

Date: 29th July 2021

Chairman Dr. V.M. Pendsey, Officiating Principal.

Coordinator Dr. Yogesh V. Bhute
Teachers Member Mr. Ajay Mudhada

Teachers Member Dr. Mrs. Anuradha Poddar

Teachers Member Dr. Milind Shinkhede

Teachers Member Dr. Rajkumar Khapekar
Teachers Member Dr. Mrs. L.B. Chandnani

Teachers Member Dr. A. Qureshi

Teachers Member Dr. Sudhanshu Kharkate
Teachers Member Dr. Mrs Reema Kamlani

Management Representative Dr. I.P. Keswani

Administrative officer Mr. Naveen Agrawal, Registrar

Industry Representative Mr Shrikant Dhondrikar

Alumni Representative Dr. Rupesh Badere
Local Society Representative Mr. Pradeep Hajare
Local Society Representative Mr. Sanket Sahu

Supporting staff Mr. Sandeep Pamnani

Student Representative Ku. Sunita Sahoo

First meeting of the session 2021-22 was held 29<sup>th</sup> July . 2021 at 12.30pm. at IQAC room.

- 1. The minutes of the last meeting of previous session were read out and confirmed.
- 2. Restructuring of Committees to ensure the smooth functioning of different committees for the upcoming events in the session 2021-22.
- 3. It has been unanimously decided to organize National Conference by Library, NAAC sponsored conference on Assessment and Accreditation by IQAC, a collaborative conference by all the Life-science departments will organize conference on life-science, Chemistry, Physics and Electronic departments will organize conference on Material Science, Commerce and management departments will organize conference on Commerce and management.
- 4. It has been unanimously decided to organize Orientation program for teaching staff on A Brief Overview of New AQAR Guidelines' and workshops on 'Laboratory Management and Equipment Workshop' for non-teaching laboratory staff and "Office automation training" for non-teaching staff in the month of August.
- 5. It has been unanimously decided to enrich the academic activities in the current session by organizing seminars and workshops in respective subjects and also organizing guest lectures.
- 6. It has been decided that teachers will be motivated for submission of research projects to the funding agencies.
- 7. IQAC Coordinator proposed that social activities will be carried out by Extension activity cell, Rotract club and NSS for the adopted Village.
- 8. Directions will be given to the departments to organize co-curricular activities for the students to enrich the curriculum.
- 9. It has been decided that Criterion-I curriculum committee will organise programs on human values for the students.
- 10. It has been decided that Students induction program will be organize in the month of September.
- 11. Internal Academic Audit will be conduct by Internal Academic Audit committee for the session 2020-21 in the month of September.





Date: 25.11.2021

Chairman Dr. V.M. Pendsey, Officiating Principal.

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Supporting staff Mr. Sandeep Pamnani

Student Representative Ku. Sunita Sahoo

Second meeting of the session 2021-22 was held on  $25^{\rm th}$ November 2021 at 12.30.pm. in IQAC room.

- 1. The minutes of the last meeting of previous session were read out and confirmed.
- 2. The plan of action and execution of Conferences on Life sciences, Chemistry, Physics, Mathematics, Commerce and Management were discussed and it was decided that by 15<sup>th</sup> December 2021 all preparations would be completed.
- 3. The plan of action and accomplishment of AQAR submission was discussed.
- 4. All Criteria In-charge to be instructed to collect all the required information and documents from various Departments/Cells/Committees by 10<sup>th</sup> December 2021.
- 5. Women Empowerment Cell to be directed to organise programs on empowerment and gender sensitization.
- 6. Educational excursions and industrial tours to be planned by various Departments.
- 7. The members of the Alumni Association will be requested to give hands-on training to students under their banner.
- 8. The Coordinator informed that financial assistance of Rs. 30000/ was sanctioned by NAAC to organise the Seminar.
- 9. It has decided to organize NAAC sponsored Seminar on 20<sup>th</sup> January 2022.
- 10. The preparation of brochures, publication of conference proceedings, Google form for registration and other activities to be plan.





Date: 10.01.2022

Chairman Dr. V.M. Pendsey, Officiating Principal.

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Teachers Member Mr. Ajay Mudhada

Teachers Member Dr. Mrs. Anuradha Poddar

Teachers Member Dr. Milind Shinkhede

Teachers Member Dr. Rajkumar Khapekar
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## Minutes of the Third Meeting on 10.01.2022 in IQAC room at 12.30 pm

At the beginning of the meeting, the IQAC Coordinator welcomed all the committee members and sought permission from the chair to start the proceeding of the meeting.

- 1. The minutes of the last meeting were read out and confirmed.
- 2. Review of the preparation for the NAAC sponsored conference on Revised

  Assessment Framework: Understandings and Challenges
- 3. It was decided to boost Training and Placement Cell for organising Placement drive to increase the percentage of the placement of our students.
- 4. It has been decided to reinforce the habit in students about ecofriendly activities like tree plantation, use of one side paper for printing, focus on rainwater harvesting, use of bio-degradable solid waste material for vermi-composting.



Date: 17.02.2022

Chairman Dr. V.M. Pendsey, Officiating Principal.

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Teachers Member Mr. Ajay Mudhada

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Administrative officer Mr. Naveen Agrawal, Registrar

Industry Representative Mr Shrikant Dhondrikar

Alumni Representative Dr. Rupesh Badere
Local Society Representative Mr. Pradeep Hajare
Local Society Representative Mr. Sanket Sahu

Supporting staff Mr. Sandeep Pamnani

Student Representative Ku. Sunita Sahoo

Fourth Meeting on 17.02.2022 in IQAC room at 12.30 pm

At the beginning of the meeting, the IQAC Coordinator welcomed all the committee members and sought permission from the chair to start the proceeding of the meeting.

- 1. The minutes of the last meeting of previous session were read out and confirmed.
- 2. The preparation for the Golden Jubilee year celebration was discussed and work allotment is done.
- 3. The review of the three conferences/ seminars is taken.
- 4. IQAC coordinator congratulated the IQAC team for successful submission of AQAR of last year and work related to AQAR of current year was discussed.