bins or composting bins can take care of the solid waste generated daily. Worms need a moist, organic substrate or "bedding" in which they live. They eat the bedding and convert it into castings along with other feed. A worm's skin is photosensitive and therefore they need dark environment. Worms prefer a slightly acidic pH level of about 6.5. Worms eat a wide variety of organic materials such as paper, manure, fruit and vegetable waste, grains, and ground yard wastes. Since worms have no teeth, any food they eat must be small enough to swallow, or soft enough for them to bite. Some foods may not be soft enough initially for them to consume, but they quickly degrade so that the worms can consume them. Worms burrow into the bedding to protect themselves, and they do not come out to sunlight unless bedding conditions are intolerable. Worm bins are harvested when consumed food has turned a rich dark brown colour. To harvest, a new bedding in half of the bin is created and worms are fed exclusively on that side, eventually most of the worms will move to the side and the finished compost can be harvested. During the process of vermicomposting burrows are formed by the earthworms. Bacteria richly inhabit these burrows, also called as the drilospheres. Water passing through these passages wash the nutrients from these burrows and collected from the outlet of the pit in the form of vermiwash. Vermiwash is very good foliar spray.

4. Evidence of Success: All the students learnt and understood the recycling of the biodegradable solid waste and four students out of them developed their own vermicomposting pit in their houses and are producing vermicompost and vermi-wash at their homes.

5. Problems Encountered and Resources Required: To convince the parents for this activity was a difficult part but later on they understood the importance of this activity and cooperated with their ward to start this venture at their home.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/7.2.1.pdf">https://www.drbsmvnagpur.ac.in/wp-content/uploads/2022/01/7.2.1.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college, since its foundation has been working to cater the need of education and upliftment of the academic quality of these students. Our institute provides complete awareness and information regarding all the scholarships and relief that they can avail from the government to the students. Students have benefitted institutional scholarship. Alumni have also taken initiatives to provide funds by donating free books. Institution has Book Bank scheme. In this, socioeconomically weaker students are entitled to get free books from library for the entire year. Under Mentor -mentee scheme, students share their academic and personal problems with assigned mentor teacher and also parents meeting is conducted. Earn and learn scheme helps students to earn while learning. Soft skill development classes are conducted to develop overall personality and confidence of the students. Institution provides Language lab to upgrade their listening abilities and comprehensive skills through various modules. Computer laboratory and internet facilities are also provided access to the digital world. Training and Placement cell gives assistance in exploring placement opportunities by arranging campus placement from time to time. 25 add-on certificate courses are been run like Tally, Vermicomposting, Biofertilizer, Soil analysis, Floriculture, water analysis, food safety and quality management.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Team of office staff to be encouraged by training through various workshops on soft skill.

2. Restructuring of Committees to ensure the smooth functioning of different committees for the upcoming events.

3. Enrichment of academic activities viz. organizing seminars, workshops in respective subjects, organizing lectures.

4. Promoting faculties to attend conferences, seminars and

workshops.

5. Promoting research activities by publishing their work in journals and recognition of faculties.

6. Promoting submission of research projects to the national funding agencies such as stride program, other funding bodies and organization of guest lectures on funding agencies.

7. New books to be purchased in the Library and enhance the use e-content by students.

8. Financial aid to socio-economically weaker students through Government and non government schemes, institutional scholarship and student aid fund.

9. Incentive to outstanding sportsmen to be given.

10. For the development of adopted Village Design the plan and its execution as part of social responsibility.

11. Train the students for skill development and Interaction with companies to organize on and off campus placement drive.

12. Linkages with industries and institutes to be strengthen

13. Workshop on learning management system will be conducted for teaching staff and office automation training for non-teaching

14. Organization of programs to inculcate human values in students.

15. Celebration of National Science day to inculcate scientific temperament among the students.

16. Organization of intercollegiate events for the students to bring out the talent of the students.

17. Organization of awareness program about hygiene, cleanliness, addiction, cataract etc. in adopted village by NSS and extension activity cell.

18. Organization of regular parent teacher meets

19. Organization of social awareness activities for neighborhood community

20. Organization of gender sensitization, women safety and security program

21. Organization of various events by departmental societies, clubs for the students to enrich curriculum

22. Examination evaluation system modify for continuous evaluation.

23. Effective implementation of mentor-mentee scheme

26. Organization of alumni meets and programmes for students.

27. To raise fund through philanthropists for the development of adopted village.

28. Students and staff induction program will be organized.

29. New methods will be adopted to make eco-friendly campus.