



Dada Ramchand Bakhru

Sindhu Mahavidyalaya, Nagpur

A Premier Higher Education Linguistic Minority Institutes Run By Sindhi Hindi Vidya Samiti

Name of student placed and contact details	Program graduated from	Name of the Employer with contact details	Pay package at appointment
Kashish Rokde,	B.Sc.	Tata Consultancy Services, 917126689440	1,44,000
Chanchal Esrani,	B.Sc.	Tata Consultancy Services, 917126689440	1,44,000
Govind Vasvani	B.Com.	Vimal Electricals, 9063256342	1,68,000
Hrithik Kumar Kanojiya, 7030 289731	M.Sc. Chemistry	Inventys Research Company Private Ltd., 91227140020	1,80,000
Kartik Akre	B.Com.	Jai Bakery, 9326454520	1,56,000
Kiran Sinha	B.Com.	Mahajan Trading Company	1,68,000
Prachi Kachwah, 8767606543	B.Com.	Spice Jet Limited, 911243913939	3,16,176
Pranjal Kadwe,	B.Com.	Delta Solutions, 8446047944	1,20,000
Mayur Vaishnav, 7218517783	M.Sc. Chemistry	Macleods Pharmaceutical Company, 912225296599	1,14,000
Chandrashekhar Dekate, 8805754353	B.Com.	Alpha Adventures, 08180001597	1,98,000
Raji Brahmanekar,	B.Sc.	AI Airport Services Limited	1,44,480
Samiksha Pise, 9021283446	M.Sc. Chemistry	Success Study Point, 09767862283	1,80,000
Vivek Dholwani	B.B.A	Sunrise Convent, 07123191208	1,20,000
Sukhvinder Singh Vadan	B.B.A	LIC, 970	1,80,000
Sugand Batra,	B.B.A	Sd Zine Architects,	60,000
Shubham Gangwani	B.B.A	Ava Lifestyle and Services, 18002701950	3,05,000
Sneha Advani	B.B.A	Ganesh Gouri Industries, 917507147791	2,40,000
Sahil Kewalramani, 7620867980	B.B.A	Teleperformance	1,80,000
Rohit Khiyani	B.B.A	Sunrise Convent, 07123191208	1,20,000
Rohan Mehnani	B.B.A	Nikhil and Gyanchandani Associates	1,50,000
Paratham Mulchandani	B.B.A	SSD Hardware and Paints	1,98,000
Pawan Vazirani	B.B.A	SSD Hardware and Paints	1,98,000
Parakh Udasi	B.B.A	Om Prakash Thakrani Architects, 09766223441	1,98,000
Ninal Wadhvani	B.B.A	Vijay Anaj Bhandar, 9423683763	1,20,000
Mahek Manglani	B.B.A	Skyway Kidzee Preschool, 912226743422	1,80,000
Mayank Hemrajani, 9601851283	B.B.A	Teleperformance	1,65,000
Janvi Motwani,	B.B.A	Om Prakash Thakrani Architects, 09766223441	1,20,000
Harsh Asrani, 7709656157	B.B.A	Teleperformance	1,80,000
Dipesh Batra,	B.B.A	Mehak Hardware	1,98,000
Harsh Jashnani	B.B.A	Vijay Anaj Bhandar, 9423683763	1,20,000
Harsh Manwani, 9022608434	B.B.A	Teleperformance	1,65,000




Officiating Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



Dada Ramchand Bakhru

Sindhu Mahavidyalaya, Nagpur

A Premier Higher Education Linguistic Minority Institutes Run By Sindhi Hindi Vidya Samiti

Chatrapal Pateriya,	B.B.A	Quess Corp Limited, 1800-572-3333	1,09,812
Chetanveer Dhanjal,	B.B.A	Quess Corp Limited, 1800-572-3333	1,09,812
Vicky Godhiya,	B.Com	Havells Mahi Services, 9823022723	96,000
Vikas Nirmalkar	B.Com	Havells Mahi Services, 9823022723	96,000
Rupesh Hirapure, 9834696528	M.Sc. Chemistry	Explore Learning Academy	1,80,000
Sadaf Mohd. Rais Ansari,	B.Sc.	Diagnopein, 7719108108	1,20,000
Ayesha Ansari	B.Sc.	Naisha Diagnocare, 7448031343	1,20,000




Officiating Principal
Dada Ramchand Bakhru
Sindhu Mahavidyalaya, Nagpur-17



Provisional Offer : BUSINESS PROCESS SERVICES

Ref: TCSL/DT20245261118/Nagpur/BPS/BTN

Date:16/04/2024

Dear Ms. Kashish Rakesh Rokde,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited(TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.

Private and Confidential

TCSL/DT20245261118

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

Mihan SEZ Village Dahegaon Survey No 72, Hingna PS Post Khapri, Nagpur – 441 108 Maharashtra India

Ph.: +91 712 6689400 Fax 91 712 6689401 E-mail: corporate.office@tcs.com, Website: http://www.tcs.com

Registered Office: 9th Floor, Nirmal Building, Nariman Point, Mumbai 400 021

Corporate Identification No. (CIN): L22210MH1995PLC084781



Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

Girish V. Nandimath
Global Head Talent Acquisition & AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

ANNEXURE 1

For the candidate to complete:

This is to confirm that I have received & hereby accept the Provisional Letter of Traineeship Ref No **TCSL/DT20245261118/Nagpur/BPS/BTN** on _____(DD/MMM/YYYY).

Signature:

Name:

Date:



Provisional Offer : BUSINESS PROCESS SERVICES

Ref: TCSL/DT20245261142/Nagpur/BPS/BTN

Date:16/04/2024

Dear Ms. Chanchal Rupesh Esrani,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited(TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.



Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

Girish V. Nandimath
Global Head Talent Acquisition & AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

ANNEXURE 1

For the candidate to complete:

This is to confirm that I have received & hereby accept the Provisional Letter of Traineeship Ref No **TCSL/DT20245261142/Nagpur/BPS/BTN** on _____(DD/MMM/YYYY).

Signature:

Name:

Date:

Vimal Electricals Ltd.

SHOP NO. 142 GANJAKHET CHOWK,NAGPUR,9063256342 email-vml2008@gmail.com

Ref :AL/CC/2023

Date:10/10/2023

Dear Mr Govind R.Vaswani,

We are pleased to inform you that you are appointed as Customer Care Executive w.e.f.1st November 2023,on a monthly salary of Rs.14000 .Your reporting Department is Sales and Allied services.

If you accept, please give your consent letter atleast 7 days before the above mentioned date of joining.



Mahesh Gurnani

Head, Sales and Allied services
Vimal Electricals Ltd,Nagpur



Inventys Research Company Pvt. Ltd.

Design, Build and Operate Dedicated or Shared Manufacturing and Research Facilities for API, Speciality Chemicals, Advance Intermediates, Cosmetics and Perfumes.

Appointment Letter

Ref : IRCPU/23-24/NAG

Date : 16th August, 2023

To,

Mr. Hritik Rajkumar Kanojiya,

Plot No.135 A, Tandapeth, Naik Talav Road,

Dhobi Ghat, Nagpur - 440002

Mobile No: +91 7020123819/ 7030289731

Email ID: ritikkanojiya786@gmail.com

Sub : Appointment letter for the position of Tr. Chemist - R&D

Dear Mr. Hritik Rajkumar Kanojiya,

With reference to your application and the subsequent interview you had with us, we are pleased to appoint you in our organization for the position of **Tr. Chemist - R&D** at **Nagpur** with effect from **16th August, 2023** on the following terms and conditions:

1. Your compensation will be as per Annexure I attached to this Appointment Letter. You are not eligible for any other payment or any other benefits from the Company apart from that listed in Annexure I. Your salary will be subject to deduction of all applicable government taxes prevailing from time to time.
2. You shall be on probation for a period of six (6) months from the date of joining the services of the Company. Upon completion of your probationary period your performance shall be reviewed by the Management and subject to satisfactory report of your performance, your service with the Company shall be confirmed in writing by the Management. The probation period would continue till such time a confirmation is not given in writing by the Company. During probation period, the Company reserves the right to terminate your services without assigning any reason for such termination. During probation period, if you wish to terminate your service, for any reasons, then you shall serve a 60 (sixty) days written notice of upon the Company. However, post confirmation of your services by the Company, the Company reserves the right to terminate your services, without assigning any reason or paying you any compensation. Post confirmation of your service, if you wish to terminate your service with the Company, you must serve a written notice of 90 (Ninety) days upon the Company for the same. The termination would be effective after the expiry of Ninety (90) days from the date of the receipt of such notice by the Company (hereinafter referred to as the 'Notice Period'). You are required to serve the Company during the notice period. At the request of the Employee, the Company may, at its sole discretion, permit the Employee to discontinue Employment on any date during the Notice Period. The Employee shall pay to the Company an amount equal to his salary for the notice period unserved by the Employee or a proportionate amount of salary for unserved notice period.
3. Your appointment in the services of the Company shall be subject to your submission of following the documents to the management at the time of joining
 - a. Relieving certificate / last salary slip /certificate.
 - b. Service certificates pertaining to all your previous employments
 - c. Certificates pertaining to all your academic qualifications.
 - d. Any other documents as claimed by you in support of your application.
- b. LEAVE: You shall be entitled to privilege leave and other facilities as per the rules of the Company as may be amended from time to time. However, your employment shall be governed by the Shop and Establishment Act and rules framed there-under. Grant of any type of leave shall depend on exigencies of the Management

JAI BAKERY



21,S.B. ROAD,JARIPATKA ,NAGPUR, 9326454520

Date: 20/4/2024

Ref no : JB/AL/201/24

Dear Mr Kartik P.Akre

We are pleased to inform you that you are appointed as Store Incharge w.e.f 1/5/2023 on a consolidated monthly salary of Rs.13000 per month. Your training period is of 3 months. You have already accepted all terms and conditions after the interview. We wish you good luck.



Jai Singh Madaan

Director
Jai Bakery,Nagpur

MAHAJAN TRADING CO.

Shop no.84,SaiWasanshah Chowk,
Jaripatka,Nagpur email-anm2008@gmail.com

Date: 20/11/2023

Dear Ms.Kiran Sinha

We are pleased to formally offer you the role of Customer Service Manager on the following terms and conditions:

Position: Customer service manager

Job description: Oversee a team of 30 customer service representatives, manage customer surveys and log customer comments

Start date: 1st December 2023

Working hours: Monday through Friday, 10 a.m. to 6 p.m.

Salary: ₹14000 per month

If you accept, please review and sign the attached forms before 20thNovember , 2023



A.N Mahajan

HR Manager
Mahajan Trading Co,Nagpur



SpiceJet Limited
319 Udyog Vihar, Phase IV
Gurugram 122016, Haryana, India
Tel: +91 124 3913939
Fax: +91 124 3913844

LETTER OF OFFER

15-Feb-23

Ms. Prachi Sharad Kachhawah

Plot Number 646/B/14, Near S.Kumar Cycle Stores,
Shantinagar, Sai Nagar, Nagpur City, Nagpur,
Maharashtra - 440002
Phone No: 8767606453

Dear **Ms. Prachi Sharad Kachhawah**,

We are pleased to offer you the position of **Customer Service Executive** in **Ground Services (Airport Services)** at SpiceJet Ltd.

The following are the terms & conditions of your employment with SpiceJet Ltd:

1. The Details of your total compensation is given in **Annexure - 1**.
2. Your initial place of work will be at **Pune Airport**. Your services are transferable as per Company's discretion and operational requirements.
3. Your appointment is subject to you being medically fit and the receipt of satisfactory medical check-up report, references and background checks. The Company will conduct a formal background verification as per Company policy.
4. Your probation will be for a period of **Six Months** from the date of joining. Confirmation of your appointment will be subject to assessment of your performance during the probationary period.
5. During probation either party may terminate the employment by giving **Seven (07) Days'** notice in writing or **Seven (07) Days'** basic salary in lieu thereof. On confirmation of services, either party may terminate the employment by giving **Three (03) months' notice in writing** or **Three (03) months' Gross Salary** in lieu thereof, as per Company policy. However the Company reserves the right not to accept payment in lieu of notice and at its sole discretion enforce the notice period due to operational reasons.
6. Due to unsatisfactory performance, absence for a continuous period of eight days without prior approval of your supervisors, (including overstay of leave / training), and/or integrity issues, your employment may be ceased without any notice at any time during your employment with the Company.
7. By accepting this offer and its terms, you also undertake that you shall work for a minimum service period of Thirty Six (36) Months with the Company in such functions as may be assigned to you from time to time. The Thirty Six (36) Months' service period shall commence from the date of your joining the Company.
8. You also undertake to deposit Two (02) Cheques in favour of the Company "SpiceJet Limited" amounting to INR. 25,000/- each (**total of INR 50,000/-**) towards the Security Deposit for a period of Thirty Six (36) Months. You also understand that the above arrangements are towards opportunity provided to you over other aspiring candidates by the Company and the time spent on your recruitment/training comes with a considerable expenditure direct and indirect, financial and unliquidated – related to faculty, computer time, support facilities, salary while under employment with the Company.

9. Upon completion of the Thirty Six (36) Months period of service with the Company from your date of joining, the Two (02) cheques amounting to INR 50,000/- shall be rewarded back to you.

Signature Not Verified
Niti Verma

Registered Office: Indira Gandhi International Airport, Terminal 1D, New Delhi 110037, India Website: www.spicejet.com
CIN: L51909DL1984PLC288239

10. In the event of your leaving the Company prior to the stipulated period of Thirty Six (36) Months, you authorise the Company to encash the above referred cheque(s) to recover the amount of INR 50,000/- in the manner as may be decided by the Company at its sole discretion.
11. By accepting this offer, you further undertake that, you shall not instruct the concerned bank to stop the payment of above mentioned cheque(s) and that you shall further intimate the company about the change (if any) of your bank account and replace the cheque(s) with fresh cheques of such new bank account. You also undertake to maintain sufficient bank balance in the concerned bank account in the event of your leaving employment with the Company before completing the minimum service period of Thirty Six (36) as envisaged herein above.
12. You will not interact with the media to give any information with regard to Company, its employees and operation etc.
13. All terms and conditions will be governed by the Company policies as stated from time to time.
14. While accepting this offer you will confirm that you have settled all liabilities and service obligations with all your previous employers. In case any disputes arise with any of your previous employers with regard to your taking up employment with us, you undertake to indemnify SpiceJet Ltd for any loss / damage / legal action(s).
15. The terms of this offer shall be kept strictly confidential. You shall execute all other documentations as required.

You are advised to report at **Pune Airport** as soon as possible along with all documents as set forth in **Annexure - 2**.

A formal letter of appointment containing your terms and conditions will be given to you on completion of your joining formalities.

As a token of acceptance of the above offer, you are requested to sign this letter and send us a copy of the same latest by **22-Feb-23**.

We look forward having you on board soon.

Yours Sincerely,
For SpiceJet Limited

Niti Verma
Vice President and Head - Human Resources

I hereby agree to the terms and conditions of offer stipulated above. I agree to join SpiceJet Ltd on or before **17-Mar-23**. I also authorize SpiceJet Ltd to conduct my formal background verification as per company policy.

Date:

Candidate's Signature

Place:

Candidate's Name

Signature Not Verified

Niti Verma

15.02.23



ANNEXURE – 1

COMPENSATION DETAILS

Name: Ms. Prachi Sharad Kachhawah
Department: Ground Services (Airport Services)
Designation: Customer Service Executive
Band & Grade: B & 3

Heads	Amount (Rs) per Month	Amount (Rs) per Annum
Basic Pay	15,000.00	1,80,000.00
House Rent Allowance	7,500.00	90,000.00
Special Allowance	918.00	11,016.00
PF	1,800.00	21,600.00
Cost To Company (A)	25,218.00	3,02,616.00
Medical Insurance	374.00	4,488.00
GPA Insurance	34.00	408.00
Gratuity	722.00	8,664.00
Total (B)	1,130.00	13,560.00
Total Cost To Company (A +B)	26,348.00	3,16,176.00

Other perks and benefits (Leaves, Medical & Personal Accident Insurance, and Gratuity) will be provided as per Company policy.

You will be eligible for Employee Leisure Travel tickets as per Company policy.

For SpiceJet Limited

Niti Verma
Vice President and Head - Human Resources

I hereby agree to and accept the compensation as stipulated above.

Date:

Candidate's Signature

Place:

Candidate's Name

Signature Not Verified

Niti Verma

15.02.23



ANNEXURE - 2

You need to furnish the following documents at the time of joining the Company:

a	Duly signed and accepted copy of SpiceJet offer Letter is mandatory.
b	Date Of Birth Proof (ONE of the following: Birth Certificate, Class X/ HSC Passing Certificate, Passport, Pan Card, Driving license)
c	Photo ID (ONE of the following: Aadhar Card, Passport)
d	Address proof (ONE of the following: Passport, Aadhar Card – Original & 2 attested copies.
e	Education Qualification Proof (as applicable: X, XII, Graduation, Post-Graduation Certificate, Diploma) - Original & 2 attested copies.
f	Passport size Photographs - 5 copies (White Background)
g	PAN Card - Original & 2 attested copies.
h	Acceptance of resignation / Relieving Letter from previous employer (last employment) - Original & 1 copy. (to be submitted within 30 days from the date of Joining)
i	Salary slip/ Salary certificate from previous employer (last employment) - Original & 1 copy.
j.	Original Passport & a photocopy of the first two pages of your passport

Signature Not Verified

Niti Verma

15.02.23





Date: April 1, 2024

Miss. Pranjali Kadwe
Balabhau Peth, Kamal Chowk,
Nagpur - 17

Subject: Offer of Appointment as Office Coordinator and Data Entry

Reference: Your application dated March 26, 2024

Interview held at our office in Friends Colony, Nagpur

Dear Miss. Pranjali Kadwe,

We are pleased to extend an offer of employment to you for the position of Office Coordinator and Data Entry at Deltasun Solutions Pvt Ltd. Your place of work will be our corporate office located at Friends Colony, Nagpur.

Terms of Employment:

- Position: Office Coordinator and Data Entry
- Salary: Monthly salary of Rs. 10000/-
- Travel Expenses: As per company rules

Please review this offer letter carefully. If you accept the terms and conditions, please sign and return the duplicate copy of this letter as a token of your acceptance.

Thank you for considering this opportunity. We look forward to welcoming you to our team.

Yours faithfully,


Swapnil Band

Director

Deltasun Solutions Pvt Ltd



DELTASUN SOLUTIONS PVT. LTD.

Shop No. 30, Rajat Hill, Kachimet, Near Hyundai Showroom, Amravati Road, Nagpur-440023

E-mail : sales@deltasunsolutions.com Website : www.deltasunsolutions.com

Mobile : 84460 47944 / 86240 17656

U52599MH2021PTC369921

Offer Letter for Apprenticeship

Name Mr./Ms. Mayur Hemadus Vaishnav

Date: 16/03/24

Dear, Mayur Vaishnav

We are pleased to extend to you this offer of working as an Apprentice and your Education: Msc.
if you accept this offer, you will begin your Apprenticeship in Department: O.C.

With the Company on Date: 01/06/24 and will be expected to work 6 Days per week.

You will be paid a Stipend of Rs. 9500/- per month less all applicable taxes and withholding.

As a Apprentice, you will not receive any of the employee benefits that regular company employee receive.

Your Apprenticeship is expected to complete in Month of _____ However; your

Apprenticeship with the company is "at-will," which means that either you or the company may terminate your Apprenticeship at any time, with or without cause and with or without notice.

During your Apprenticeship, you may have access to trade secrets and confidential business information belonging to the company. By accepting this offer of Apprenticeship, you acknowledge that you must keep all this information strictly confidential, and refrain from using it for your own purpose or from disclosing it to anyone outside the company. In addition, you agree that, upon conclusion of your Apprenticeship, you will immediately return to the company all of it property, equipment, and documents, including electronically stored information.

By accepting this offer, you agree that throughout your Apprenticeship, you will observe all Rules and policies and practices governing the conduct of our business and employees, including our policies prohibiting discrimination and harassment. This letter sets forth the complete offer we are extending to you, and supersedes and replaces any prior inconsistent statements or discussions. It may be changed only by a subsequent written agreement.

I hope that your association with the company will be successful and rewarding. Please indicate your acceptance of this offer by signing below.

With best regards.

For Macleods Pharmaceuticals Ltd.

R. B. Bhatt
Authorized Signatory



Acceptance:

I accept apprenticeship with the Company on the terms and condition set out in this letter

Mayur Vaishnav
Mr./Ms. Mayur H. Vaishnav

**MACLEODS
PHARMACEUTICALS
LIMITED**

Regd. Office:
Atlanta Arcade, Church Road,
Near Leela Hotel, Andheri-Kurla Road,
Andheri (East), Mumbai-400 059, India.

Phone : 91 - 22 - 6676 2800
Fax : 91 - 22 - 2925 6599
Email : customer@macleodspharma.com
Website: www.macleodspharma.com
CIN : U24239MH1989PLC052049

Works:
Plot No. 2209, GIDC,
Sarigam, Dist - Valsad,
State : Gujarat - 396155, India

LETTER OF APPOINTMENT

Alpha Adventures

13/05/2024

Mr. Chandrashekhar Dhakate,

With reference to the recent discussions, we are pleased to provide you the role of **Social Media Manager** with **Alpha Adventures**.

Your annual compensation will be based on the position as discussed by the Human Resource Manager. Your appointment will be governed by the terms and conditions of employment presented in the Employment Agreement, as well as any rules, regulations and practices currently in place at the time of employment.

Please note:

- This offer is subject to satisfactory professional reference checks
This offer is valid for **7 days** from the date of offer. Any extension shall be at the discretion of **Alpha Adventures and shall** be communicated to you in writing.

NOW IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS UNDER:

These terms and conditions shall form the basis of the relationship between the Company and the Employee, which the Company feels confident, will be mutually beneficial and long lasting.

DESIGNATION AND EMPLOYMENT:

The designation of the Employee shall be "**Social Media Manager**" with effect from the 14/05/2024 as the date of joining.

The Employee shall be required to submit the following documents, to the Human Resources Department at the time of reporting on the Effective Date prior to the commencement of the employment with the Company:

- (i) If you are not an Indian citizen or India Permanent Resident, the issue of an employment visa or other requisite permit or approval to enable you to work for the Company in as required by Indian law
- (ii) Certificates bestowed on leaving school.
- (iii) Marks cards.
- (iv) Degree certificates etc.
- (v) Latest payment/salary slip issued by the preceding employer (if any) along with relieving letter and a declaration (format to be furnished by the Company) to the effect that the same is true and correct.
- (vi) Such other documents as may be required by the Human Resources Department. Provided that the submission of the above documents shall be a precondition for the commencement and continuation of the Employment.

COMMENCEMENT OF EMPLOYMENT:

The commencement of the employment of the Employee with the Company shall be from the day he joins office and shall continue unless terminated earlier in accordance with the terms of this Letter of Appointment. The initial appointment and location of employment shall be at the location notified in writing by the appropriate Human Resource Executive on the Effective Date and in the absence of any such notification, the Employee shall be deemed to be obligated to report at the registered office/branch office of the Company. During the course of the employment with the Company, the Employee can be considered for employment at other centers and/or subsidiaries of the Company within India/abroad. Decisions for such transfers, which may be for short duration or of a permanent nature will depend on the Employee's suitability for the intended task and would be at the sole discretion of the management.

REPRESENTATIONS: The Employee warrants, undertakes and confirms to the Company that he/she is not bound by the terms and conditions of any non- disclosure agreement, confidentiality agreement or any other similar document, deed or writing by whatever name called executed prior to the employment with the Company and the Intellectual Property rights assigned by the Company or any other knowledge or information imparted by the Company is not in breach or violation of any such agreement or contract or the like as aforesaid.

VERACITY OF INFORMATION PROVIDED: The Employee has been engaged based on the presumption that the particulars furnished by him/her in the resume or testimonials handed over to the Company are correct. In case the said particulars are found to be incorrect or that they have concealed or withheld some other relevant facts, the Employee's appointment with the Company shall stand terminated /

cancelled without any notice. However, the Company on its own discretion may reappoint the Employee on fresh terms agreed between them.

REMUNERATION: In lieu of the service rendered, the Employee shall be entitled to an Annual remuneration as mentioned in Annexure-A. The said remuneration is for the entire work that is done by the Employee as per the duties laid down in Clause 10 of this Letter of Appointment. It should be clear to the Employee that there are no other commitments made by the Company.

INCOME TAX LIABILITY: The Income Tax Liability with regards to the Employee's salary and perks will be the Employee's liability and will be governed by the tax laws of the country as applicable from time to time. Statutory deductions, if any, will be made from your salary as per the prevailing law of the country. However, for your income tax you shall be personally responsible for filing returns etc. The company will provide you the tax deductions certificate, if applicable at the end of each financial year.

CONFIDENTIALITY OF SALARY INFORMATION: The Employee's salary package is based on, besides his/her overall experience level, educational qualifications and the experience and knowledge level assessed at the time of selection, particularly in the skill sets relevant. Therefore, the salary package offered to the Employee is specific and very personal to the Employee. Any comparison of the same with the salary packages of other Employees, based purely on the total experience level or by any other benchmarks, may be unrealistic, and misleading. The Employee is required to strictly maintain the secrecy of and ensure that he/she does not divulge or communicate in any manner, any information regarding his/her remuneration, to any other employee of the Company except to their immediate Superior/Head of the Human Resource Department of the Company. Similarly, when deputed to work/interact at the Client's site, the Employee is expected to maintain full confidentiality regarding his/her salary package. The Employee is expected not to discuss or disclose the same to any member of the client staff, if he or she is found doing the same the Employee's appointment with the Company shall stand terminated / cancelled without any notice.

DUTIES:

- a) **Specific Duties:** In view of the appointment of the Employee with the Company in the designation mentioned hereinabove, the Employee is hereby expected to undertake and discharge the functions and duties as to be intimated to the Employee from time to time.

- b) **General duties:** The Employee shall during the continuance of his/her employment:

- i. During normal business hours, and at other times as may be necessary for the due performance of his/her duties, diligently and efficiently devote his/her entire time, skill and attention to the business of the Company.
- ii. Perform the duties appropriate to his/her employment and expressly or implied given to him/her by the Board on such terms and subject to such restrictions as it may impose and comply with its instructions.
- iii. The Employee shall be required to maintain records and documentation either in writing or electronic format, and submit such documentation / records to the designated authority of the Company, on a weekly basis or as and when necessary, all technical data, processes, formulae, technology, designs, drawings, engineering, hardware configuration information, software programming information, improvements, etc., made, conceived or developed by the Employee, either alone or jointly with others, in the course of employment with the Company, whether within the Company's premises or elsewhere, and whether within business hours or otherwise, regardless of whether such information constitutes invention.
- iv. The omission in any of the duties hereinabove or breach of the above Clause shall be construed to be a material breach of this Agreement.

LEAVES AND LOSS OF PAY:

The Employee's will be given national holidays based on the HR policies and be allowed to take one sick leave and one Work from Home per month. Any other leaves apart from that will be acted upon as loss of pay based on their daily/monthly remuneration.

INVENTIONS AND INTELLECTUAL PROPERTY:

a) Definitions "Intellectual Property" or "IP" includes any and all copyrighted works, underlying works, information of a technical and business nature such as ideas, discoveries, concepts, creations, software codes (including object code and source code), inventions, improvements, trade or business secrets, know how, trade names, trademarks, service marks, utility models, tools, devices, methods, procedures, processes, systems, principles, algorithms, machines, software development processes, product designs, formulae, writings and other works of authorship, thesis, books, drawings, papers, models, sketches, formulas, proprietary techniques, research projects, computer programs, lectures, illustrations, photographs, marketing plans, business methods and the like, and other confidential and proprietary information, databases, data, documents, instruction manuals, records, memoranda, notes, whether or not copyrightable or patentable, or any written or verbal instructions or comments used in the creation of the foregoing, which relate in any manner to the actual or anticipated business of the Company, its parent, affiliates or subsidiaries or clients or relate to its actual or anticipated areas of research and development. For the purposes of this Clause [●], invention means any invention capable of being patented in India and / or any other jurisdiction. "Intellectual Property Rights" or "IPRs" shall mean and include in relation to all Intellectual Property being developed or proposed to be developed:

Ⓞ all rights, title, and interest under any statute or under common law including patent rights; copyrights including moral rights trademarks, trade names, domain names, getup, logos, trade secrets, inventions, registered and unregistered design rights, database rights, service marks; and any similar rights in respect of Intellectual Property or other development, anywhere in the world, now or in future, whether registrable or not (including know-how) including, where such rights are obtained or enhanced by registration, any registration of such rights and applications and rights to apply for such registrations;

(i) any licenses, permissions and grants in connection therewith;

(i) applications for any of the foregoing and the right to apply for them in any part of the world;

(iv) right to obtain and hold appropriate registrations in Intellectual Property under applicable laws;

(v) all extensions and renewals thereof;

(vi) causes of action in the past, present or future, related thereto including the rights to damages and profits, due or accrued, arising out of past, present or future infringements or violations thereof and the right to sue for and recover the same;

INTELLECTUAL PROPERTY CLAUSES:

1. Acknowledgment: The Employee acknowledges and agrees that the Intellectual Property as well as any portion thereof developed by the Employee shall be the sole property of the Company from the date of creation thereof.

2. Handing-over: The Employee agrees that all originals and all copies of any and all material containing, representing, evidencing, recording, or constituting all or part of the Intellectual Property, however and whenever produced by the Employee and whether or not protected under copyright law or patentable or protected under other intellectual property law, shall be immediately disclosed and handed over to the Company immediately upon its creations and any copies thereof returned to the Company upon termination of Employee's employment for any reason.

3. Ownership: The Employee agrees that the exclusive ownership of all content and/or part of Intellectual Property that is not protected under copyright laws and /or other intellectual property law and/or that is not patentable shall be automatically and irrevocably transferred to the Company from date of creation. The Employee hereby waives all moral rights in relation to the Intellectual Property.

4. Assignment: The Employee hereby irrevocably, absolutely and perpetually assigns to the Company worldwide rights in respect of all of the Employee's right, title, and interest, including IPRs, in respect of the Intellectual Property developed by the Employee, free from encumbrances of any kind for the full term of each and every such right, including renewal or extension of any such term. The Employee further agrees to assist and cooperate with the Company in perfecting the Company's rights in any of its Intellectual Property. The Employee hereby agrees to waive any right to and refrain from raising any objection or claims to the Copyright

Board with respect to any assignment, pursuant to Section 19A of the Copyright Act, 1957. To the extent any assignment of Intellectual Property cannot be made to the Company or its designees, for any reason whatsoever, the Employee hereby irrevocably, absolutely and perpetually agrees to assign to the Company or its designees, all of the Employee's right, title and interest including Intellectual Property Rights therein or any part thereof. Notwithstanding the provisions of Section 19(4) and Section 30 (A) of the Copyright Act, 1957, any assignment/ license in so far as it relates to copyrightable material shall not lapse nor do the rights transferred therein revert to the Employee, even if the Company does not exercise the rights under the assignment within a period of one year from the date of assignment.

5. Co-operation: During and after the Term of the Employee's employment by the Company, the Employee shall and undertakes to assist the Company, at the Company's expense, in every proper way to (i) secure and maintain the Company's rights in the Intellectual Property including all rights, titles and interest including IPR therein; (ii) to apply and prosecute registration applications in respect of IPRs relating to the Intellectual Property for the Company's benefit, in any and all countries; and/ or (iii) sign all documents, including, without limitation, all applications, forms, instruments of assignment and supporting documentation and perform all other acts as may be required for the above mentioned purposes.

6. Third-Party Material: The Employee represents and warrants that he/she will not use or integrate in the Intellectual Property any third-party materials or data that are not validly licensed to the Company unless previously authorized by the Company. The Employee represents and warrants that the Employee has not violated the Intellectual Property Rights of any third party, and covenants that he/she shall not violate the Intellectual Property Rights of any third party, in the course of his/her employment with Company.

INTERNET AND E-MAIL USAGE: The Employees are permitted access to the Internet and Company's email service, which is restricted only for the purpose of business use as per the nature of the job. Misuse of the Internet and Company's email service such as surfing pornographic sites, job seeking, gaming, hacking or attempting to gain access of other Employees' and Company information without authorized permission, being a member of any internet hacking community, using the Company's e-mail for receiving non-technical newsletters/junk mail, broadcasting personal messages to all mail service users, forwarding mail communication to external parties, initiating a direct contact with the Client through mail etc. is prohibited. The Company may at its sole discretion, terminate the said Employment of the Employee with the Company with immediate effect, in the event of it being found that the Employee violates the usage of Internet and e-mail as dictated by the Policies of the Company that exist currently, and may be supplemented and amended from time to time.

SERVICE RULES AND REGULATIONS: During employment with the Company, all the full time Employees' will be governed by the service rules, regulations, policies and procedures of the Company in force or as introduced or amended from time to time. The Employees' will also be governed by the Company's policies and rules

regarding Leave, Provident Fund, Bonus and Employee State Insurance/Medical Reimbursement, Leave Travel Assistance, Misconduct, Indiscipline or/and other matters. Further, the Employee during the Employment Period shall perform his/her duties with honesty, diligence, orderliness, obedience and faithfulness towards the Company.

OTHER EMPLOYMENT: The Employee shall not, during the Employment Period with the Company, directly or indirectly, be concerned with, engaged with or commence any other business, trade or profession, irrespective of whether or not the Employee's involvement is gratuitous or takes place outside his working hours. The expression "concerned with or engaged in" shall, without limitation, mean whether as an employee, advisor, partner, consultant, contractor, sub-contractor, proprietor, director, shareholder or otherwise. The Employee shall not engage, whether directly or indirectly, in any other employment, occupation, consulting or other business activity directly or indirectly related to the business in which the Company is now involved or becomes involved during the Employment Period, nor will the Employee engage in any other activities that conflict with his/her obligations to the Company and a breach under this Clause shall be construed to be a material breach of this Letter of Appointment. PROVIDED THAT the Employee may own beneficially any units of any authorized unit trust or mutual funds and shares or securities listed on a recognized stock exchange which when aggregated with shares or securities beneficially owned by the Employee's parents, spouse, children and step-children, total no more than 5% (five percent) of any single class of shares or securities in any company, which is engaged in a business similar to or conflicting with the Company.

PROVIDED FURTHER THAT: All such holdings shall be disclosed by the Employee in writing to the Company on the first day of each calendar quarter. Subject to any regulations from time to time issued by the Company which may apply to the Employee, he/she shall not receive or obtain directly or indirectly any discount, rebate, commission or other inducement in respect of any sale or purchase of any goods or services effected or other business transacted (whether or not by the Employee) by or on behalf of the Company or an associated company and if the Employee (or any firm or company in which the Employee are directly or indirectly engaged, concerned or interested) shall obtain any such discount, rebate, commission or inducement, the Employee shall immediately account to the Company for the amount received by him/her or the amount received by such firm or company.

CONFLICT OF INTEREST GUIDELINES: The Employee shall diligently adhere to the following guidelines of the Company including to comply with the policy of the Company to conduct its affairs in strict compliance with the letter and spirit of the law and to adhere to the highest principles of business ethics. Accordingly, the Employee must avoid activities, which are in conflict, or give the appearance of being in conflict, with these principles and with the interests of the Company. The following are potentially compromising situations, which must be avoided. Any exceptions must be reported to the Company and written approval for continuation in this regard must be obtained.

i. Revealing confidential information to outsiders or misusing confidential information. Unauthorized divulging of information is a violation of this policy whether or not for personal gain and whether or not harm to the Company is intended.

ii. Accepting or offering substantial gifts, excessive entertainment, favors or payments, which may be deemed to constitute undue influence or otherwise be improper or embarrassing to the Company.

iii. Participating in civic or professional organizations that might involve divulging confidential information of the

Company.

iv. Initiating or approving any form of personal or social harassment of employees.

v. Investing or holding outside directorship in suppliers, customers, or competing companies, including financial speculations, where such investment or directorship might influence in any manner a decision or course of action of the Company.

vi. Improperly using or disclosing to the Company any proprietary information or trade secrets of any former or concurrent employer or other person or entity with whom obligations of confidentiality exist.

vii. Unlawfully discussing prices, costs, customers, sales or markets with competing companies or their employees.

viii. Improperly using or authorizing the use of any inventions, which are the subject of patent claims of any other person or entity.

ix. Engaging in any conduct, which is not in the best interest of the Company. The Employee shall take every necessary action to ensure compliance with these guidelines and to bring problem areas to the attention of higher management for review. Violations of this conflict-of-interest policy shall result in the termination of employment under this Letter of Appointment, as the breach under this Clause shall be construed to be a material breach of this Letter of Appointment.

CODE OF CONDUCT: The Employee shall conduct himself/herself in conformity with the code of conduct of the Company, as may be amended from time to time. Further, the Employee shall carry out the instructions in letter and spirit, given by the superiors, he/she shall not disobey the instructions given and shall not indulge in any unethical practices which results in loss of productivity or which affect the project deliverables.

PROFESSIONAL ETHICS: The Employees are required to deal with the Company's money, material and documents with utmost honesty and professional ethics. If the Employee is found guilty, at any point of time, of moral turpitude or dishonesty in dealing with the Company's money, material or documents or of theft or of misappropriation regardless of the value involved, the Employee's services would be terminated with immediate effect, notwithstanding other Terms and Conditions mentioned in this Letter of Appointment.

SAFE CUSTODY OF COMPANY MATERIAL: The Employee will be responsible for the safekeeping and good condition and order of all the Companies property

entrusted to his/her care and charge. The Company reserves the right to deduct the cost of such articles from the Employees dues, or take such action as may be deemed proper, in the event of failure or damage to account for such property.

PERFORMANCE: The Employee shall at all times perform to the best of his/her abilities and achieve the performance levels as laid down by the Company. The Company may, at its sole discretion, interrupt or terminate the said Employment, without thereby incurring any liability to the Employee in the event of adverse reports regarding the progress of his/her training or his/her work performance (based on the reports emanating from his/her seniors at regular intervals) or his/her health.

ENHANCEMENT OF PROFESSIONAL SKILLS: During the course of the Employment, the Employee may at the instance of the Company pursue and enhance his/her professional skills at the discretion of the Company and at the cost of the Company. The Employee agrees that he/she shall complete the said courses within the prescribed time for the said courses or within the extended time as may be allowed by the management and submit the original qualifying certificate to the Company. In the event that the Employee is not in a position or is unable to obtain the certifications, the Company at its sole discretion may take necessary steps, which shall be in line with its overall business interests or take any action it deems fit in its interest.

EMPLOYEE NON-DISCLOSURE, PRIVACY AND DATA SECURITY: The

Employee shall have access to various proprietary and confidential information during the course of employment with the Company. The Employee confirms that he/she has read, understood and will abide by the Privacy and Data Security Policy of **Alpha Adventures**.

TERMINATION WITHOUT NOTICE:

a) Probation/Confirmation:

You will be on a probation period for the **1** months from the date of joining. Based on your performance your services will be confirmed with the company after completion of the probation period. You will continue to be on probation till confirmed in writing at the sole discretion of the Company. During the probation period or during the extended period of probation, your services may be terminated by the Company by giving **1** days written notice. Provided that the employment of the Employee may be terminated without notice or payment in lieu of notice in the event of a breach by the Employee of any of the terms of this Letter of Appointment. The Employer shall have a right to terminate the employment with the Company or this Letter of Appointment by giving **1** days notice. During the probation period if the employee leaves or is terminated the training expense will be deducted from the employee salary.

b) After confirmation: The Employee or /Employer shall have a right to terminate the employment with the Company or this Letter of Appointment by giving **3** days notice.

c) For the purposes of this clause:

- (i) Date of Resignation would be taken as the date in the e-mail/formal resignation letter that is submitted by the Employee.
- (ii) In case the Employee intends to terminate his/her employment in the Company he/she has to serve a notice period of 30 days. The Company will have the sole option / right to waive the notice period without paying the Employee for the notice period and ensure the exit of the Employee from the Company forthwith. Waiver of Notice Period will be at the sole discretion of the Company.
- (iii) Leaves that the Employee may have accumulated during the period of service may be adjusted against the Notice Period at the Employee's discretion, provided that the Employee has completed the pending tasks and deliverables as dictated by the project assignment.
- (iv) Depending on the pendency / exigencies of work entrusted to the Employee, the Company has the discretion to ask the Employee to extend stay compulsorily for such periods from the Date of the Resignation as would be required for the Company to effectively replace the services of the Employee or the completion of the duties entrusted to the Employee to the sole satisfaction of the Company. In such a case, the Employer can refuse the Employee's offer of the salary in lieu of the notice period or any request of the accumulated leaves to be adjusted against the notice period.

d) Notwithstanding the above and without prejudice to any other rights that the Company may have against the Employee under this Letter of Appointment or under any other applicable law for the time being in force or otherwise, in the event that the Employee leaves the Company within a period of **Twelve months from the date of commencement of employment, the Employee shall reimburse to the Company the following:**

- (i) All amounts paid to the Employee by the Company, other than his/her salary, including without limitation, any signing bonus, recruitment fee, relocation expenses, Notice period buyout, etc., and
- (i) All expenses incurred by the Company in connection with any training rendered to the Employee, whether in India or abroad;
- (i) All expenses incurred by the Company in connection with employment and termination including attorney's fees.
- (M) All fees, charges and expenses incurred on account of the Employee's training or continuing education incurred by the Company during the period of employment with the Company.
- (M) A monetary compensation in terms of the damages suffered by the Company by virtue of loss of services to the Company.

ABSENTEEISM WITHOUT NOTICE: In the event of the Employee's absence from the services of the Company for 5 consecutive days, without written permission from the concerned manager or without intimation to the concerned manager, it would be assumed that the Employee has voluntarily abandoned services of the Company and the Company has the sole discretion to terminate / continue with the Employee's services.

RETURNING COMPANY PROPERTY: At the time of cessation of employment with the Company, the Employee will deliver to the Company (and will not keep in the Employee's possession, recreate or deliver to anyone else) any and all devices, records, data, notes, reports, proposals, lists, correspondence, specifications, drawings blueprints, sketches, materials, equipment, other documents or property, or reproductions of any aforementioned items developed by the Employee pursuant to employment with the Company or otherwise belonging to the Company, its successors or assigns. In the event of the Employee committing default of the above clause, the Employee shall be liable to indemnify the Company for any losses or charges or loss of profits or business that may arise on account of the breach of the above clause.

SEVERABILITY: If one or more of the provisions in this Letter of Appointment is declared void by law, then the remaining provisions of this Letter of Appointment in so far as they are enforceable or capable of being enforceable shall continue in full force and effect being applicable to the Letter of Appointment.

WAIVER: No failure or delay by either of the parties to this Letter of Appointment in exercising of any right, power or privilege given under this Letter of Appointment will operate as a waiver thereof. The waiver by either of the parties of a breach of any provision of this Letter of Appointment will not operate or be construed as a waiver of any other or subsequent breach.

LEGAL ADVICE: It is presumed that the Employee is accepting these employment terms and conditions willingly and after understanding the full implications by seeking proper legal advice.



For Alpha Adventures,

Vaibhav Verma

Acceptance

I have gone through the terms of appointment stated above and understood the same. I hereby accept these terms of appointment and agree to abide by the same. I also agree to be bound by the service rules and policies as applicable to me and which may be modified from time to time.

Signature:

Date:

Compensation and Benefits

ANNEXURE A

Social Media Manager

Compensation	Base Salary
Work From Office	INR 12,000
Trek/ Trip Leading Incentives (Variable)	INR 4500

एअर इंडिया एअर ट्रांसपोर्ट सर्विसेस लिमिटेड
AI AIRPORT SERVICES

AI AIRPORT SERVICES LIMITED

(पूर्व एअर इंडिया एअर ट्रांसपोर्ट सर्विसेस लिमिटेड / Formerly known as AIR INDIA AIR TRANSPORT SERVICES LIMITED)
पंजीकृत कार्यालय : 2रा तल, जीएसडी भवन, एअर इंडिया कॉम्प्लेक्स टर्मिनल-2, आईसीआई एअरपोर्ट, नई दिल्ली-110 037, भारत
Regd Office: 2nd Floor, GSD Building, Air India Complex, Terminal-2, IGI Airport, New Delhi-110037, India
सीआईएन / CIN: U62090DL2003PLC120790

Ref. No. AIASL/10-07(A)

Date: 16-07-24

Name : Raji R. Brahmankar
Mobile :

Sub: Engagement as Passenger Service Agent

Dear Sir/Madam,

With reference to your Screening Test, AI Airport Services Limited has pleasure in offering you the position which designated as **Passenger Service Agent** in CSME Airport, at Mumbai for a period of Eleven months on following conditions:

1. Your Engagement will be for a period of Eleven Months.
2. During your service period, you will be paid Rs. 12,000 /-pm.
3. You are not eligible for any other benefits/perk.
4. You will be following the duty timings and duty pattern as advised by the In Charge-Admin, Passenger Handling, AIASL.
5. At all time, during the working hours, you have to come in formal dress and well groomed.
6. You will perform only those functions at the Airport as instructed by the In-Charge/Duty Manager, AIASL.
7. In a week, you will be on service for 6 days with one paid weekly off. You will be paid for the weekly off, only if you were present during previous six days of the week.
8. Any incidental expense during the above period with regard to getting Airport Entry Permit, Police Clearance Certificate etc., or any other has to be borne by you.
9. You will abide by the rules and regulations pertaining to AIASL.
10. In case, you are absent during the service period for more than 3 days, you will automatically get terminated from the above engagement, unless approved by the competent authority.
11. You will be issued with Certificate of completion in Passenger Service by AIASL, only in case, your performance, appraisal rating and attendance is satisfactory.
12. You will not be provided any accommodation by the company.
13. You shall be liable to make good and pay for any loss caused to AIASL by your negligence, default or any breach of instructions issued from time to time by AIASL, without prejudice to its rights to take any other suitable action under the rules of AIASL.

Date: 22nd April 2023.

To,

Miss. Samiksha Pise

Plot No 224 A, Bharat Town
New Yerkheda, Kamptee
Nagpur – 441002.

Subject: Appointment letter

Dear Miss. Samiksha Pise,

Thank you for agreeing to work with Success Study Point. You are appointed to teach Chemistry in 11th + 12th Science and Social Science in 9th and 10th Standard.

The terms and condition of job as follow

- 1) You will be paid Total Gross Salary of Rs. 15,000 per month.
- 2) You are appointed to perform your duties for 5 Hrs.
- 3) Your duties are describe as follow:
 - a) Core Teaching
 - b) Test Paper Checking
 - c) Attending Parents Meeting
- 4) You can be assigned any class (Subject) within your working Hours which concern with your expertise.
- 5) You have to complete your session related with particular batch.



SUCCESS

STUDY POINT
Plan for Success always

Vaishali Nagar, Near Petrol Pump, Nagpur.

Ph.: 0712-6500191, 09767862283

www.successstudypoint.com | contact@successstudypoint.com

- 6) Your salary will be paid within 7-10 days after salary due.
- 7) Your salary will be paid by cheque.
- 8) You need to inform before 7 days, if you want to schedule your leave.
- 9) You cannot schedule your leave in examination time and before 3 month of exam.
- 10) You need to adjust the time of your leave on Sunday by taking extra class.

The letter constitute full terms and condition of job, if you have any question related with terms than contact with us.

Your Best wishes.

From:

SUCCESS STUDY POINT
DIRECTOR

SUCCESS STUDY POINT



SAMIKSHA PISE

(*S.R. Pise*)



Smt. Kamla Devi Khyani Bahu Uddeshiya Sanstha's

SUNRISE CONVENT

LIGHT YOUR OWN PATH

6, NIT Plot, Ward No. 10, Nr. Bhel Qtr., Ring Road, Jaripatka, Nagpur - 440 014. | ☎ : 0712-3191208

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Ref. No.

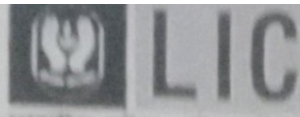
Date : 15/4/2024

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To, whomsoever concerned
This is to certify that Mr. Vivek Dholwan is employed as a teaching professional at sunrise convent. His reporting time is 8.30 a.m.

If you require any further information please do not hesitate to contact us.

Principal
Sunrise Convent
Jaripatka Ring Road
Jaripatka, Nagpur



LIFE INSURANCE CORPORATION OF INDIA

BRANCH OFFICE : LIC OF INDIA- 970 [970]

LETTER OF APPOINTMENT

SL. NO : 97202300704

DATE : 08/08/2023

SUKHVINDER SINGH GURUNAM SINGH VADAN
QRT NO 258/9, BEHIND POLICE CHOWKI
BELISHOP RAILWAY QRT
BENZONBAGH NAGPUR,
PIN : 440004

Dear Sir,

Re: Your Appointment as Agent, Code No. LIC04998970,

1. With reference to your application dated 28/07/2023, we have pleasure in offering you appointment as an agent of the Life Insurance Corporation of India (hereinafter called the "Corporation") in our LIC OF INDIA- 970(Code : 970) Branch Office, under NAGPUR Divisional Office.
 2. You are hereby authorized to act as an insurance agent from 08/08/2023 for procuring or soliciting insurance business for the Corporation.
 3. Please note that you have been allotted the Code No LIC04998970 which should be quoted by you in all future correspondence, in all proposals and other relevant forms.
 4. We are attaching your agency to the organization of the Development Officer Shri /Smt. SHRI V.S.FULZELE, DO Code 40015. He/She will give you necessary training / guidance and assistance for soliciting insurance business.
 5. Your appointment as Agent of LIC of India will be governed by:
 - a. The Insurance Act, 1938 and such amendments as may be made from time to time.
 - b. Insurance Regulatory and Development Authority of India(Appointment of Insurance Agents) Regulations,2016 and such amendments as may be made from time to time.
 - c. The Life Insurance Corporation of India (Agents) Regulations, 2017 and such amendments as may be made from time to time.
 - d. Board approved policy on Agency matters filed with IRDAI every year and Board approved policy on payment of commission or reward to Insurance agents.
 - e. All the Acts , Rules, Regulations, Circulars, Notifications, Guidelines and Orders issued by the Central Government, State Government, Corporation , the Insurance Regulatory and Development Authority of India and any other regulator or Government authority which may have a bearing on the profession of insurance along with such amendments as may be made from time to time.
- It is incumbent upon you to get acquainted with all the relevant information contained in 5(a), (b),(c), (d) and (e) above and ensure adherence to all the matters relating to Insurance Agents and specifically related to code of conduct, function, penalties, termination, etc.
6. You are required to achieve the Minimum Business Guarantee norm as prescribed by the Corporation in the Board Approved Policy on Agency Matters every year.
 7. The Corporation has Zero tolerance to fraud and also is committed to high standards of legality and business ethics. You will while soliciting insurance business observe high levels of legality and business ethics. A breach of legality and business ethics and indulgence in any activity of fraud will not only result in termination of agency and forfeiture of renewal commission but also in Civil and Criminal Penalties.
 8. You shall not print / prepare / post any fabricated / misleading / unauthorized sales literature / pamphlets / advertisement using the brand name and/or logo of the Corporation.
 9. You shall not post / express / use the name / logo / network of the Corporation while expressing any view on print and electronic media, internet sites, social media or any public forum which may be defamatory to the Corporation or its officials or employees or agents or Government of India.
 10. You shall not post material on any print and electronic media, internet site, social media or any public forum that advocates illegal activity or discuss illegal activities in a manner that may be construed as intent to commit or as lending support to such activities.
 11. You shall not disclose any information, including personal details about any other agent or employee or customer of the Corporation on any print and electronic media, internet site, social media or any public forum.

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SDzine Architects
Founder
Ar Saluja Hitesh (B.Arch)
Regd. C.O.A - N.I.T - N.M.C

Joining Letter

This was Appointment Order For The Post of trainee Undergraduate as Sugand Batra Perusing (Bdes) degree course At cadence Academy (Nagpur) Been Appointed as a Trainee From 01 december 2023 At SDzine Architects.

With reference to it bond is been continued between company SDzine Architects & the employee, will join this organization from 01 December 2023 bond with us, Our Office Times Are 10:30 AM To 7:00 PM With 30 Min Lunch Break, If You Are Delayed By 30 Min, Half day Salary Will Be Deducted Without Notice, You will have to give written letter one day before taking casual leave or medical leave, You punch the machine With In & Out Timings In Office, from which stipend will be paid on monthly basis As 5000 /-, If office work Outside Nagpur then the Travelling Allowance Like, Visa, Tickets, Food, Petrol, & Accommodations Will Be Provided by Company.

We use Proge soft Legal licence certificate (software) in our firm, other than this software using are prohibited, All Drawings & Data Is Confidential Work For Office, You Should Not Use This Without Permission, For Personal Our Professional Use.

AR HITESH SALUJA
LICENCED ARCHITECT
COA/NIT/NMC
CA/2017/81600
N I T-2991 N M C-NMC/R-790

Your's
Ar. Saluja Hitesh,
B.Arch (Director)
Lic- Regd/ Council of architecture
Nagpur improvement trust
Nagpur municipal corporation
Director / Founder
(SDzine Architect's)

Sugand Batra
(Trainee)

OUR SERVICES

Architectural Planner
Landscape Designer

• Interior Designer
• Set Designer

• Construction Contractor's
• 3D Modeler

• N.I.T / N.M.C. Sanction D
• Product Design

Address: Saluja Hitesh, 443028, Nagpur, Maharashtra, India. Phone: 9822011111, 9822011112. Email: salujahitesh@sdzinearchitects.com, salujahitesh@sdzinearchitects.com

Our dream is to make this world into better place



SDzine Architects
 Founder
 Ar Saluja Hitesh (B.Arch)
 Regd. COA - NIT - NMC

Appointment Letter

This was Appointment Order For The Post of trainee Undergraduate as Sugand Batra Pursuing (B.Arch) degree course At cadence Academy (Nagpur) Been Appointed as a Trainee From 01 december 2023 At SDzine Architects.

With reference to it bond is been continued between company SDzine Architects & the employee, will join this organization from 01 December 2023 bond with us, Our Office Times Are 10:30 AM To 7:00 PM With 30 Min Lunch Break, If You Are Delayed By 30 Min, Half day Salary Will Be Deducted Without Notice, You will have to give written letter one day before taking casual leave or medical leave, You punch the machine With In & Out Timings In Office, from which stipend will be paid on monthly basis As 5000 /-, If office work Outside Nagpur then the Travelling Allowance Like, Visa, Tickets, Food, Petrol, & Accommodations Will Be Provided by Company

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AR HITESH SALUJA
 LICENCED ARCHITECT
 COA/NIT/NMC
 CA/2017/51600
 N I T-2991 N M C-NMC/R-790

Your's

Ar. Saluja Hitesh,

B.Arch (Director)

Lic- Regd/ Council of architecture

Nagpur improvement trust

Nagpur municipal corporation

Director / Founder

(SDzine Architect's)

Sugand Batra

(Trainee)

OUR SERVICES

Architectural Planner
 Interior Designer

- Interior Designer
- Set Designer

- Construction Contractors
- 3D Modeler

- N.I.T/N.M.C. Section 79
- Product Design

... ..

our dream is to make this world into better place

14th April 2022

Shubham Gangwani
Gurugram

Offer Letter

Dear Shubham,

We are pleased to offer you the position of **Executive- Customer Support** in our organization on the following terms and conditions.

1. Your joining date will be **22nd April 2022.**
2. Your Annual CTC is **Rs. 304,500 (Three Lakh F Thousand and Five Hundred Only)**
Details of the salary breakup are attached in Annexure A
3. You will be entitled to claim fuel expenses reimbursement as per company policy if you travel for official work and other business expenses for which you will obtain prior approval. **Please maintain and present a log book with kilometers and travel area for claiming fuel expenses.**
4. Your present place of work will be in Gurugram, but during the course of the employment, you shall be liable to be posted / transferred anywhere to serve any of the Company's Projects or any other establishment in India or overseas, at the sole discretion of the Management.
5. You will not (except in the normal course of the Company's business) publish any article or statement, deliver any lecture or broadcast or make any communication to the press, including magazine publication relating to the Company's products or to any matter with which the Company may be concerned, unless you have previously applied to and obtained the written permission from the Company.
6. You will be required to maintain utmost secrecy in respect of company documents, business model, pricing and other strategy, commercial offers, orders received and fulfilled, designs, documents, company costs & estimation, technology, Software packages licenses, company's policies, Company's patterns & Trade Mark and company's human assets profile

AVA LIFESTYLE PRODUCTS & SERVICES PVT. LTD.

437 A&B, JMD MEGAPOLIS, SOHNA ROAD, SECTOR 48, GURGAON, HARYANA INDIA 122001 Log on to www.rentickle.com or call us at our

Toll Free Number 1800270 1950

Private & confidential

Ref: GGI/2022/09/HR-OFF/01.

Date: 11th Sep 2022.

To,
Ms. Sneha Manohar Adwani,
C/O K B Ahuja Flat No. 3
Near Bapuna Wine Shop
Gurunanak Co- Op Housing Society
Jaripatka, Nagpur
Maharashtra 440014.

Ref: Offer Letter for the position of "Human Resource Department- Officer Level 1".

Dear Sneha,

Apropos the series of Interviews and final discussion with our Management, we are pleased to offer you the position of "Human Resource Department- Officer Level 1" for "Lihigaon-Nagpur" Location with effect from 12th September 2022.

Your Monthly Remuneration will be as per the mutual discussion we had and agreed upon at the time of Interview.

Your Date of Joining will be 12th September 2022, on following terms and conditions:-

Terms & Conditions:

1. You will be on probation for a period of three months. Only after a satisfactory performance during the probation period, your employment will be confirmed. During this period of time Ganesh Gouri Industries reserve the right to terminate your employment at any time without any notice & assigning any reason.
2. You will be governed by all the Statutory Laws, and Regulations, which may be applicable to you also, if Company agreed to frame such compliances.
3. Your increment & future prospectus in the company entirely depend on your efficiency, hard work, and regularity in attendance, sincerity, good conduct and any such other relevant factors, which may be defined by the Management from time to time.
4. In case you remain absent from work for more than or continuing period of 10 days, either unauthorized or without any prior information to your respective HOD/HR department, it shall be presumed that you are no more interested to work with our organization and that you have abandoned the job. You shall thus lose your lien on the service and your service shall automatically come to an end without any notice or even intimation. Accordingly, your name will be struck of from the company rolls

Date: July 22, 2023

Emp Temp Code: 7321434700

Sahil Bhupendra Kewalramani

Vijay Nagar Indore - 452010,
Madhya Pradesh, India

Contact No: +917620867980

Letter of Appointment

Dear Sahil,

With reference to the interviews you have had with us in the recent past, we are pleased to make you an Offer of Employment in our Company. Your Grade will be **Grade I** and you will be designated as **Customer Care Executive**. You are required to report for duties on **July 22, 2023 ("Joining Date")** at **9:30 AM** or as per the agreed time during work hours.

Your employment will be as per the following terms and conditions:

1. Your remuneration is detailed in the enclosed **Annexure I**. All tax liabilities arising out of your entire compensation package, present or future, shall be borne by you.
2. Your duties and responsibilities will be as assigned by your immediate manager or other superior officer of the Company and the same will also include the jobs assigned by the Management from time to time.
3. The Company's business operates on a **24x7** basis and you may therefore be required to work in shifts including periodic night shifts. The work exigencies and the role may require you to extend your work-timings in accordance with the *Working Hour & Attendance Policy*. By accepting and signing this letter you affirm your willingness to abide by this requirement.
4. While your initial place of posting will be at an agreed place /Company's Office/Site at **Indore**, you are liable to be transferred to any department/office anywhere in India/Overseas, or a company/entity formed by the promoters or transferred/assigned responsibility in any associate company or be recalled to your original location. Accordingly, your working hours/shift timings could be changed periodically depending on the work/process requirements. All such transfers shall be governed by the *Transfer Policy* of the company. In the event of you being deputed overseas for training and operations you will be required to and shall sign all required documentation as per the rules, regulation and policies of the Company.
5. Your appointment will be on probation for a period of **six months** from the date of your joining the Company or for an extended period of time ("**Probation Period**") if found necessary. Your employment with the Company will be confirmed on the expiry of your Probation Period unless you are specifically advised otherwise in writing.
6. Your appointment shall continue, during your Probation Period or thereafter upon confirmation, unless your employment is discontinued by the Company, by providing not less than **30 Days ("Notice Period")** prior written notice. In the event you decide to leave the employment of the Company, you will be required to provide **30 Days** prior written notice to the Company, and in case you fail to actually serve the aforementioned notice period, your resignation will be deemed to be rejected and you will be treated as "Absent without leave"/"Absconding" and further disciplinary action will also be initiated against you. However, the Company may at its sole discretion relieve you of your duties anytime during the notice period. You will be paid salary up to the last working day.

The Company at its discretion, during probation or on confirmation of your services thereof, without



SUNRISE CONVENT

G. Hill Road, Ward No. 10, Jaripatka, Bhubaneswar, Odisha - 751016
Ph: 0674-2510120

Date: 15/11/24

Ref. No. 16

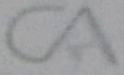
TO WHOMSOEVER CONCERNED

It is to state that Mr. Robert Morgan is employed as a teaching professional at Sunrise Convent. His reporting time is 8:30 AM.

If you require any further information please do not hesitate to contact us.

[Signature]

Principal
Sunrise Convent
Jaripatka Ring Road
Jaripatka, Nagpur



Nikhil S Gyanchandani
& Associates
Chartered Accountants

+91-9890880000
+91-9329412247
Email: nikhilgyanchandani@gmail.com

15

Dear Branch Manager
HDFC BANK
Jaripatka Branch

Certificate

I, the undersigned, am a qualified Chartered Accountant and hold a Certificate of practice from the Institute of Chartered Accountant of India and my membership no is **187741**.

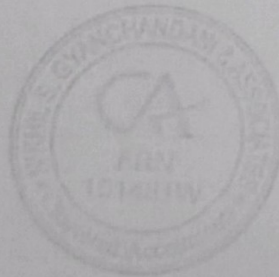
I hereby certify the existence of "KAJAL ASSOCIATES" Carrying on business from Address: Plot No. 44, Ward No. 42, Madhu Watsalay Co Op Society, Om Sai Nagar Kalamna, Nagpur (Urban), Nagpur -440026. And confirm that Rohan Sanjay Mohanani is a Proprietor of the said firm and his PAN is HIHPMS699M.

The said firm/individual is in the business of Wood Work.

I am aware that the Bank is relying on this certificate as a valid proof of existence of the firm and as part of the bank's due diligence process for establishing the identity and existence of the firm as per the obligation laid down and as guidelines / regulations issued by various statutory / regulatory bodies on know your customer and Prevention of Money Laundering and Terrorist Financing.

Date: 08/05/2023
Place: Nagpur
UDIN: [23187741BGVVVX6754](https://www.icaai.org/UDIN/23187741BGVVVX6754)

For M/s Nikhil S Gyanchandani & Associates



CA Nikhil Suresh Gyanchandani
Chartered Accountant
Membership No. 187741
FRN : 151481W

14

LETTER OF APPOINTMENT

31st, JULY, 2023

Paratham Sanjay Mulchandani
Bhuvi vista jaripatka nagpur
440014

With reference to your application and the subsequent interview you had with us, we are pleased to appoint you on the following terms and conditions.

Sale Executive

You will be designated as **Recruitment Executive**. Management reserves the right to change your designation at any time including a lower designation. This w.e.f 31-07-2023

PLACEMENT

Your initial place of posting is at Delhi. Management may transfer you to any other office, place, division or department of the company at any time. Your service can also be lent or transferred to any other group company by the management at its sole discretion. In such an event, your employment will be governed by the service conditions of that division / office. Your refusal for such transfer will be considered as your unwillingness to serve the company and in such case the company will be at liberty to terminate you from the services.

REMUNERATION

Your remuneration shall be as under:

(1) Basic Salary	Rs.13,400.00 Per Month
(2) Conveyance Allowance	Rs. 1,600.00 Per Month
(3) Other Allowance	Rs. 1,500.00 Per Month

Total Rs. 16, 500.00 Per Month

Your remuneration may be revised from time to time at the sole discretion of the management

TRAINING

Necessary training will be provided to you by the management.

LEAVE

You shall be governed by the leave rules of the company. Written permission of immediate boss is required at least one week in advance and in case of emergency you can get permission on phone and fax the same immediately. Information via mail or SMS will be treated as leave without permission.

PROBATION

You will be on probation for six months from the date of your joining. The probation period may be extended or reduced at the absolute discretion of the management. In the event of you are not being confirmed by an order in writing at the expiry or six months, your probationary period will be deemed to have been automatically extended for a further period of six months.

During the probation period or extended probation period, your service shall be liable to termination at any time without any notice or assigning any reason therefore. In the event,

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LETTER OF APPOINTMENT

Pawan Suresh Vazirani
Behind sai baba mandir khush nagar, Jaripatka
Nagpur

With reference to your application and the subsequent interview you had with us, we are pleased to appoint you on the following terms and conditions.

Sale Executive

You will be designated as **Recruitment Executive**. Management reserves the right to change your designation at any time including a lower designation. This w.e.f 19-06-2023

PLACEMENT

Your initial place of posting is at Delhi. Management may transfer you to any other office, place, division or department of the company at any time. Your service can also be lent or transferred to any other group company by the management at its sole discretion. In such an event, your employment will be governed by the service conditions of that division / office. Your refusal for such transfer will be considered as your unwillingness to serve the company and in such case the company will be at liberty to terminate you from the services.

REMUNERATION

Your remuneration shall be as under:

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During the probation period or extended probation period, your service shall be liable to termination at any time without any notice or assigning any reason therefore. In the event,



OMPRAKASH THAKRANI
ARCHITECTS

Architecture | Planning | Interior | Landscape

12

Date: 31.01.2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that MISS. PARAKH UDASI has worked as an INTERIOR DESIGNER with our organization from 01 January 2023 to 31 January 2024.

She is well conversant with different aspects of designing, working drawings and detailing as well as AutoCAD and other computer applications.

During her tenure, she was involved in various interior projects such as residential, commercial, bungalow design, dealing with client, site supervision. She is a very devoted, efficient, diligent, hardworking and a well-behaved person.

She would be an asset to any organization she works for and we wish her all success and glory in her future endeavours.

OMPRAKASH THAKRANI
ARCHITECT

~~GAT/2012/15697~~
~~UAC/11/523, NIT-2579~~

Ar. Omprakash Thakrani
Anupama Milestone,
Beside Hotel Magic Food Court,
Jaripatka, Ring Road,
Nagpur- 14



43

(M) 9423683763 Vijay
9422458527 Mahesh
9422104527 Anil

विजय अनाज भंडार
अनाज के व्यापारी एवम् आइतिया

बिल्डींग नं. 4, दुकान नं. 1-2, न्यु ग्रेन मार्केट, कलमना मार्केट यार्ड, नागपुर-440035.

COMP/WHL/627/09

VAT TIN : 27550305244 V

CST TIN : 27550305244 C

Krishi L.No. 984

Ref. No.

11

Date

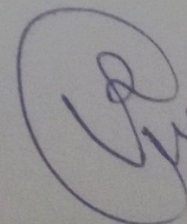
15/9/24

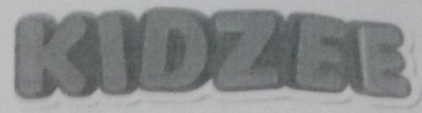
To, whom so ever concerned

This is to certify that Mr. Nihal
Wadhwan is employed as sales person
at Vijay Anaj Bhandar. His reporting
time is 8:00 am

If you require any further
information please don't hesitate to

Contact us


Nihal Wadhwan



WHERE KIDS LOVE TO LEARN

SKYWAY KIDZEE PRESCHOOL

DATE -15/04/2024

SUB: EXPERIENCE CERTIFICATE

TO WHOM IT MAY CONCERN

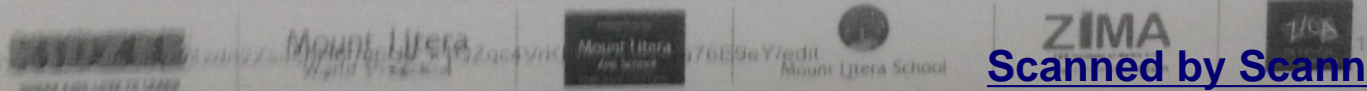
THIS IS TO CERTIFY THAT MS. MAHEK MANGLANI WORKED IN OUR ORGANIZATION FROM MARCH 2023 TO SEPTEMBER 2023. DURING HER TENURE WE FOUND HER HARDWORKING AND SINCERE. SHE FULFILLED ALL THE WORK AND RESPONSIBILITIES RELATED TO ADMINISTRATION EFFICIENTLY. WE WISH HER GOOD LUCK IN HER FUTURE ENDEAVOR.



SIGNATURE

Head Office: Zee Learn Limited, 513/A, 5th Floor, Kohinoor City, Kiroli Road, Off. LBS Marg, Kurla (W), Mumbai - 400070, Maharashtra
 +91-22-4834 3900 | F: +91-22-2674 3422 | kidzee@zeelearn.com | kidzee.com

THINK EDUCATION. THINK ZEE LEARN.



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Date: July 22, 2023

Emp Temp Code: 7321434700

Mayank Dilip Hemrajani
Vijay Nagar Indore - 452010,
Madhya Pradesh, India

Contact No: +919604851283

Letter of Appointment

Dear Mayank,

With reference to the interviews you have had with us in the recent past, we are pleased to make you an Offer of Employment in our Company. Your Grade will be **Grade I** and you will be designated as **Customer Care Executive**. You are required to report for duties on **March 15, 2023 ("Joining Date")** at **9:30 AM** or as per the agreed time during work hours.

Your employment will be as per the following terms and conditions:

1. Your remuneration is detailed in the enclosed **Annexure I**. All tax liabilities arising out of your entire compensation package, present or future, shall be borne by you.
2. Your duties and responsibilities will be as assigned by your immediate manager or other superior officer of the Company and the same will also include the jobs assigned by the Management from time to time.
3. The Company's business operates on a **24x7** basis and you may therefore be required to work in shifts including periodic night shifts. The work exigencies and the role may require you to extend your work-timings in accordance with the *Working Hour & Attendance Policy*. By accepting and signing this letter you affirm your willingness to abide by this requirement.
4. While your initial place of posting will be at an agreed place /Company's Office/Site at **Indore**, you are liable to be transferred to any department/office anywhere in India/Overseas, or a company/entity formed by the promoters or transferred/assigned responsibility in any associate company or be recalled to your original location. Accordingly, your working hours/shift timings could be changed periodically depending on the work/process requirements. All such transfers shall be governed by the *Transfer Policy* of the company. In the event of you being deputed overseas for training and operations you will be required to and shall sign all required documentation as per the rules, regulation and policies of the Company.
5. Your appointment will be on probation for a period of **six months** from the date of your joining the Company or for an extended period of time ("**Probation Period**") if found necessary. Your employment with the Company will be confirmed on the expiry of your Probation Period unless you are specifically advised otherwise in writing.
6. Your appointment shall continue, during your Probation Period or thereafter upon confirmation, unless your employment is discontinued by the Company, by providing not less than **30 Days ("Notice Period")** prior written notice. In the event you decide to leave the employment of the Company, you will be required to provide **30 Days** prior written notice to the Company, and in case you fail to actually serve the aforementioned notice period, your resignation will be deemed to be rejected and you will be treated as "Absent without leave"/"Absconding" and further disciplinary action will also be initiated against you. However, the Company may at its sole discretion relieve you of your duties anytime during the notice period. You will be paid salary up to the last working day.

The Company at its discretion, during probation or on confirmation of your services thereof, without



9

39

(O) 2680446 (R) 2643071
(M) 9423683763 Vijay
9422458527 Mahesh
9422104527 Anil

विजय अनाज भंडार
अनाज के व्यापारी एवम् आइतिया

बिल्डींग नं. 4, दुकान नं. 1-2, न्यु ग्रेन मार्केट, कलमना मार्केट यार्ड, नागपुर-440035.

COMP/WHL/627/09

VAT TIN : 27550305244 V

CST TIN : 27550305244 C

Krishi L.No. 984

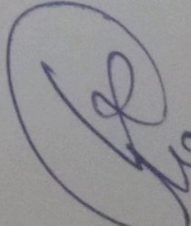
Ref. No.

Date 15/4/24

To, whom so ever Concerned

This is to certify that Mr. ~~Harman~~
Mayank
Wadhwan is Employed as a sales person
at Vijay Anaj Bhandar. His Reporting
time is 8:00 am.

If you require any further
information please donat hesitate to
Contact us


Mayank Wadhwan

6



OMPRAKASH THAKRANI
ARCHITECTS

Architecture | Planning | Interiors | Landscapes

OFFER LETTER

To
Miss. JANVI MOTWANI,

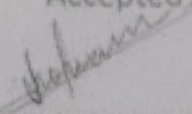
With reference to your application and subsequent interview, we are pleased to offer you the job for the post of **business administrator** in our organisation at **Omprakash Thakrani Architects**, Jaripatka Nagpur,

You have to join on 01.04.2023, otherwise this offer will stand withdrawn automatically.

Please return the copy the same duly signed as a token of your acceptance to this offer letter.

Yours faithfully,


OMPRAKASH THAKRANI
ARCHITECT
CA/2012/58697
MMC R-833, NIT-2579

Accepted by:

Miss. Janvi Motwani
25.03.2023

Date: July 22, 2023

Emp Temp Code: 7321434700

Harsh Mahesh Asrani

Vijay Nagar Indore - 452010,
Madhya Pradesh, India

Contact No: +917709656157

Letter of Appointment

Dear Harsh,

With reference to the interviews you have had with us in the recent past, we are pleased to make you an Offer of Employment in our Company. Your Grade will be **Grade I** and you will be designated as **Customer Care Executive**. You are required to report for duties on **July 22, 2023 ("Joining Date")** at **9:30 AM** or as per the agreed time during work hours.

Your employment will be as per the following terms and conditions:

1. Your remuneration is detailed in the enclosed **Annexure I**. All tax liabilities arising out of your entire compensation package, present or future, shall be borne by you.
2. Your duties and responsibilities will be as assigned by your immediate manager or other superior officer of the Company and the same will also include the jobs assigned by the Management from time to time.
3. The Company's business operates on a **24x7** basis and you may therefore be required to work in shifts including periodic night shifts. The work exigencies and the role may require you to extend your work-timings in accordance with the *Working Hour & Attendance Policy*. By accepting and signing this letter you affirm your willingness to abide by this requirement.
4. While your initial place of posting will be at an agreed place /Company's Office/Site at **Indore**, you are liable to be transferred to any department/office anywhere in India/Overseas, or a company/entity formed by the promoters or transferred/assigned responsibility in any associate company or be recalled to your original location. Accordingly, your working hours/shift timings could be changed periodically depending on the work/process requirements. All such transfers shall be governed by the *Transfer Policy* of the company. In the event of you being deputed overseas for training and operations you will be required to and shall sign all required documentation as per the rules, regulation and policies of the Company.
5. Your appointment will be on probation for a period of **six months** from the date of your joining the Company or for an extended period of time ("**Probation Period**") if found necessary. Your employment with the Company will be confirmed on the expiry of your Probation Period unless you are specifically advised otherwise in writing.
6. Your appointment shall continue, during your Probation Period or thereafter upon confirmation, unless your employment is discontinued by the Company, by providing not less than **30 Days ("Notice Period")** prior written notice. In the event you decide to leave the employment of the Company, you will be required to provide **30 Days** prior written notice to the Company, and in case you fail to actually serve the aforementioned notice period, your resignation will be deemed to be rejected and you will be treated as "Absent without leave"/"Absconding" and further disciplinary action will also be initiated against you. However, the Company may at its sole discretion relieve you of your duties anytime during the notice period. You will be paid salary up to the last working day.

The Company at its discretion, during probation or on confirmation of your services thereof, without

LETTER OF APPOINTMENT

Dipesh Anil Batra
Bhuvi vista jaripatka nagpur
440014

2

With reference to your application and the subsequent interview you had with us, we are pleased to appoint you on the following terms and conditions.

Sale Executive

You will be designated as **Recruitment Executive**. Management reserves the right to change your designation at any time including a lower designation. This **w.e.f** 31-07-2023

PLACEMENT

Your initial place of posting is at Delhi. Management may transfer you to any other office, place, division or department of the company at any time. Your service can also be lent or transferred to any other group company by the management at its sole discretion. In such an event, your employment will be governed by the service conditions of that division / office. Your refusal for such transfer will be considered as your unwillingness to serve the company and in such case the company will be at liberty to terminate you from the services.

REMUNERATION

Your remuneration shall be as under:

(1) Basic Salary	Rs.13,400.00 Per Month
(2) Conveyance Allowance	Rs. 1,600.00 Per Month
(3) Other Allowance	<u>Rs. 1,500.00 Per Month</u>

Total Rs. 16, 500.00 Per Month

Your remuneration may be revised from time to time at the sole discretion of the management

TRAINING

Necessary training will be provided to you by the management.

LEAVE

You shall be governed by the leave rules of the company. Written permission of immediate boss is required at least one week in advance and in case of emergency you can get permission on phone and fax the same immediately. Information via mail or SMS will be treated as leave without permission.

PROBATION

You will be on probation for six months from the date of your joining. The probation period may be extended or reduced at the absolute discretion of the management. In the event of you are not being confirmed by an order in writing at the expiry or six months, your probationary period will be deemed to have been automatically extended for a further period of six months.

During the probation period or extended probation period, your service shall be liable to termination at any time without any notice or assigning any reason therefore. In the event,

Ref. No.

4

Date

15/9/24.

To, whomsoever concerned

^{npk}
This is to certify that Mr. Harsh
Jashnani is employed as a sales person
at Vijay Anaj Bhandar. His reporting
time is 8:00 AM.

If you require any further
information please don't hesitate to
contact us.

Amil

Date: July 22, 2023

Emp Temp Code: 7321434700

Harsh Jay Manwani

Vijay Nagar Indore - 452010,
Madhya Pradesh, India

Contact No: +919022608434

Letter of Appointment

Dear Harsh,

With reference to the interviews you have had with us in the recent past, we are pleased to make you an Offer of Employment in our Company. Your Grade will be **Grade I** and you will be designated as **Customer Care Executive**. You are required to report for duties on **July 22, 2023 ("Joining Date")** at **9:30 AM** or as per the agreed time during work hours.

Your employment will be as per the following terms and conditions:

1. Your remuneration is detailed in the enclosed **Annexure I**. All tax liabilities arising out of your entire compensation package, present or future, shall be borne by you.
2. Your duties and responsibilities will be as assigned by your immediate manager or other superior officer of the Company and the same will also include the jobs assigned by the Management from time to time.
3. The Company's business operates on a **24x7** basis and you may therefore be required to work in shifts including periodic night shifts. The work exigencies and the role may require you to extend your work-timings in accordance with the *Working Hour & Attendance Policy*. By accepting and signing this letter you affirm your willingness to abide by this requirement.
4. While your initial place of posting will be at an agreed place/Company's Office/Site at **Indore**, you are liable to be transferred to any department/office anywhere in India/Overseas, or a company/entity formed by the promoters or transferred/assigned responsibility in any associate company or be recalled to your original location. Accordingly, your working hours/shift timings could be changed periodically depending on the work/process requirements. All such transfers shall be governed by the *Transfer Policy* of the company. In the event of you being deputed overseas for training and operations you will be required to and shall sign all required documentation as per the rules, regulation and policies of the Company.
5. Your appointment will be on probation for a period of **six months** from the date of your joining the Company or for an extended period of time ("**Probation Period**") if found necessary. Your employment with the Company will be confirmed on the expiry of your Probation Period unless you are specifically advised otherwise in writing.
6. Your appointment shall continue, during your Probation Period or thereafter upon confirmation, unless your employment is discontinued by the Company, by providing not less than **30 Days** ("**Notice Period**") prior written notice. In the event you decide to leave the employment of the Company, you will be required to provide **30 Days** prior written notice to the Company, and in case you fail to actually serve the aforementioned notice period, your resignation will be deemed to be rejected and you will be treated as "Absent without leave"/"Absconding" and further disciplinary action will also be initiated against you. However, the Company may at its sole discretion relieve you of your duties anytime during the notice period. You will be paid salary up to the last working day.

The Company at its discretion, during probation or on confirmation of your services thereof, without

Date : 12 Aug 2024

Offer No : GS10260146

Dear **CHHATRAPAL RAJESH PATERIYA**

Welcome to Quess! Thank you for getting connected with us.

Quess is the largest staffing company in India with nearly 3.5 Lakh associates. We have operations all across the country, and we partner with more than 1000 companies to provide employment. Besides India, we operate in 10 countries worldwide.

There are many advantages of associating with Quess

1. Access to multiple organizations across India for jobs
2. Formal employment with provident fund, medical support - Quess is a fully compliant organization.
3. Full transparency through our WorQ App; all documents including salary slips, offer letter and medical cards are provided via the App. A helpdesk is available to support you.
4. Financial support and other benefits through our App where you can take loans and get access to products and Services at discounted prices.

Formal employment through Quess is an excellent step to build a long term and successful career. Many associates have worked with us over years, and have had a steady and sustainable growth.

We will be reaching out to you very soon to formalize this association. Please do stay connected. We look forward to a long term association, and welcoming you to be a part of the Quess family.

Wishing you all the best for a successful career with Quess.

With warm regards,

For **QUESS Corp Limited.**



Nitin Dave
CEO Staffing

Date : 12 Aug 2024
 Offer No : GS10260146

CONDITIONAL OFFER LETTER / LETTER OF INTENT

Dear CHHATRAPAL RAJESH PATERIYA

We are pleased to extend to you an offer of employment for the position of **Home Delivery DSS - PT** at Qess Corp Limited (hereinafter referred as Qess), and would be deputed at our Clients Place for a fixed term. We were impressed with your qualifications, experience, and the skills you demonstrated during the interview process, and we believe that you would be a valuable addition to our team. Please note the key details of this Conditional Offer Letter:

- Your tentative date of joining will be **12 Aug 2024**. For payroll processing, your actual date of reporting to the client site.
- Your estimated monthly CTC will be **INR Rs.9151/-** . Details of your salary break up with components will be given after your joining and also it may change as per requirements.
- Your deputation at any given location will be subjected for change as per the project and requirement.

This offer is subject to the fulfillment of the following conditions:

1. **Documents Submission:** This validity of this letter is subject to your submission of documents on our Mobile app – “Paperless Onboarding Platform” or POP (available on Google Play Store and Apple Store). To know how to submit the documents to Qess, please refer annexure “How to Submit Your Documents”.

***Please Submit the Documents within 24 hours of receipt of this Letter.

If you are a "Fresher"	If you are "Experienced"
<ul style="list-style-type: none"> • Aadhar (Please ensure that you carry the phone number linked to your Aadhar Card) • PAN • Bank Account (Cheque or Passbook) • Highest Education Marksheets and Certificate • Any other document specified at the time of interview 	<ul style="list-style-type: none"> • Aadhar (Please ensure that you carry the phone number linked to your Aadhar Card) • PAN • Bank Account (Cheque or Passbook) • Existing UAN Number • Existing ESIC Number • Confirmation if the Employee was part of EPS Scheme in past. • Highest Education Marksheets and Certificates • Experience Letters • Any other document specified at the time of interview

2. **Quality Check of Documents**: Each and every document submitted by you will go through a Quality Check, in case of false details or incomplete details, this offer will be considered Null & Void.
3. **Satisfactory Background Check**: You will be required to undergo a background check, including employment history, education verification, and criminal record check, conducted by our authorized agency. The offer is contingent on the successful completion of this background check.
4. **Medical Examination**: You may be asked to undergo a medical examination by a licensed medical practitioner selected by the company. The offer is conditional upon you meeting the health requirements necessary for the position.
5. **Verification of References**: We will contact the references you provided to verify your past employment and performance. The offer is subject to positive feedback from your references.
6. **Code of Conduct Undertaking**: You undertake to abide by the code of conduct and ethics prescribed by the client as well as Quess. Any violation of the code of conduct and ethics would be subjected to appropriate and stringent disciplinary action including termination of service.
7. This contract would be exclusively with Quess and you shall never be or deemed to be the employee of Client, where you have been deputed.
8. Notwithstanding the Tenure of this offer, in the event of the project / work / deputation for which you are being employed terminates before your offer end period, this offer shall be Coterminous with the project / work. During the period of offer, either of the parties may terminate the Contract by giving 15 days prior notice in writing or payment in lieu thereof. However due to breach of code of conduct, misbehavior or indiscipline etc, then in such cases, Quess will have / reserve rights to terminate immediately without giving notice period.

The above is based on current policies of the company; any change in the policy impacting the above points will be communicated through policy communications channel.

All the best !!!

With warm regards,

Quess Corp Limited



Nitin Dave
CEO Staffing

I hereby accept the above mentioned terms and conditions.

Name:

Signature:

Date: 12 Aug 2024

Date : 12 Aug 2024
Offer No : GS10260146

What makes Qess Corp a preferred staffing partner across globe?

We at Qess ensure that an associate's lifecycle runs smoothly irrespective of geographical boundaries or cultural differences. Becoming the youngest organization to achieve this feat of over 3,50,000 associates base is testimony to the faith our associates place in us.

Furthermore, when you become a part of Qess' Family, you enjoy the following benefits right from the first day of your joining:

- Timely Salary
- Branches
- ESI Benefits
- PF Benefits
- Insurance & Cashless Mediclaim Benefits*

A Qessian's query is always addressed, and yours will be too. To get any information or clear a doubt, feel free to reach us at:



help@quesscorp.com

1800-572-3333 (Toll Free) | Mon - Fri (09:30 - 18:30 hrs)

All the best for the journey ahead!

Date : 12 Aug 2024

Offer No : GS10260145

Dear **CHETANVEER SINGH DHANJAL**

Welcome to Qess! Thank you for getting connected with us.

Qess is the largest staffing company in India with nearly 3.5 Lakh associates. We have operations all across the country, and we partner with more than 1000 companies to provide employment. Besides India, we operate in 10 countries worldwide.

There are many advantages of associating with Qess

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We will be reaching out to you very soon to formalize this association. Please do stay connected. We look forward to a long term association, and welcoming you to be a part of the Qess family.

Wishing you all the best for a successful career with Qess.

With warm regards,

For **QESS Corp Limited**.



Nitin Dave
CEO Staffing

Date : 12 Aug 2024
Offer No : GS10260145

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<ul style="list-style-type: none"> • Aadhar (Please ensure that you carry the phone number linked to your Aadhar Card) • PAN • Bank Account (Cheque or Passbook) • Highest Education Marksheets and Certificate • Any other document specified at the time of interview 	<ul style="list-style-type: none"> • Aadhar (Please ensure that you carry the phone number linked to your Aadhar Card) • PAN • Bank Account (Cheque or Passbook) • Existing UAN Number • Existing ESIC Number • Confirmation if the Employee was part of EPS Scheme in past. • Highest Education Marksheets and Certificates • Experience Letters • Any other document specified at the time of interview

2. **Quality Check of Documents**: Each and every document submitted by you will go through a Quality Check, in case of false details or incomplete details, this offer will be considered Null & Void.
3. **Satisfactory Background Check**: You will be required to undergo a background check, including employment history, education verification, and criminal record check, conducted by our authorized agency. The offer is contingent on the successful completion of this background check.
4. **Medical Examination**: You may be asked to undergo a medical examination by a licensed medical practitioner selected by the company. The offer is conditional upon you meeting the health requirements necessary for the position.
5. **Verification of References**: We will contact the references you provided to verify your past employment and performance. The offer is subject to positive feedback from your references.
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All the best !!!

With warm regards,
Quess Corp Limited



Nitin Dave
CEO Staffing

I hereby accept the above mentioned terms and conditions.

Name:

Signature:

Date: 12 Aug 2024

Date : 12 Aug 2024
Offer No : GS10260145

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Furthermore, when you become a part of Qess' Family, you enjoy the following benefits right from the first day of your joining:

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- Branches
- ESI Benefits
- PF Benefits
- Insurance & Cashless Mediclaim Benefits*

A Qessian's query is always addressed, and yours will be too. To get any information or clear a doubt, feel free to reach us at:

 help@quesscorp.com
1800-572-3333 (Toll Free) | Mon - Fri (09:30 - 18:30 hrs)

All the best for the journey ahead!

MAHI SERVICES

KUNBI MOHALLA KHAMLA, BEHIND SOMALWAR HIGH SCHOOL, KHAMLA, NAGPUR - 440025

9823022723

hemantsatpaise@gmail.com

Date:- 30/07/2023

Name:- Vicky Godhdiya

Location: Nagpur

Subject: - Offer Letter

Dear Vicky Godhdiya ,with reference to your appointment with Havells (Mahi Services) India Pvt. Ltd. we Have Pleasure in offering you the position of (Company technician) , in our organization on a fixed term contract basis, the detail of offer is as follows.

Date Of Joining : 01/08/2023

Monthly CTC : 8000/-

For Havells (Mahi Services) Pvt. Ltd.

HEMANT
SATPAISE

Digitally signed by
HEMANT SATPAISE
Date: 2024.04.13
20:43:15 +05'30'

Signature _____
Signature Accepted by Vicky Godhdiya

MAHI SERVICES

KUNBI MOHALLA KHAMLA, BEHIND SOMALWAR HIGH SCHOOL, KHAMLA, NAGPUR - 440025

9823022723

hemantsatpaise@gmail.com

Date:- 30/07/2023

Name:- Vikas Nirmalkar

Location: Nagpur

Subject: - Offer Letter

Dear Vikas Nirmalkar, with reference to your appointment with Havells (Mahi Services) India Pvt. Ltd. we Have Pleasure in offering you the position of (Company Co Opretor) , in our organization on a fixed term contract basis, the detail of offer is as follows.

Date Of Joining : 01/08/2023

Monthly CTC : 9000/-

For Havells (Mahi Services) Pvt. Ltd.

HEMANT
SATPAISE

Digitally signed by
HEMANT SATPAISE
Date: 2024.04.13
20:44:50 +05'30'

Signature _____
Signature Accepted by Vikas Niermalkar

EXPLORE LEARNING ACADEMY

Raza Town, Naka No. 2, Kamptee Road, Nagpur- 440026

Date : 01/05/2019

Employee Appointment Letter

Mr. ANAND SINGH

Raza Town, Naka No. 2,

Kamptee Road, Nagpur- 440026

Date : 01/05/2019

Subject: Your application for the post of Science, Chemistry and Math's teacher 10th, 11th +12th Class.

Dear Mr. Rupesh Hirapure,

We are in receipt of your application for the post of Science, Chemistry and Math's teacher. We are pleased to inform you that our organization has found you eligible for the profile described.

You are requested to report at our office as per address given below at 9.00 AM on 03/05/2019 in approval to your appointment.

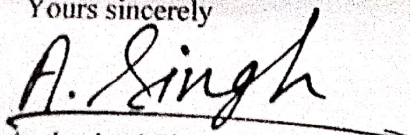
At our centre address Raza Town, Naka No. 2, Kamptee Road, Nagpur- 440026

This is to inform you that this letter will be null and void in case you do not report at the date and time specified in this letter.

During your employment/service period you are entitled to take 1 leave in a month except gazette holidays. In cases of emergency for any extra leave requests however the decision will be upon the management.

We hope to have a long successful professional relationship with you and wish you all the very best.

Yours sincerely


Authorized Signature

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Miss Sadaf Parveen Mohd Rais Ansari is doing internship in Diagnopein Diagnostic Center from 14th November 2022 to till Date.

So this No objection Certificate.



Date: 20/02/2023

Dr Meenapradhnya Ramteke

Center Head

Diagnopein Diagnostic Center



Diagnopein, Kothari Diagnostic Center, Nagpur

📍 Kothari Diagnostic Centre, A3, A4, A5 & A6, Rajkamal Complex, Dhantoli, Nagpur- 440012

☎ : 7719 108 108 | ✉ : nagpur@diagnopein.com | 🌐 : www.diagnopein.com



NAISHA DIAGNOCARE

F-3, Ground Floor, Chhaoni Square
Near Chhaoni Masjid, Chhindwara Road,
Nagpur. Ph. : 7030840406, 0712-6632314,
0712-6632312, 7448031343
TIME : 8.00 A.M. TO 9.00 P.M.

• PATHOLOGY • X-RAY • SONOGRAPHY • COLOURDOPPLER •

TO WHOM IT MAY CONCERN

This is to certify that Ms Ayesha Ansari is working here at
NAISHA DIAGNOCARE as pathology technician, her timing is 10 am to
5pm, so she is unable to attend the college.

Kindly grant her permission.


Authorized Signatory

**NAISHA
DIAGNOCARE**
Diagnocare Group of Sonography
Clinics

Dr. Nayeem A. Khan
MBBS, DMRE
Consultant Radiologist

Dr. Sanjay Ingle
MBBS, MD
Consultant Pathologist

Dr. Sarfaraz Ahmed
MBBS, MD
Consultant Pathologist