



Dada Ramchand Bakhru Sindhu Mahavidyalaya, Nagpur

A premier higher education linguistic minority institutes run by Sindhi Hindi Vidya Samiti



Minutes of the meeting Grievance and Redressal cell

A meeting of grievance committee was held on January 24, 2024 in the central computer facility center. Committee members were present. Grievances regarding facilities, academics and infrastructure have been discussed. Grievances raised by students and action taken by administration reported as

- Practical and theory marks submission to the university portal
- Issues regarding internal assignment submission date

Members were present for the meeting and problems were resolved.

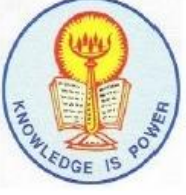
Handwritten notes in Sindhi script:
1. 21/1/24
2. A.A.C.
3. U.Bakhru

In-Charge

Grievance and Redressal cell



Handwritten signature of the Officiating Principal.
Officiating Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



Dada Ramchand Bakhru Sindhu Mahavidyalaya, Nagpur

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Minutes of the meeting and action taken report Grievance and Redressal cell Session 2023-24

A meeting of the grievance and redressal committee was held on *September 9 2023*, in the IQAC room. Committee members were present. Grievances regarding theory and practical examination have been discussed. Grievances raised by students and action taken have been reported.

Session starts from June 2023, and the admission process for undergraduate courses has been started in June 2023. Grievances regarding submission of marks of theory, practical and viva voce, internal marks.

Some remedies have been discussed about the extension of the submission date for internal assignments, the submission of theory and practical marks. Some of the issues have been discussed follows-

- Revaluation of theory paper
- Practical and theory marks submission to the university portal
- Issues regarding internal assignment submission date
- Online college platform for admission process

Members were present for the meeting and problems were resolve.

Signature of members

Handwritten signatures of committee members in Sindhi script.

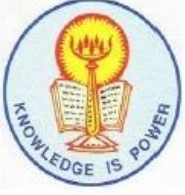
Handwritten signature of the In-Charge.

In-Charge

Grievance and Redressal cell



Handwritten signature of the Officiating Principal.
Officiating Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



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Action taken report of grievances by the students and department queries

Session 2023-24

Grievances	Action taken
On-line control sheet submission for theory and practical examination	Submission of theory and practical control sheet and hard copy to university
Revaluation for various papers for undergraduate courses	Revaluation has been completed and submitted to university
Theory internal assignment submission and extension of submission date	The submission date of internal assignment submission has been extended
Online admission process for undergraduate courses	The Online Portal for the admission process has been communicated to the students through help desk.
More unit tests, revisions and test exams should be implemented.	Regular unit tests have been conducted. Remedial classes and contact hours were engaged by teachers.
To facilitate career opportunities and placement drives	Institute has module of training and placement cell through which career guidance and other facilities provided to students.
Girls' common room repairing issues and Non working of Sanitary pad machine.	Institute has initiated the process of repairing and installation of new machine.
Optional subject paper in Mathematics shall change for postgraduate courses	Communicated to university and resolve the issue.

Total 23 grievances were recorded and resolved.

Name & signature of committee members-


In-Charge




Officiating Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



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दादा रामचंद बाखरु सिन्धु महाविद्यालय, नागपुर

काका तिलोकचंद रुघवानी मार्ग, पांचपावली, नागपूर (महाराष्ट्र) - 440017
फोन : 0712-2640368, 2642789, फॅक्स : 0712-2640368
Email:- principalsmvnagpur@yahoo.in / Website:- www.smvnagpur.ac.in

Date: 28/12/2023

To
The Director, Board of Examination and
Evaluation Rashtrasant Tukadoji Maharaj
Nagpur University, Nagpur.

Subject: Reminder to extend the last date 30th Dec., 2023 of submission of enrollment forms.

Sir,

As per your running notification in Red lines about Enrollment Fee & Forms submission till 30th December 2023 is being display on Promarc's Login Page.

It is your kind information to submit above said forms first Promarc provide links for classes and then we enter each and every details of students into five different section wise pages in Promarc's site after that we need to check every data repeatedly for any mistakes and then select it each student as approved in list after then we need go for Enrollment forms Printouts and then it is attached by students documents, with this we need A, B form list from Promarcs.

As we have large admission strength in our college for classes BCOM, BSC, BBA, MCOM and MSC so it not possible to submit the Enrollment Forms & Fee at given short time. whereas Promarc's site showing error in downloading to U.G. Enrollments Forms, A, B forms and still data is not available for PG classes on Promarc's site.

Hence we request you to please extend the last date of submission of Enrollment forms.

Kindly extend the last date of above said notification.

[Signature]
28/12/23
Office of the Director
BOEE, RTMNU.

[Signature]
Principal
DRB Sindhu Mahavidyalaya
Nagpur-17



Officiating Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



[Signature]
Officiating Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



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DADA RAMCHNAD BAKHRU SINDHU MAHAVIDYALAYA

Kaka Tilokchand Rughwani Marg, Panchpaoli, Nagpur 440017

NAAC Re-accreditation B+ Grade

Phone No. 0712&2640368, 2642789

Email: - principalsmynagpur@yahoo.in / principal@drbsmynagpur.ac.in

Website:- www.drbsmynagpur.ac.in

Ref. No. SMV: 564/2023

Date: 25/4/2023

To,
Assistant Registrar
Confidential
RTM Nagpur University,
Nagpur

Subject: Winter 22 Revaluation score sheet submission of Semester 3 (B.Sc., B.Com and BBA)

Sir,

As per directed by University with prescribed format, herewith, Science, Commerce and Management faculty of Dada Ramchand Bakhru Sindhu Mahavidyalaya, Nagpur submits Revaluation data sheet of B.Sc., B.Com and BBA third semester examination winter 2022. Kindly accept the same.

Thanking you.

Principal



Officiating Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



Officiating Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



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Submitted to Lalit Sin & Atam mam o/c not given
दादा रामचंद बाखरू सिंधू महाविद्यालय, नागपूर

काका तिलोकचंद रुघवानी मार्ग, पांचपावली, नागपूर (महाराष्ट्र) - 440017
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Email:- principalsmvnagpur@yahoo.in / Website:- www.smvnagpur.ac.in

PRBSMV-2023-24/626 Enroll Section
5/3/2022

To
Director,
Board of Examination & Evaluation,
Rashtrasant Tukadoji Maharaj Nagpur University,
Nagpur.

Sub.: Reminder letter regarding showing error in On-line Enrollment form submission for session 2023-24.

Dear Sir,

Our College has total strength 800+ first year (PG/UG) students which need to be enrolled with university.

Student admitted only after receiving ARN No. from the University and ABC registration portal.

As per University guidelines, we process data and communicated issues with your office on 19/12/23 & 28/12/23.

The work has been taken on priority & additional hands have been provided. Meanwhile due to some technical issue work will take some more time & we request you to kindly consider our request.

Although the basic data of 800 students is uploaded but needs some corrections to complete the work. The work is getting delay because of technical errors at server.

05/3/24
Office of the Director
BOEE, RTMNU.



PRINCIPAL
D.R.B. SINDHU MAHAVIDYALAYA
NAGPUR
Office Code - 179
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



Officially Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



Dada Ramchand Bakhru Sindhu Mahavidyalaya, Nagpur

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फोन : 0712-2640368, 2642789, फॅक्स : 0712-2640368
Email:- principalsmvnagpur@yahoo.in / Website:- www.smvnagpur.ac.in

Date: 19/12/2023

To
The Director, Board of Examination and
Evaluation Rashtrasant Tukadoji Maharaj
Nagpur University, Nagpur.

Subject: To extend last date of submission of enrollment forms for session 2023-24 on 20th
Dec., 2023.

Sir,

As per your running notification in Red lines about Enrollment Fee & Forms submission till 20th December 2023 is being display on Promarc's Login Page.

It is your kind information to submit above said forms first Promarc provide links for classes and then we enter each and every details of students into five different section wise pages in Promarc's site after that we need to check every data repeatedly for any mistakes and then select it each student as approved in list after then we need go for Enrollment forms Printouts and then it is attached by students documents, with this we need A, B form list from Promarcs.

As we have large admission strength in our college for classes BCOM, BSC, BBA, MCOM and MSC so it not possible to submit the Enrollment Forms & Fee at given short time. whereas Promarc's site showing error in downloading to U.G. Enrollments Forms, A, B forms and still data is not available for PG classes on Promarc's site.

Kindly extend the last date of above said notification.

CRB
20/12/23
Office of the Director
BOEE, RTMNU.

SR
Offi. Principal
DRB Sindhu Mahavidyalaya
Nagpur-17

Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur.



SR
Officiating Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



Dada Ramchand Bakhru Sindhu Mahavidyalaya, Nagpur

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दादा रामचंद बाखरू सिंधू महाविद्यालय, नागपूर

काका तिलोकचंद रुघवानी मार्ग, पांचपावली, नागपूर (महाराष्ट्र) - 440017

फोन : 0712-2640368, 2642789, फॅक्स : 0712-2640368

Email:- principalsmvnagpur@yahoo.in / Website:- www.smvnagpur.ac.in

16/10/2023

To
Director,
Board of Examination & Evaluation,
Rashtrasant Tukadoji Maharaj Nagpur University,
Nagpur.

Sub.: Application for refund against excess payment done in Format-22
Reference No. **W23/179/000224401** of **Class M.Sc. (Che) Sem 4.**

Sir,

We, the 179-DRB Sindhu Mahavidyalaya college have made the excess payment against in Format-22 with Reference No. **W23/179/000224401** of Class Fourth Semester M.Sc. (Chemistry) CBCS PG due to incorrect mentioned total number of theory subjects in the above given Format-22 it is Promarc's Technical Problem for which we have the loss of Rs. 2600/-. The actual payment would be Rs. 7000/- of Total 35 subjects for Exam fee Rs. 200/- but the format is showing total 48 subjects and total amount Rs. 9600/- which is incorrect.

We request you to please refund us the excess payment done which is Rs. 2600/-.

We hope you look into this matter.

Thanking you.

Yours faithfully,

Officiating Principal
D.R.B. SINDHU MAHAVIDYALAYA
NAGPUR
New College Code - 179

16/10/23
e of the Director
EE, RTMNU.



Handwritten signature
Officiating Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



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DADA RAMCHNAD BAKHRU SINDHU MAHAVIDYALAYA

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Subject: Winter 22 Revaluation score sheet submission of Semester 3 (B.Sc., B.Com and BBA)

Sir,

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Thanking you.

Principal

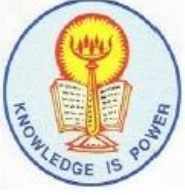


Officiating Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17

Chande
25/04/23



Officiating Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



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NEW COL. CODE - 179

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Email:- principalsmvnagpur@yahoo.in / Website:- www.smvnagpur.ac.in

4 /05/2023

To
The Director,
Board of Examination & Evaluation.
Rashtrasant Tukadoji Maharaj Nagpur University,
Nagpur.

Sub.: Regarding On-line Exam forms for Semester Sixth Regular category and Semester Fifth Ex Category's Last date.

Respected Sir,

It is for your kind information that we have received the exam data for (BSC, BCOM, & BBA) Semester Sixth Regular category and (BSC, BCOM, & BBA) Semester Fifth Ex Category's on dated 1st May 2023 and last for submission is showing on 4th May 2023.

The Number of Exam Forms for submission of our college is large in quantity and it is impossible to submit at given short time.

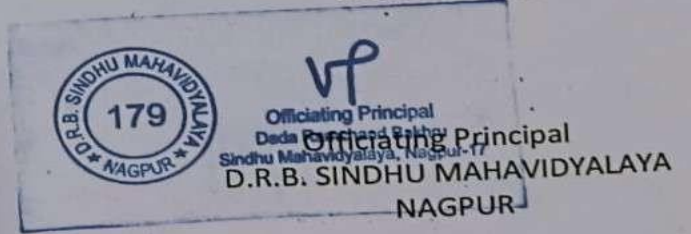
So we are requesting you to give us sufficient time for doing our work so that we can submit the above Exam for data.

Hence, we request you to look into this matter and guide us.

Kindly acknowledge it.

Yours sincerely,

[Handwritten signature]
4/5/23



[Handwritten signature]
Officiating Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



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